

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

JANUARY 13, 2025

PRESIDENT – CHRIS ALLEE	DISTRICT 1 – DANA WHEATLEY	DISTRICT 2 – MIKE VOLKART
DIRECTOR – KEVIN WIEBERG	DISTRICT 1 – RUTHIE ADAMS	DISTRICT 2 – CHERI DIX (V)
COUNSEL – TODD MILLER (V)	DISTRICT 1 – DAYLEY ELLIOTT	DISTRICT 2 – JEFF KOERKENMEIER

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by President Chris Allee.

2. INVITED GUESTS

No invited guests present.

3. MINUTES & REPORTS RECEIVED AND FILED

Jeff Koerkenmeier moved to approve the meeting minutes from the December 9, 2024, Board Meeting as submitted. This motion was seconded by Ruthie Adams and unanimously approved by the Board.

Director Kevin Wieberg, presented the Treasurer's Report for December 2024 as follows:

<i>Sales Tax Revenue</i>	<i>\$88,892.28</i>
<i>Other Revenue</i>	<i>\$47.62</i>
<i>Operational Expenses</i>	<i>\$93,268.42</i>
<i>Capital Expenses</i>	<i>\$0</i>
<i>Month Ending Checking Account Balance</i>	<i>\$194,935.05</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$1,195,730.31</i>

Ruthie Adams moved to approve the Treasurer's Report as submitted.

This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.

4. ACCOUNTS PAYABLE & PAYROLL

Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.

\$26,294.26

Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.

<i>2024-25</i>	<i>\$25,363.14</i>
<i>2024-26</i>	<i>\$27,738.67</i>

Dayley Elliott moved to approve the Accounts Payable and Payroll Reports as submitted.

This motion was seconded by Ruthie Adams and unanimously approved by the Board.

MONITEAU COUNTY EMERGENCY DISPATCH



5. UNFINISHED BUSINESS

Director Wieberg advised he had been working with Glen Kusgen on floor plans of building and awaiting engineering and construction budget.

6. NEW BUSINESS

Nothing to report

7. DIRECTOR'S REPORT

Report attached.

8. BOARD INQUIRIES

None

9. PUBLIC COMMENTS

None

10. CLOSED SESSION

The Board did not enter closed session

11. SCHEDULE FUTURE MEETINGS

*MCED Board of Directors meet on 2nd Monday of each month.
February 10, 2024*

12. ADJOURNMENT

*With no other business being presented, Dayley Elliott moved to adjourn the meeting.
This motion was seconded by Dana Wheatley and was unanimously approved by the Board.
The Meeting was adjourned at 6:18 PM.*

Minutes prepared by Kevin Wieberg



Moniteau County Emergency Dispatch

Monthly Directors Report



Personnel

Telecommunicators		In Training	Vacancies
Full Time	7	1	1
Telecommunicators		Vacancies	Road Signs
Part Time	3	1	3
			2

Training

Date	Attendance	Hours	Type
Monthly	8	1	Online

Certifications

	Complete	Scheduled	Needing	Total
Basic Telecommunicator	8	0	5	13
Online Universal Telecommunications Essentials Course	9	0	4	
Dispatch-Directed CPR	9	0	4	
ProQA	10	0	3	
EMD	10	0	3	
MULES	11	0	2	

Projects

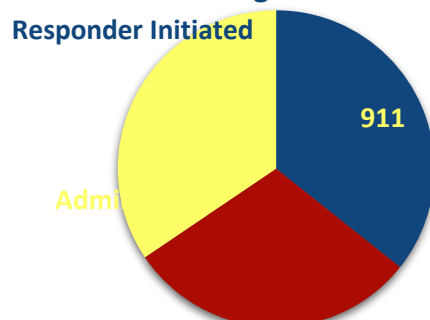
Monthly Activity

AED Registry	In Progress
CAD GIS DB Update (Responder Mapping)	On Hold
GIS Remediation	In Progress

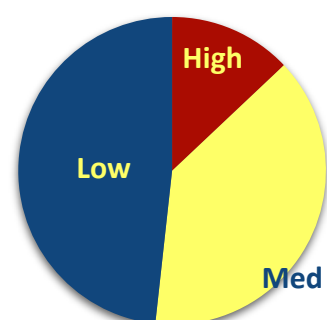
Month at-a-glance

1,100 Calls for Service Created (CAD)	Language Line Utilized 0
132 High Priority Calls	Average time to Dispatch HP CFS 02min 10sec
267 911 Received	911 Average Ring Time 3.38 seconds
42 911 Hangups	Quality Assurance Evaluations 0
3 911 Text Sessions	Average Monthly QA Score -
2 Smart911 Profiles Created	New Addresses Assigned 4
1,332 Admin/ Business calls - Inbound	Warrants Entered 53
656 Admin/ Business calls - Outbound	

Call Origination



CFS Priority Level





TIME TO EFFECT DISPATCH

FIRE
(Pri 1)
53.33%

LAW
(Pri 1)
70.00%

ECHO
0.00%

DELTA
42.31%

CHARLIE
88.89%

BRAVO
50.00%

ALPHA
70.83%

OMEGA
#DIV/0!

0:00:00 0:00:43 0:01:26 0:02:10 0:02:53 0:03:36 0:04:19 0:05:02 0:05:46

