

MONITEAU COUNTY EMERGENCY DISPATCH



Treasurer's Report

Revenue for May and June are both higher than expected especially with recent shortfalls in the economy. In anticipation for lower than projected revenue we have tried our best to cut down on expenses which has in turn revealed an increase in our assets for the past 2 months. As of June 1 we are up \$28,224.07 in our checking account since the beginning of the year.

Our Certificates of Deposit have also gained interest as most are quarterly. As of June 1, we are up \$31,329.90 in total Cash Assets since the beginning of 2020.

Expenses

Nothing out of the ordinary in expenses for May. We had \$67.27 in charges on the secondary Bank Card. This was for a funeral arrangement for an employee's family member that had passed away and a small arrangement for an employee who had his first baby.

Staffing

Two of our three new hires have completed their training and have been able to help fill the schedule. This has drastically reduced our overtime. The third trainee was not able to complete her training and voluntarily separated. We have a new employee scheduled to start on June 29th. She comes with experience from Denver Colorado and recently from Mercy EMS Dispatch in Springfield. She is moving to the LaMonte area as her husband is a preacher and has been assigned his own congregation. We are hoping her training period to be completed by end of July due to her experience level.

Training

We have been utilizing remote training via Zoom and have recently looked to implement a more organized structure to "eLearning" utilizing our Vairkko platform.

Trainings in the last month included utilization of Helicopters for both EMS and Law Enforcement.

Projects

As it appears COVID needs are subsiding, we are able to focus more on other operational needs. I have completed our CARES Act application and have submitted our 1st claim of \$9,062.78 to be reimbursed.

We have also picked back up on our Quality Improvement and should have a report on this month's progress at next meeting.

Corey took our new road sign crew around to do installs of a large number of needed signs. This will have been the first installs of the year and the first for our new installers.

MONITEAU COUNTY EMERGENCY DISPATCH



Moniteau County Emergency Dispatch Board Meeting Minutes May 14, 2020

President, Scott Harkins, opened the meeting at 6:00 pm. Present were District 1: Sarah Jones, Shawn English, and Troy Eddy; also present were District 2: Chris Allee, Mike Volkart, and Ralph Martin. Also present were Board Secretary, Leslie Bagwill; and, Board Attorney, Todd Miller, Esq., Executive Director, Kevin Wieberg, and Supervisor Stacey Richardson.

1. On a motion made by Sarah Jones and seconded by Mike Volkart, the Board unanimously approved the April 16, 2020, Board Meeting minutes as submitted.
2. Executive Director, Kevin Wieberg, presented the Treasurer's Report as follows. Sales tax was received in the amount of \$78,683.33. As of March 31, 2020, the MMDA account balance was \$396,021.69 and the CDs' balance was \$210,816.15. On a motion made by Shawn English and seconded by Chris Allee, the Treasurer's Report was unanimously accepted by the Board.
3. Accounts payable was presented and a motion to approve accounts payable was made by Chris Allee and seconded by Troy Eddy. It was unanimously approved as submitted.
4. Payroll for April 25, 2020, totaled \$19,899.38; Payroll for May 9, 2020, totaled \$18,929.25. On a motion made by Mike Volkart and seconded by Shawn English, all payroll was approved as submitted.
5. There was no old business.
6. There was no new business.
7. The Director's Report was given by Executive Director Kevin Wieberg: The Director outlined the CARES ACT Reimbursement Claim that will be filed for some of the expenses and overtime that has been incurred since the Pandemic began. He also advised that the High Point Repeater project will not probably be completed until 2021.
8. A motion was made by Sarah Jones and seconded by Mike Volkart to go into closed session to discuss personnel matters pursuant to RsMo 610.021(1). At 6:27 pm the Board took a Roll Call vote to go into Closed Session: Chris Allee – Yes, Ralph Martin – Yes, Sarah Jones – Yes, Troy Eddy – Yes, Shawn English – Yes, and Mike Volkart – Yes. The Board had extensive discussions regarding the Director's Review. Mike Volkart made a motion to extend a 3% raise and to pay 100% of his children's medical insurance, seconded by Sarah Jones.

