

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

FEBRUARY 10, 2025

PRESIDENT – CHRIS ALLEE	DISTRICT 1 – DANA WHEATLEY	
DIRECTOR – KEVIN WIEBERG	DISTRICT 1 – RUTHIE ADAMS	DISTRICT 2 – CHERI DIX
COUNSEL – TODD MILLER	DISTRICT 1 – DAYLEY ELLIOTT	
OPS MNGR – STACEY RICHARDS		

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by President Chris Allee.

2. INVITED GUESTS

No invited guests present.

3. MINUTES & REPORTS RECEIVED AND FILED

Cheri Dix moved to approve the meeting minutes from the January 13, 2024, Board Meeting as submitted. This motion was seconded by Dayley Elliott and unanimously approved by the Board.

Director Kevin Wieberg, presented the Treasurer's Report for January 2025 as follows:

<i>Sales Tax Revenue</i>	<i>\$80,634.05</i>
<i>Other Revenue</i>	<i>\$837.66</i>
<i>Operational Expenses</i>	<i>\$111,032.16</i>
<i>Capital Expenses</i>	<i>\$0</i>
<i>Month Ending Checking Account Balance</i>	<i>\$276,850.86</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$1,094,284.95</i>

Dayley Elliott moved to approve the Treasurer's Report as submitted.

This motion was seconded by Ruthie Adams and unanimously approved by the Board.

4. ACCOUNTS PAYABLE & PAYROLL

Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.

\$49,525.68

Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.

<i>2025-01</i>	<i>\$24,570.80</i>
<i>2025-02</i>	<i>\$27,922.96</i>
<i>2025-03</i>	<i>\$26,870.32</i>

Cheri Dix moved to approve the Accounts Payable and Payroll Reports as submitted.

This motion was seconded by Ruthie Adams and unanimously approved by the Board.

MONITEAU COUNTY EMERGENCY DISPATCH



5. UNFINISHED BUSINESS

Director Wieberg spoke about the possibility of performing a lease purchase of new construction building on the lot already owned by 911 to the South of the current building. This was originally not known to be possible, however, after discussing with banks and general contractor it was found to be an option. Discussion followed and consensus was to have Glen Kustgen come to next meeting to discuss.

Director Wieberg also was asked to provide a status of the Tower Quote at the next Board as well.

6. NEW BUSINESS

Nothing to report

7. DIRECTOR'S REPORT

Report attached.

8. BOARD INQUIRIES

None

9. PUBLIC COMMENTS

None

10. CLOSED SESSION

The Board did not enter closed session

11. SCHEDULE FUTURE MEETINGS

MCED Board of Directors meet on 2nd Monday of each month.

March 10, 2024

12. ADJOURNMENT

With no other business being presented, Dayley Elliott moved to adjourn the meeting.

This motion was seconded by Dana Wheatley and was unanimously approved by the Board.

The Meeting was adjourned at 6:44 PM.

Minutes prepared by Kevin Wieberg



Moniteau County Emergency Dispatch

Monthly Directors Report



Personnel

Telecommunicators		In Training	Vacancies
Full Time	7	3	0
Telecommunicators		Vacancies	Road Signs
Part Time	3	1	3

Training

Date	Attendance	Hours	Type
Monthly	8	1	Online

Certifications

	Complete	Scheduled	Needing	Total
Basic Telecommunicator	8	0	5	13
Online Universal Telecommunications Essentials Course	9	0	4	
Dispatch-Directed CPR	9	0	4	
ProQA	10	0	3	
EMD	10	0	3	
MULES	11	0	2	

Projects

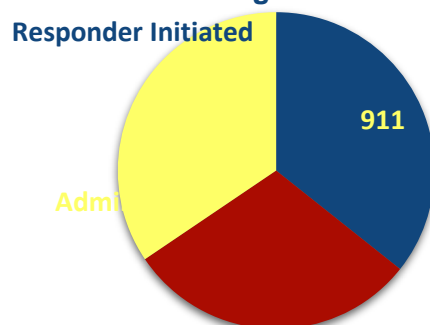
Monthly Activity

AED Registry	In Progress	Fire Department Trainings
CAD GIS DB Update (Responder Mapping)	On Hold	New Employment Interviews
GIS Remediation	In Progress	Speak at High Point Community Meeting about Smart911 and OWS
		Participated in Read Across America - Highpoint School
		California HS (Tipton, Jamestown, Russellville) Career Fair

Month at-a-glance

953 Calls for Service Created (CAD)	Language Line Utilized 2
120 High Priority Calls	Average time to Dispatch HP CFS 02min 10sec
240 911 Received	911 Average Ring Time 3.38 seconds
33 911 Hangups	Quality Assurance Evaluations 0
3 911 Text Sessions	Average Monthly QA Score -
3 Smart911 Profiles Created	New Addresses Assigned 4
1,239 Admin/ Business calls - Inbound	Warrants Entered 33
572 Admin/ Business calls - Outbound	

Call Origination



CFS Priority Level

