

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

DECEMBER 9, 2024

PRESIDENT – CHRIS ALLEE	DISTRICT 1 – DANA WHEATLEY	DISTRICT 2 – MIKE VOLKART
DIRECTOR – KEVIN WIEBERG	DISTRICT 1 –	DISTRICT 2 – CHERI DIX
COUNSEL – TODD MILLER	DISTRICT 1 – DAYLEY ELLIOTT	DISTRICT 2 – JEFF KOERKENMEIER
OPS MNGR – STACEY RICHARDS		

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by President Chris Allee.

2. INVITED GUESTS

No invited guests present.

3. MINUTES & REPORTS RECEIVED AND FILED

Dayley Elliott moved to approve the meeting minutes from the November 11, 2024, Board Meeting as submitted. This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.

Director Kevin Wieberg, presented the Treasurer's Report for November 2024 as follows:

<i>Sales Tax Revenue</i>	<i>\$89,168.81</i>
<i>Other Revenue</i>	<i>\$190.76</i>
<i>Operational Expenses</i>	<i>\$76,218.06</i>
<i>Capital Expenses</i>	<i>\$0</i>
<i>Month Ending Checking Account Balance</i>	<i>\$199,263.57</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$1,189,837.11</i>

Jeff Koerkenmeier moved to approve the Treasurer's Report as submitted.

This motion was seconded by Mike Volkart and unanimously approved by the Board.

4. ACCOUNTS PAYABLE & PAYROLL

Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.

\$19,519.88

Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.

<i>2024-23</i>	<i>\$28,432.74</i>
<i>2024-24</i>	<i>\$26,253.04</i>

Cheri Dix moved to approve the Accounts Payable and Payroll Reports as submitted.

This motion was seconded by Dana Wheatley and unanimously approved by the Board.

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5. UNFINISHED BUSINESS

Director Wieberg presented comparisons of health insurance options recommended by Invictus Health. Dayley Elliott moved to select Anthem Health plan funded 80% by the employer with Invictus health as the agent. This motion was seconded by Dana Wheatley and unanimously approved by the Board.

Cheri Dix moved to approve the 2025 Budget as presented at the last meeting. This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.

6. NEW BUSINESS

Director Wieberg recommended to move forward with the approval to purchase lot located to rear of 1221 E Buchanan St for the asking price of \$85,000. Dayley Elliott moved to approve this purchase, seconded by Cheri Dix and passed with majority vote, Dana Wheatley abstained.

Director Wieberg is working on finance / lease purchase options to present to the Board and will have more at a later meeting.

Dayley Elliott moved to select Glen Kustgen as general contractor and to pursue lease purchase options on construction of new 911 center.

Dana Wheatley seconded this motion and was unanimously approved by the Board.

7. DIRECTOR'S REPORT

Report attached.

8. BOARD INQUIRIES

None

9. PUBLIC COMMENTS

None

10. CLOSED SESSION

Jeff Koerkenmeier moved to enter closed session pursuant to RsMO 610.21 to discuss personnel issues, Review of the Director.

This was seconded by Dana Wheatley and a roll call vote was held. Mike Volkart: Yes, Dayley Elliott: Yes, Cheri Dix: Yes, Chris Allee: Yes. The Board entered closed session at 7:00PM.

During closed session a review of the Director was held.

The Board opened the meeting at 7:16PM

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11.SCHEDULE FUTURE MEETINGS

MCED Board of Directors meet on 2nd Monday of each month.

January 13, 2024

12.ADJOURNMENT

With no other business being presented, Dayley Elliott moved to adjourn the meeting.

This motion was seconded by Cheri Dix and was unanimously approved by the Board.

The Meeting was adjourned at 7:23 PM.

Minutes prepared by Kevin Wieberg



Moniteau County Emergency Dispatch

Monthly Directors Report



Personnel

Telecommunicators		In Training	Vacancies
Full Time	6	2	1
Telecommunicators		Vacancies	Road Signs
Part Time	3	0	3

Training

Date	Attendance	Hours	Type
Monthly	8	1	Online
MULES			

Certifications

	Complete	Scheduled	Needing	Total
Basic Telecommunicator	8	0	5	13
Online Universal Telecommunications Essentials Course	9	0	4	
Dispatch-Directed CPR	9	0	4	
ProQA	10	0	3	
EMD	10	0	3	
MULES	11	0	2	

Projects

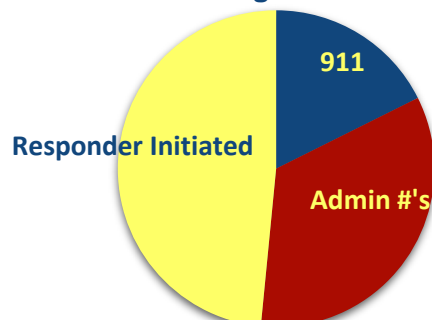
Monthly Activity

AED Registry	Pending	
Go2it Dispatch map to incorporate Oblique Imagery	Pending	
Console 1 Replacement	Pending	GIS Database in CAD
CAD GIS DB Update (Responder Mapping)	In Progress	Building Design
GIS Remediation	In Progress	

Month at-a-glance

1,100 Calls for Service Created (CAD)	Language Line Utilized 0
132 High Priority Calls	Average time to Dispatch HP CFS 02min 14sec
267 911 Received	911 Average Ring Time 3.38 seconds
42 911 Hangups	Quality Assurance Evaluations 0
3 911 Text Sessions	Average Monthly QA Score -
2 Smart911 Profiles Created	New Addresses Assigned 4
1,312 Admin/ Business calls - Inbound	Warrants Entered 27
578 Admin/ Business calls - Outbound	

Call Origination



CFS Priority Level