MONITEAU COUNTY EMERGENCY DISPATCH



The motion was unanimously approved. At 7:09 pm a motion was made by Sarah Jones to come out of close session Mike Volkart seconded the motion and the motion was unanimously carried. A roll call vote was taken to come out of closed session. Chris Allee – Yes, Ralph Martin – Yes, Sarah Jones – Yes, Troy Eddy, Shawn English – Yes, and Mike Volkart – Yes. The Board came out of closed session having discussed personnel and legal issues.

9. The June meeting was scheduled for June 11, 2020, at 6:00 pm. The July meeting was scheduled for July 9, 2020, at 6:00 pm and the August meeting was scheduled for August 13, 2020, at 6:00 pm.

With no other business appearing, a motion was made by Chris Allee, seconded by Mike Volkart and the Board voted unanimously to adjourn at 7:16 pm.

Respectfully Submitted by

Leslie Bagwill
Board Secretary

MONITEAU COUNTY EMERGENCY DISPATCH BOARD

CLOSED SESSION

May 14, 2020

Pursuant to RsMO 610.021(3), the Board went into closed session to discuss pending personnel issues. Present were President, Scott Harkins; Vice-President, Mike Volkart; District 1: Sarah Jones, Shawn English, and Troy Eddy; District 2: Chris Allee, Mike Volkart, and Ralph Martin. Also present were Board Secretary, Leslie Bagwill; and, Board Counsel, Todd Miller, Esq.

At 6:27 pm the Board took a Roll Call vote to go into Closed Session: Chris Allee – Yes, Ralph Martin – Yes, Sarah Jones – Yes, Troy Eddy – Yes, Shawn English – Yes, and Mike Volkart – Yes.

During the closed session, the following was discussed:

- a.) The Board discussed the Director's Annual Review. Mike Volkart made a motion to extend a 3% raise and to pay 100% of his children's medical insurance, seconded by Sarah Jones. The motion was unanimously approved.

At 7:09 pm, a motion was made by Sarah Jones to come out of close session Mike Volkart seconded the motion and the motion was unanimously carried. A roll call vote was taken to come out of closed session. Chris Allee – Yes, Ralph Martin – Yes, Sarah Jones – Yes, Troy Eddy, Shawn English – Yes, and Mike Volkart – Yes. The Board came out of closed session having discussed personnel issues.

