

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

FEBRUARY 12, 2024

		DISTRICT 2 – MIKE VOLKART
DIRECTOR – KEVIN WIEBERG	DISTRICT 1 – RUTHIE ADAMS	DISTRICT 2 – CHERI DIX
	DISTRICT 1 – DAYLEY ELLIOTT (V)	DISTRICT 2 – JEFF KOERKENMEIER
OPS MNGR – STACEY RICHARDS	SCOTT AMOS / ERIC KNIPP	

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Vice Chairman Mike Volkart.

2. INVITED GUESTS

Scott Amos and Eric Knipp with Invictus Marketing Solutions and All State Insurance gave a presentation on Self-Funded Health Insurance Options. It was determined to take the information under advisement and to make a decision transitioning in either July or end of the year.

3. MINUTES & REPORTS RECEIVED AND FILED

Jeff Koerkenmeier moved to approve the meeting minutes from the December 11, 2023 Board Meeting as submitted as there was no Board Meeting in January 2024.

This motion was seconded by Cheri Dix and unanimously approved by the Board.

Director Kevin Wieberg, presented the Treasurer's Report for December 2023 and January 2024 as follows:

<i>Sales Tax Revenue</i>	<i>\$87,334.09</i>	<i>\$111,969.92</i>
<i>Other Revenue</i>	<i>\$4,882.50</i>	<i>\$1,015.36</i>
<i>Operational Expenses</i>	<i>\$87,941.73</i>	<i>\$105,769.09</i>
<i>Capital Expenses</i>	<i>\$0</i>	<i>\$0</i>
<i>Month Ending Checking Account Balance</i>	<i>\$155,897.55</i>	<i>\$163,146.56</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$1,051,660.24</i>	<i>\$1,053,533.54</i>

Cheri Dix moved to approve the Treasurer's Report as submitted.

This motion was seconded by Ruthie Adams and unanimously approved by the Board.

Director Wieberg discussed CD # 64739 with Tipton Latham Bank for \$352,879.83 which is due to mature February 19, 2024 – TLB has offered a 6 month CD @ 5.53% - The Board agreed to renew at the offered rate.

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4. ACCOUNTS PAYABLE & PAYROLL

Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.

\$34,833.59 \$30,012.84

Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.

<i>2023-25</i>	<i>\$ 22,446.99</i>
<i>2023-26</i>	<i>\$ 24,300.20</i>
<i>2024-01</i>	<i>\$22,925.59</i>
<i>2024-02</i>	<i>\$24,053.10</i>

Cheri Dix moved to approve the Accounts Payable and Payroll Reports as submitted.

This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.

5. UNFINISHED BUSINESS

a. Building Addition Update

Porter Berendzen Architect's state they are continuing to work with engineers and consultants and should have a detailed update for the next meeting.

They are working to schedule site visits for HVAC, Electrical, Plumbing engineers.

6. NEW BUSINESS

a. Radio Backup Application

Director Wieberg proposed to switch vendors for the Radio Backup / Phone PTT application from ES Chat to Tango Tango. Director Wieberg states switching would save \$500/year plus allow for unlimited users to make it easier for partner agencies to utilize. The Board gave unanimous approval for Director Wieberg to switch vendors.

b. Grass Mowing / Lawn Maintenance RFP

Director Wieberg presented an RFP to publish to solicit bids for lawn maintenance for 2024. This was edited by Attorney Todd Miller. It was advised to make an adjustment for secondary pricing for when/if construction should begin as that would decrease the area of operation for the contractor. The RFP will be advertised, and bids will be opened at the beginning of the next Board Meeting – March 11, 2024.

7. DIRECTOR'S REPORT

Director Wieberg discussed recent activity to include staffing, attending career fairs and other meetings.

8. BOARD INQUIRIES

None

9. PUBLIC COMMENTS

None

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10.CLOSED SESSION

The Board of Directors did not enter Closed Session

11.SCHEDULE FUTURE MEETINGS

MCED Board of Directors meet on 2nd Monday of each month.

March 11, 2024

12.ADJOURNMENT

*With no other business being presented, Jeff Koerkenmeier moved to adjourn the meeting.
This motion was seconded by Ruthie Adams and was unanimously approved by the Board.
The Meeting was adjourned at 7:19 PM.*

Minutes prepared by Kevin Wieberg