

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

JANUARY 17, 2022

CHAIRMAN – CHRIS ALLEE		DISTRICT 2 – MIKE VOLKART
DIRECTOR – KEVIN WIEBERG	DISTRICT 1 – SHELLEY BISHOP	DISTRICT 2 – JEFF KOERKENMEIER
	DISTRICT 1 - DAYLEY ELLIOTT	DISTRICT 2 – CHERI DIX
OPS MNGR – STACEY RICHARDS		

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Chairman Chris Allee.

2. MINUTES & REPORTS RECEIVED AND FILED

Jeff Koerkenmeier moved to approve the meeting minutes from the December 13, 2022 Board Meetings as submitted.

This motion was seconded by Mike Volkart and unanimously approved by the Board.

Director, Kevin Wieberg, presented the Treasurer's Report for December 2022 as follows:

<i>Sales Tax Revenue</i>	<i>\$106,269.89</i>
<i>Other Revenue</i>	<i>\$83.64</i>
<i>Operational Expenses</i>	<i>\$56,953.89</i>
<i>Capital Expenses</i>	<i>\$35,057.00</i>
<i>Month Ending Checking Account Balance</i>	<i>\$398,773.19</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$792,501.02</i>

Dayley Elliott moved to approve the Treasurer's Report as submitted.

This motion was seconded by Cheri Dix and unanimously approved by the Board.

3. ACCOUNTS PAYABLE & PAYROLL

Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.
\$42,222.76

Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.

<i>2022-26</i>	<i>\$ 25,497.60</i>
<i>2023-01</i>	<i>\$ 25,281.06</i>

Mike Volkart moved to approve the Accounts Payable and Payroll Reports as submitted.

This motion was seconded by Jeff Koerkenmeier and approved by majority of the Board.

4. INVITED GUESTS

No Guests are in attendance.

5. UNFINISHED BUSINESS

Director Kevin Wieberg stated that he will begin a rate bid process for re-investing MCED CDs as discussed at the last Board meeting.

6. NEW BUSINESS

Director Kevin Wieberg presented a draft Purchasing Policy to the Board for review. Director

MONITEAU COUNTY EMERGENCY DISPATCH



Wieberg stated the Policy was reviewed by Counsel Miller. Chairman Allee stated the Board will review the policy and take action on it at the next scheduled meeting.

7. DIRECTOR'S REPORT

Full staffed with 1 in training.

Demo of old jail is complete.

Met with architect firm PBA out of Ashland and they will draft a proposal for the February Board Meeting.

QA has been restarted and will be reported on at future meetings.

Spring conference is approaching, have this included in the budget and will make recommendations for attendance at the next meeting.

Director Wieberg advised the Board that Ann Perry has sent an email to Counsel Miller stating that she is planning to add onto her building, and this will eliminate the "pass through" between MCED lots. Director Wieberg advised that the vinyl fence has already been removed and the area leveled out from when the demo company was on site as to relocated the driveway as to not infringe on the neighboring property. Furthermore, Ann Perry has requested the removal of a tree that is behind her building on the MCED property. The Board agreed that she can have the tree removed at her expense.

Director Wieberg also stated that a survey of the entire property needs to occur and the two lots where the building currently exists and where the planned addition will take place (old jail) needs to be combined. The Board advised to move forward with the survey and the combination of the lots.

8. BOARD INQUIRIES

None

9. PUBLIC COMMENTS

No members of the public present.

10. CLOSED SESSION

The Board did not enter Closed Session.

11. SCHEDULE FUTURE MEETINGS

Future Board Meetings were scheduled for:

February 16, 2023

March 13, 2013 (Future meetings to occur on 2nd Monday of each month)

12. ADJOURNMENT

With no other business being presented, Jeff Koerkenmeier moved to adjourn the meeting.

This motion was seconded by Dayley Elliott and was unanimously approved by the Board.

The Meeting was adjourned at 6:37 PM.

Minutes prepared by Kevin Wieberg