Respectfully Submitted,

Leslie Bagwill
Board Secretary

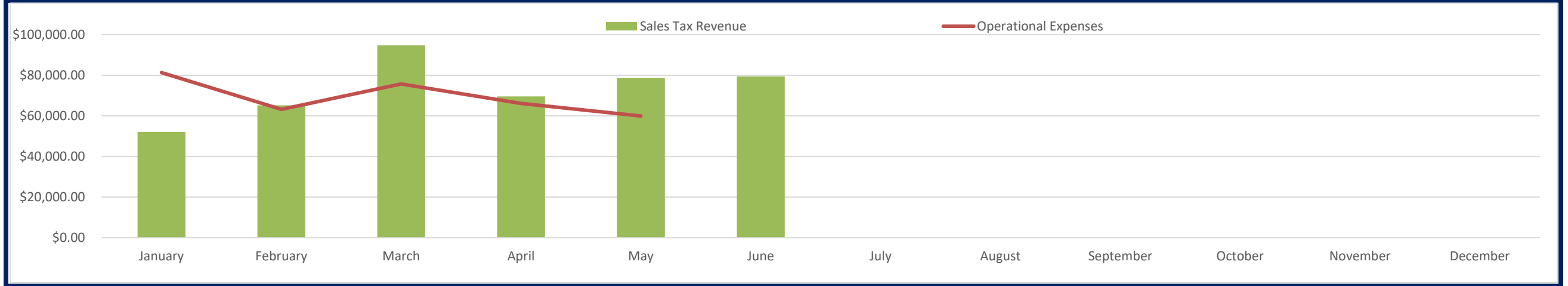


Moniteau County Emergency Dispatch

2020 Treasurer's Report



Revenue						Expenses			Month Ending Account Balance Year Beginning \$386,544.73	Total CD Balance	Period Ending CD Interest Earned	Total Cash Assets
Month	Sales Tax Revenue	YTD Received	Previous Year Received	Compared to Current Budget		Operational	Capital	Total Monthly				
				\$816,000.00								
January	\$52,073.04	\$52,073.04	\$61,967.40	(\$763,926.96)	6.38%	\$81,319.21	\$2,236.00	\$83,555.21	\$383,873.28	\$209,180.95	\$466.40	\$593,054.23
February	\$65,198.40	\$117,271.44	\$48,316.45	(\$698,728.56)	14.37%	\$63,178.97	\$14,284.00	\$77,462.97	\$372,110.46	\$210,198.85	\$1,017.90	\$582,309.31
March	\$94,789.65	\$212,061.09	\$81,068.45	(\$603,938.91)	25.99%	\$75,722.23	\$273.00	\$75,995.23	\$391,201.93	\$210,404.23	\$205.38	\$601,606.16
April	\$69,668.89	\$281,729.98	\$83,700.84	(\$534,270.02)	34.53%	\$66,170.77	\$0.00	\$66,170.77	\$396,021.69	\$210,816.15	\$411.92	\$606,837.84
May	\$78,683.33	\$360,413.31	\$52,677.88	(\$455,586.69)	44.17%	\$59,953.18	\$0.00	\$59,953.18	\$414,768.80	\$211,819.38	\$1,003.23	\$626,588.18
June	\$79,452.32	\$439,865.63	\$78,514.98	(\$376,134.37)	53.91%							\$0.00
July			\$71,516.99	(\$376,134.37)	0.00%							\$0.00
August			\$54,782.78	(\$376,134.37)	0.00%							\$0.00
September			\$98,644.96	(\$376,134.37)	0.00%							\$0.00
October			\$65,530.50	(\$376,134.37)	0.00%							\$0.00
November			\$56,988.31	(\$376,134.37)	0.00%							\$0.00
December			\$78,343.22	(\$376,134.37)	0.00%							\$0.00





Moniteau County Emergency Dispatch CD Report



	Original Balance	Interest Earned	Current Balance	Credit Compounding	Maturity Date	Rate
Peoples Bank of Moniteau County # 10547	\$7,399.99	\$918.96	\$8,318.95	Bi-Annually	October 2, 2021	1.00%
Peoples Bank of Moniteau County #13479	\$50,012.24	\$2,031.62	\$52,043.86	Quarterly	January 22, 2022	3.20%
Tipton Latham Bank #62446	\$132,009.22	\$5,985.68	\$137,994.90	Quarterly	November 20, 2020	2.97%
Tipton Latham Bank #60440	\$12,000.00	\$1,461.67	\$13,461.67	Quarterly	March 21, 2023	3.21%

\$10,397.93 \$211,819.38

Moniteau County Emergency Dispatch

EXPENSES BY VENDOR SUMMARY

May 2020

	TOTAL
Ameren Missouri	34.95
Anthem Blue Cross and Blue Shield	5,881.54
AT&T 1339	1,191.98
AT&T 6001	40.50
AT&T 8011	116.00
BankCard Services 3729	67.27
Bobby Medlin CPA Group, LLC	785.00
Booth Pest Services	40.00
C&R Market	69.17
CenturyLink 8749	2,074.90
Centurylink 9590	614.00
City of California	416.18
Co-Mo Electric Cooperative, Inc	238.83
Culligan of Jefferson City	45.00
First Net	41.24
GFI Digital, Inc.	474.10
Harris Lawncare Services LLC	120.00
Leslie Bagwill	75.00
Liberty National	419.80
Midwest Computech	3,236.84
Omnigo Software	16,679.52
OTELCO	213.85
TOTAL	\$32,875.67

