

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

MARCH 10, 2025

PRESIDENT – CHRIS ALLEE	DISTRICT 1 – DANA WHEATLEY	
DIRECTOR – KEVIN WIEBERG	DISTRICT 1 – RUTHIE ADAMS	DISTRICT 2 – CHERI DIX
COUNSEL – TODD MILLER	DISTRICT 1 – DAYLEY ELLIOTT	DISTRICT 2 – JEFF KOERKENMEIER
GLEN KUSGEN		

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by President Chris Allee.

2. INVITED GUESTS

Glen Kusgen was present and spoke about options on location to build new 911 center.

3. MINUTES & REPORTS RECEIVED AND FILED

Ruthie Adams moved to approve the meeting minutes from the February 10, 2024, Board Meeting as submitted. This motion was seconded by Dayley Elliott and unanimously approved by the Board.

Director Kevin Wieberg, presented the Treasurer's Report for February 2025 as follows:

<i>Sales Tax Revenue</i>	<i>\$106,044.25</i>
<i>Other Revenue</i>	<i>\$50.91</i>
<i>Operational Expenses</i>	<i>\$83,058.66</i>
<i>Capital Expenses</i>	<i>\$0</i>
<i>Month Ending Checking Account Balance</i>	<i>\$299,887.36</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$1,097,094.03</i>

Jeff Koerkenmeier moved to approve the Treasurer's Report as submitted.

This motion was seconded by Ruthie Adams and unanimously approved by the Board.

4. ACCOUNTS PAYABLE & PAYROLL

Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.

\$32,599.41

Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.

<i>2025-04</i>	<i>\$26,659.22</i>
<i>2025-05</i>	<i>\$27,137.33</i>

Ruthie Adams moved to approve the Accounts Payable and Payroll Reports as submitted.

This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.

MONITEAU COUNTY EMERGENCY DISPATCH



5. UNFINISHED BUSINESS

Discussion was held on the option to replace the radio tower at new location. A Bid was received from Command 1 LLC, other options were going to be obtained.

6. NEW BUSINESS

Mike Volkart moved out of District 2 into District 1 and is no longer eligible to remain as District 2 representative. Mike has indicated he was going to resign however due to recent procedure was unable to attend this meeting.

Cheri Dix makes motion contingent upon Mike Volkart's resignation, to fill the Board Vacancy with Stephanie Knipp of Tipton. Dayley Elliott seconds the motion and a Roll Call Vote was held.

Jeff Koerkenmeier: Yes, Cheri Dix: Yes, Dayley Elliott: Yes, Ruthie Adams: Yes, Dana Wheatley: Yes, Chris Allee: Yes.

7. DIRECTOR'S REPORT

Report attached.

8. BOARD INQUIRIES

None

9. PUBLIC COMMENTS

None

10. CLOSED SESSION

The Board did not enter closed session

11. SCHEDULE FUTURE MEETINGS

MCED Board of Directors meet on 2nd Monday of each month.

April 14, 2024

12. ADJOURNMENT

With no other business being presented, Dayley Elliott moved to adjourn the meeting.

This motion was seconded by Dana Wheatley and was unanimously approved by the Board.

The Meeting was adjourned at 6:44 PM.

Minutes prepared by Kevin Wieberg

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

MARCH 17, 2025

PRESIDENT – CHRIS ALLEE	DISTRICT 1 – DANA WHEATLEY	DISTRICT 2 – MIKE VOLKART
DIRECTOR – KEVIN WIEBERG	DISTRICT 1 –	DISTRICT 2 – CHERI DIX
	DISTRICT 1 – DAYLEY ELLIOTT	DISTRICT 2 –
OPS MNGR – STACEY RICHARDS		

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by President Chris Allee.

2. NEW BUSINESS

Mike Volkart presented his letter of resignation to the Board of Directors due to him moving residence from District 2 into District 1. His resignation was accepted and the Board thanked Mike for his many years of service to Moniteau County Emergency Dispatch Board of Directors.

3. NEW BUILDING FLOOR PLAN DISCUSSION

Floor plans were discussed and a final layout was agreed upon and will be submitted to Glen Kusgen to be engineered into blueprints. (Attached)

Chris Allee signs the Sale Contract of the property located at 665 Windmill Ridge Rd as approved by the board at the December 2024 meeting.

4. ADJOURNMENT

With no other business being presented, Dana Wheatley moved to adjourn the meeting. This motion was seconded by Dayley Elliott and was unanimously approved by the Board. The Meeting was adjourned at 6:56 PM.

Minutes prepared by Kevin Wieberg



Moniteau County Emergency Dispatch

Monthly Directors Report



Personnel

Telecommunicators		In Training	Vacancies
Full Time	7	2	1
Telecommunicators		Vacancies	Road Signs
Part Time	3	0	3

Training

Date	Attendance	Hours	Type
Monthly	8	1	Online

Certifications

	Complete	Scheduled	Needing	Total
Basic Telecommunicator	8	0	5	13
Online Universal Telecommunications Essentials Course	9	0	4	
Dispatch-Directed CPR	9	0	4	
ProQA	10	0	3	
EMD	10	0	3	
MULES	11	0	2	

Projects

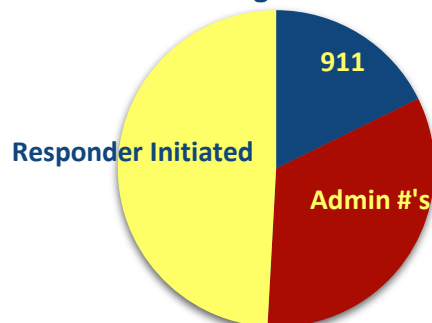
Monthly Activity

AED Registry	In Progress	Read across Amaeria - Highpoint School
CAD GIS DB Update (Responder Mapping)	On Hold	LEPD Meeting
GIS Remediation	In Progress	New Employees Start
Agency Statistical Data	Complete	

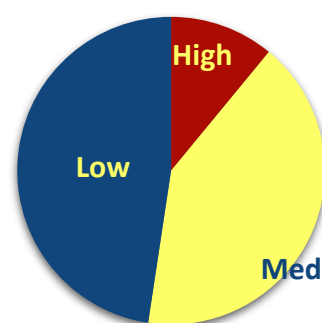
Month at-a-glance

1,258 Calls for Service Created (CAD)	Language Line Utilized 0
138 High Priority Calls	Average time to Dispatch HP CFS 02min 01sec
358 911 Received	911 Average Ring Time 3.38 seconds
54 911 Hangups	Quality Assurance Evaluations 0
3 911 Text Sessions	Average Monthly QA Score -
8 Smart911 Profiles Created	New Addresses Assigned 4
1,788 Admin/ Business calls - Inbound	Warrants Entered 26
773 Admin/ Business calls - Outbound	

Call Origination



CFS Priority Level



TIME TO EFFECT DISPATCH

