

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

DECEMBER 16, 2019

1. CALL TO ORDER - 6:00PM

Meeting was called to order at 6:00 by board Chairman Scott Harkins. Present were Scott Harkins, Shawn English, Ralph Martin, Chris Allee, Troy Eddy, and Sarah Jones. Also Present were Director Kevin Wieberg, Supervisor Stacey Richards and Jonathan Aryes representing ITS.

2. MINUTES & REPORTS RECEIVED AND FILED

a. Approval of Previous Minutes

A motion was made by Sarah Jones and seconded by Troy Eddy to approve the previous meetings minutes; the Board unanimously voted in favor to approve the previous meetings minutes.

b. Approval of Treasurer's Report

Revenue received for December totaled \$78,343.22

Expenditures for November totaled \$65,923.09. Balance of Checking account at end of November totaled \$378,631.56.

A motion was made by Shawn English to approve the Treasurer's report as presented, the Board unanimously voted in favor to approve the Treasurer's report as presented.

3. ACCOUNTS PAYABLE & PAYROLL

a. Accounts Payable

Director Kevin Wieberg presented accounts payable in the amount of \$18,915

b. Payroll Report

Director Kevin Wieberg presented payroll reports for 2019-26 \$18,633.85 and 2019-27 \$18,677.87

A motion was made by Sarah Jones and seconded by Troy Eddy to approve the accounts payable and payroll reports; the Board unanimously voted in favor to approve accounts payable and payroll reports.

4. UNFINISHED BUSINESS

a. Poll Vote 12.10.2019

A motion was made by Sarah Jones and seconded by Troy Eddy to approve the poll vote from December 10, 2019 reference \$3,400 for screen capturing on the recorder. The Board unanimously voted in favor to approve the poll vote from December 10, 2019.

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b. Managed IT Services

Discussion was held reference Managed IT services. Bid openings for these services were held on November 27, 2019. Director Kevin Wieberg states that he compared the bids that were presented and performed reference checks on the company's that participated. Director Wieberg stated that he had no reservations of any of the company's and recommended the lowest bid be accepted.

Chris Allee made a motion to accept the proposal from Midwest Computech and to move forward with them for our IT company for FY2020. Ralph Martin seconded the motion and Board voted unanimously to accept the proposal from Midwest Computech.

c. Adoption of 2020 Budget

Director Kevin Wieberg presented the proposed 2020 Budget to the Board. After discussion Sarah Jones made a motion to adopt the 2020 Budget, Ralph Martin seconded the motion and the Board voted unanimously to adopt the 2020 Budget.

5. NEW BUSINESS

a. 2019 Budget Amendments

Director Wieberg presented a draft Amended 2019 Budget to the board for reference. This will be voted upon in the January 2020 meeting.

6. DIRECTOR'S REPORT

a. Upcoming Christmas Banquet – December 20 at Sweet Chipotle Event Center

Director Wieberg presented his report which included Full Staff at 9 FT Dispatchers and 7 PT Dispatchers.

Several Emergency Management activities, 1 Regional 911 Directors meeting, 1 Statewide 911 directors conference call, a Budget meeting with Bobby Medline CPA, Moniteau Fire Chiefs Meeting, 2 presentations to local FD's of 911, and our bi-annual audit which was scored @ 95% with the 3 discrepancies being corrected prior to the Audit being completed.

7. PUBLIC COMMENTS

No Public Comments

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8. CLOSED SESSION - Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Board of Directors will go into Closed Session to discuss the following:

a. Personnel [§ 610.021 (3)]

Sarah Jones made a motion to go into closed session reference RsMO § 610.021 Personnel (3) at 7:20PM, this was seconded by Troy Eddy. Roll call Scott Yes, Shawn Yes, Chris Yes, Ralph Yes, Sarah Yes, Troy Yes.

While in closed session personnel matters were discussed. No motions were made in Closed Session.

At 7:34PM Chris Allee made a motion to return to open session, this was seconded by Shawn English. Roll call Scott Yes, Shawn Yes, Chris Yes, Ralph Yes, Sarah Yes, Troy Yes.

9. SCHEDULE FUTURE MEETINGS

1. Wednesday, January 15, 2019 – 6:00PM

10. ADJOURNMENT

With no further business to discuss, Sarah Jones made a motion to adjourn the meeting at 7:36PM, this was seconded by Troy Eddy, the Board unanimously voted to adjourn.

Minutes submitted by Kevin Wieberg

A handwritten signature in blue ink, appearing to read 'Kevin Wieberg'.