Moniteau County Emergency Dispatch

JOURNAL

All Dates

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT #	ACCOUNT	DEBIT	CREDIT
06/01/2020	Expense		BankCard Services 3830		1010	1010 Cash Checking - General		\$555.01
				Go Daddy Website moniteau911.com	6650	6650 Dues, Subscriptions & Bank Charges	\$180.00	
				bill.com Accounts payable software	6070	6070 Accounting	\$90.62	
				Rebate	8200	8200 Miscellaneous Income		\$1.94
				CVD Aliexpress Printer Repair from PPE adapters	7300	7300 Supplies	\$37.33	
				Dollar General Envelopes	7000	7000 Office Supplies	\$6.15	
				Cals Batteries & Coffee	7000	7000 Office Supplies	\$62.97	
				Adobe PDF Software	6650	6650 Dues, Subscriptions & Bank Charges	\$179.88	
							\$556.95	\$556.95
TOTAL							\$556.95	\$556.95

MCED Payroll #2020-11

Team Member (14)	Time Off Breakdown	Overtime	Regular
Acton, Alison		4.08	76.33
Brown, Leanna			9.00
Hagemeyer, Milisa		4.00	76.00
Haslag, Jourdan			4.00
Hornback, Bailey		4.00	76.00
Lasson, Krystopher			38.42
Nonn, Alaina		2.08	76.00
Price, Jacklyn		4.00	76.00
Richards, Stacey		11.00	76.00
Schreck, Adam		4.00	76.00
Smith, Jessica		9.75	77.00
Sullivan, Corey	PTO: 20.00		72.00
Thompson, Shirley		4.08	44.00
Wieberg, Kevin			85.00
	Totals	47.00	861.75

