

# MONITEAU COUNTY EMERGENCY DISPATCH



## BOARD OF DIRECTORS MINUTES

MAY 8, 2023

<b>CHAIRMAN</b> – CHRIS ALLEE	<b>DISTRICT 1</b> – DANA WHEATLY	<b>DISTRICT 2</b> – MIKE VOLKART
<b>DIRECTOR</b> – KEVIN WIEBERG	<b>DISTRICT 1</b> – RUTHIE ADAMS	
	<b>DISTRICT 1</b> – DAYLEY ELLIOTT	
<b>OPS MNGR</b> – STACEY RICHARDS		ROBERT ALPERS

### 1. CALL TO ORDER

*The meeting was called to order at 6:15 PM by Chairman Chris Allee.*

### 2. MINUTES & REPORTS RECEIVED AND FILED

*Ruthie Adams moved to approve the meeting minutes from the April 11, 2023 Board Meeting as submitted.*

*This motion was seconded by Dana Wheatley and unanimously approved by the Board.*

*Director, Kevin Wieberg, presented the Treasurer's Report for April 2022 as follows:*

<i>Sales Tax Revenue</i>	<i>\$103,549.33</i>
<i>Other Revenue</i>	<i>\$1,350.18</i>
<i>Operational Expenses</i>	<i>\$74,973.69</i>
<i>Capital Expenses</i>	<i>\$608</i>
<i>Month Ending Checking Account Balance</i>	<i>\$380,874.10</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$833,524.51</i>

*Dana Wheatley moved to approve the Treasurer's Report as submitted.*

*This motion was seconded by Ruthie Adams and unanimously approved by the Board.*

### 3. ACCOUNTS PAYABLE & PAYROLL

*Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.*

*\$23,857.99*

*Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.*

<i>2023-08</i>	<i>\$ 26,046.30</i>
<i>2023-09</i>	<i>\$ 25,419.49</i>

*Mike Volkart moved to approve the Accounts Payable and Payroll Reports as submitted.*

*This motion was seconded by Dana Wheatley and unanimously approved by the Board.*

### 4. INVITED GUESTS

*No Guests are in attendance.*

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## 5. UNFINISHED BUSINESS

### a. Building Addition Update

*Kevin is continuing to work with Architect firm to bring a draft floorplan to the Board. Will have something drawn up by next month's meeting.*

### b. Treasurer Appointment

*Since resignation of Shelly Bishop, there is a vacancy in the Board Treasurer position.*

*Dana Wheatley nominates Dayley Elliott.*

*Ruthie Adams seconded this motion and unanimously approved by the Board.*

## 6. NEW BUSINESS

*Kevin Wieberg, Corey Sullivan, Stacey Richards, and Jackie Price visited Benton County 911 in Warsaw to see their consoles and to get ideas for the upcoming addition. Kevin provided some pictures. It was the consensus of the Board that if any other site visits were to occur just supply pictures as scheduling a date for everyone to attend will be close to impossible. Kevin stated due to the unique layout that we will have in the addition, there may not be other site visits, he simply wanted to get an idea of the consoles.*

*Director Wieberg wanted to ensure that Board Members were aware that when the addition is near completion, we will be needing to update our call taking system and dispatching software. Kevin states that they are due for upgrades now however since we are adding a position, he would like to wait so that we don't have multiple upgrade costs. Director Wieberg states he is looking at other options of call taking software to save in recurring maintenance costs.*

## 7. DIRECTOR'S REPORT

*Report attached.*

## 8. BOARD INQUIRIES

*Dana Wheatley asks about investing some of the checking account balance into CD in an attempt to capture current interest rates. The Board unanimously gave direction to Director Wieberg to make best short-term investment at his discretion.*

## 9. PUBLIC COMMENTS

*Robert Alpers is present from Cooper County Ambulance Board and has questions as to how Moniteau 911 informs MidMo Ambulance about calls and is seeing if there is room for improvement in their operations.*

*Director Wieberg gave a detailed presentation into ProQA and Moniteau County Operations.*

# MONITEAU COUNTY EMERGENCY DISPATCH



## 10.SCHEDULE FUTURE MEETINGS

*MCED Board of Directors meet on 2<sup>nd</sup> Monday of each month.*

*June 12, 2023*

## 11.ADJOURNMENT

*With no other business being presented, Mike Volkart moved to adjourn the meeting.*

*This motion was seconded by Ruthie Adams and was unanimously approved by the Board.*

*The Meeting was adjourned at 6:57 PM.*

*Minutes prepared by Kevin Wieberg*