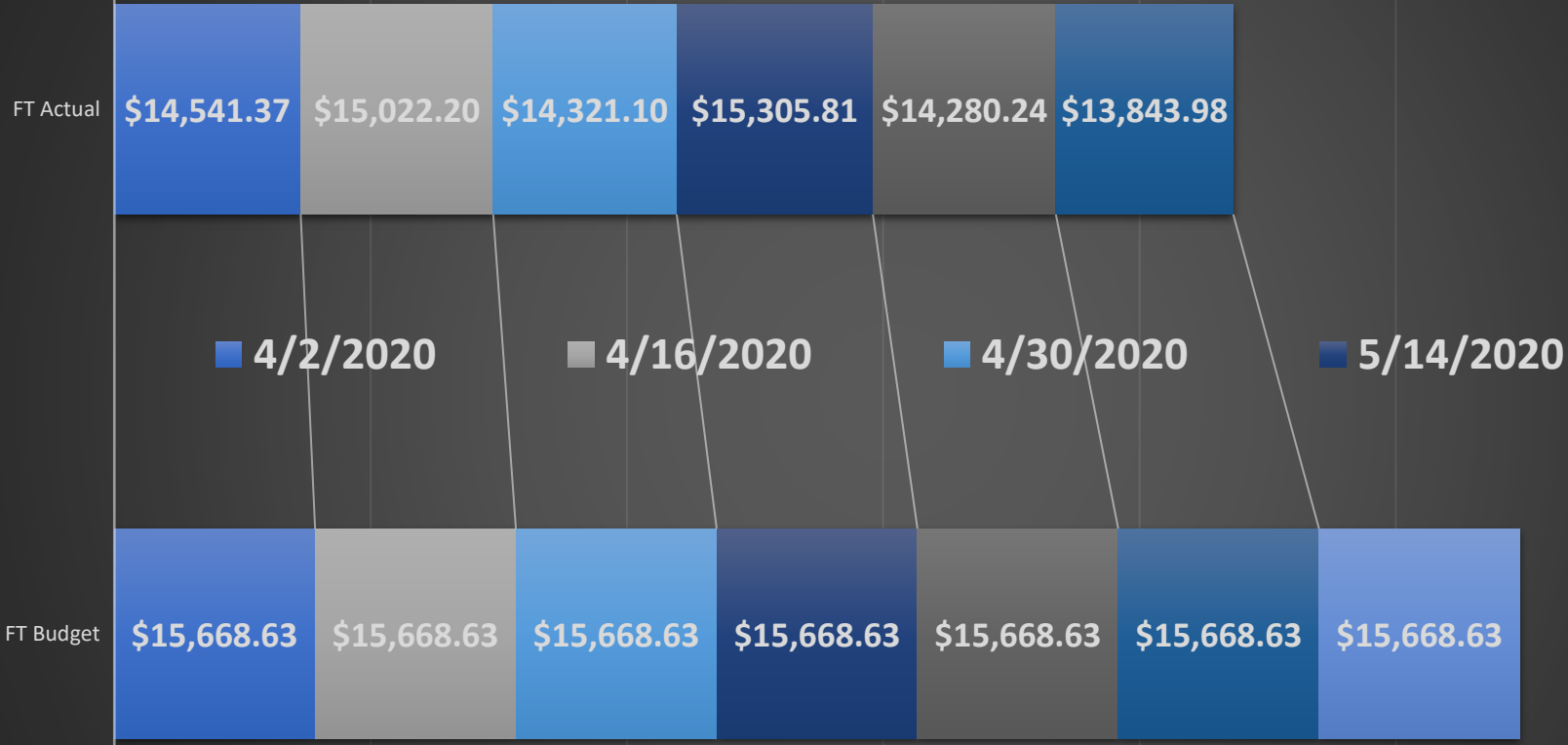
MCED Payroll #2020-12

Team Member (13)	Time Off Breakdown	Overtime	Regular
Acton, Alison		8.17	76.08
Gladback, Victoria			16.00
Hagemeyer, Milisa		24.00	80.00
Hornback, Bailey		4.00	76.00
Lasson, Krystopher			21.42
Nonn, Alaina	PTO: 9.25	14.83	80.00
Price, Jacklyn	COMP: 12.00		68.08
Richards, Stacey	COMP: 40.00 PTO: 16.00		24.00
Schreck, Adam		4.00	76.00
Smith, Jessica		25.33	80.00
Stobbart, Kayla			6.17
Sullivan, Corey	PTO: 16.00		64.00
Wieberg, Kevin			103.00
Totals		80.33	770.75

Quarter 2 Status
FT Payroll

\$22,365.70

\$87,314.70



\$109,680.40

Quarter 2 Status
Part Time Payroll

\$7,890.94

\$188.61



PT Actual

\$1,628.58

\$1,628.58

\$1,878.20

\$1,388.00

\$737.88

\$629.70

PT Budget

\$1,154.22

\$1,154.22

\$1,154.22

\$1,154.22

\$1,154.22

\$1,154.22

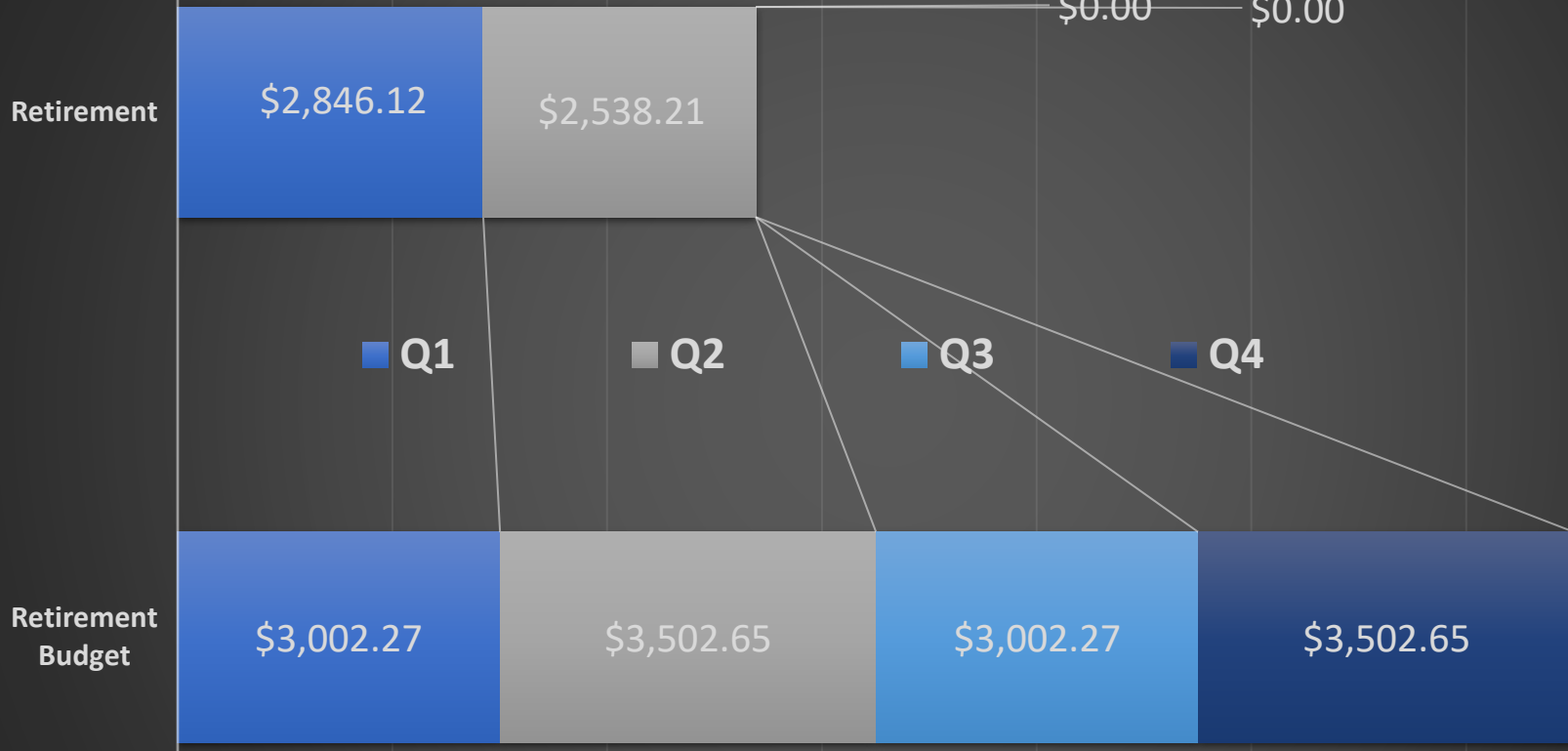
\$1,154.22

\$8,079.55

2019 Retirement Status

\$7,625.76

\$5,384.33



■ Q1

■ Q2

■ Q3

■ Q4

\$0.00

\$0.00

\$13,010.09

2020 Health Insurance Status

\$38,277.54

\$32,483.22

\$0.00

\$0.00

Health Insurance

\$14,838.60

\$17,644.62

■ Q1

■ Q2

■ Q3

■ Q4

Health Budget

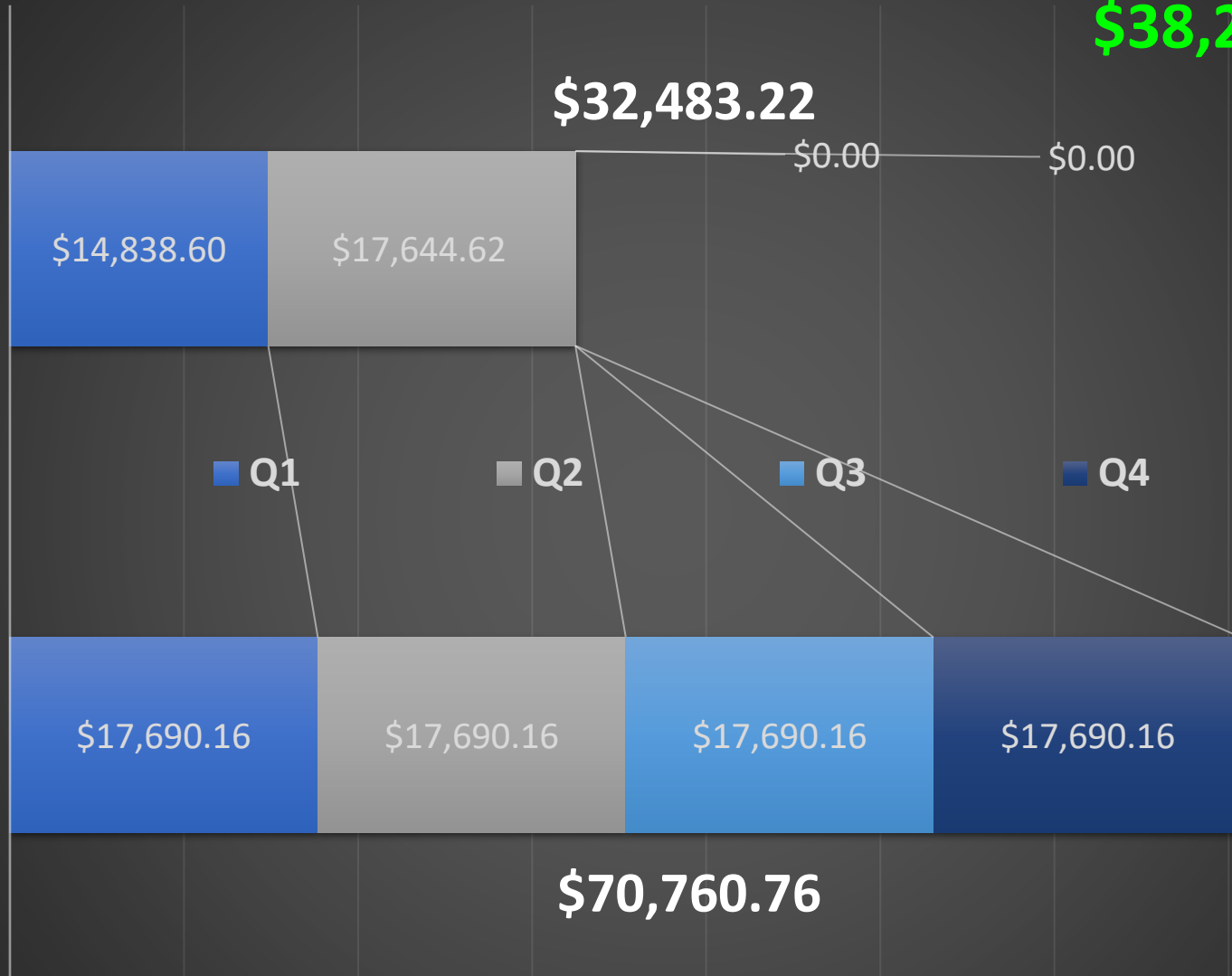
\$17,690.16

\$17,690.16

\$17,690.16

\$17,690.16

\$70,760.76



Moniteau County Emergency Dispatch

BUDGET VS. ACTUALS: 2020 BUDGET

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Income				
4000 Sales Tax Revenue	440,338.52	816,000.00	375,661.48	53.96 %
4010 Prepaid Wireless Revenue	2,611.05	5,000.00	2,388.95	52.22 %
Total Income	\$442,949.57	\$821,000.00	\$378,050.43	53.95 %
GROSS PROFIT	\$442,949.57	\$821,000.00	\$378,050.43	53.95 %
Expenses				
6050 Advertising	39.71	500.00	460.29	7.94 %
6070 Accounting	4,450.61	10,500.00	6,049.39	42.39 %
6200 Auto & Truck	572.15	500.00	(72.15)	114.43 %
6310 Board Secretary Contract	375.00	1,050.00	675.00	35.71 %
6320 Business Meals And Entertainment	454.83	2,225.00	1,770.17	20.44 %
6330 CAD System	20,752.52	19,638.00	(1,114.52)	105.68 %
6450 Communications	15,790.49	15,521.14	(269.35)	101.74 %
6650 Dues, Subscriptions & Bank Charges	1,441.57	11,796.00	10,354.43	12.22 %
6660 Election Cost		15,000.00	15,000.00	
6665 Employee Benefits	33,826.69	84,623.13	50,796.44	39.97 %
6710 Fuel	281.61	2,550.00	2,268.39	11.04 %
6720 GIS Maintenance		4,945.00	4,945.00	
6750 Insurance		9,950.00	9,950.00	
6810 IT Services	19,254.36	30,000.00	10,745.64	64.18 %
6880 Legal	3,000.00	5,000.00	2,000.00	60.00 %
6950 Miscellaneous	160.06	500.00	339.94	32.01 %
7000 Office Supplies	1,423.01	4,000.00	2,576.99	35.58 %
7050 Postage	164.10	250.00	85.90	65.64 %
7100 Professional Fees	148.80	150.00	1.20	99.20 %
7110 Public Education		1,000.00	1,000.00	
7200 Repairs & Maintenance	2,698.30	10,000.00	7,301.70	26.98 %
7210 Reward Money		500.00	500.00	
7249 Salaries & Wages - Overtime	24,858.48	25,983.10	1,124.62	95.67 %
7256 Salaries & Wages - Full Time	183,975.45	402,762.48	218,787.03	45.68 %
7257 Salaries & Wages - Part Time	15,394.47	33,635.00	18,240.53	45.77 %
7259 Signs & Installations	1,146.50	2,000.00	853.50	57.33 %
7300 Supplies	1,677.55	1,500.00	(177.55)	111.84 %
7356 Taxes - Payroll	18,737.23	35,372.11	16,634.88	52.97 %
7550 Telecommunications	25,045.15	65,000.00	39,954.85	38.53 %
7570 Training	2,270.85	7,575.00	5,304.15	29.98 %
7600 Travel	143.45	4,300.00	4,156.55	3.34 %
7610 Uniforms	1,443.61	2,500.00	1,056.39	57.74 %
7650 Utilities & Trash	2,782.68	9,190.00	6,407.32	30.28 %
Total Expenses	\$382,309.23	\$820,015.96	\$437,706.73	46.62 %
NET OPERATING INCOME	\$60,640.34	\$984.04	\$ (59,656.30)	6,162.39 %
Other Income				

Moniteau County Emergency Dispatch

BUDGET VS. ACTUALS: 2020 BUDGET

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
8100 Operational Interest Income	173.12	300.00	126.88	57.71 %
8200 Miscellaneous Income	109.38	500.00	390.62	21.88 %
Total Other Income	\$282.50	\$800.00	\$517.50	35.31 %
NET OTHER INCOME	\$282.50	\$800.00	\$517.50	35.31 %
NET INCOME	\$60,922.84	\$1,784.04	\$ (59,138.80)	3,414.88 %



Moniteau County Emergency Dispatch

2020 Capital Expenditures Budget



<u>Item</u>	<u>Budget</u>	<u>Actual</u>	<u>Remaining</u>
Highpoint Repeater	65,000.00		65,000.00
Dispatch 1 Replacement	2,500.00		2,500.00
Office Furniture	7,000.00	4,795.00	2,205.00
		2,236.00	
		1,941.00	
		345.00	
		273.00	
Building Remodel (Carryover from 2019)	12,000.00	11,998.00	2.00
		11,998.00	
			0.00
			0.00
			0.00
		-	0.00
		-	0.00
		-	0.00
		-	0.00
		-	0.00
		-	0.00
		-	0.00
		-	0.00
		-	0.00
Total:	86,500.00	16,793.00	69,707.00