

# MONITEAU COUNTY EMERGENCY DISPATCH



## Moniteau County Emergency Dispatch Board Meeting Minutes August 13, 2020

President, Scott Harkins, opened the meeting at 6:00 pm. Present were Vice-President, Mike Volkart; District 1: Sarah Jones, Shawn English, and Troy Eddy; also present were District 2: Chris Allee and Ralph Martin. Also present were Executive Director, Kevin Wieberg; Dispatch Supervisor, Stacey Richardson; Board Secretary, Leslie Bagwill; and, Board Attorney, Todd Miller, Esq.

1. On a motion made by Sarah Jones and seconded by Chris Allee, the Board unanimously approved the July 9, 2020, Board Meeting minutes as submitted.
2. Executive Director, Kevin Wieberg, presented the Treasurer's Report as follows. Sales tax was received in the amount of \$81,439.89. As of July 31, 2020, the MMDA account balance was \$476,222.36 and the CDs' balance was \$212,343.51. On a motion made by Troy Eddy and seconded by Sarah Jones, the Treasurer's Report was unanimously accepted by the Board.
3. Accounts payable was presented. Payroll for July 18, 2020, totaled \$19,096.26; Payroll for August 1, 2020, totaled \$19,698.75. On a motion made by Shawn English and seconded by Sarah Jones, all payroll and accounts payable was approved as submitted.
4. There was no old business.
5. Under new business, Executive Director Kevin Wieberg presented the following:
  - a. Arc GIS Online: MCED currently has one (1) license and would like to purchase a second one. Sarah Jones made a motion to approve the purchase of a second license at a cost of \$700.00. Chris Allee seconded the motion and the Board unanimously approved the motion.
  - b. Phone System Upgrade: An upgrade from Viper 911 phone system version 6 to version 7 was proposed that would also include Windows 10 upgrades for the Dispatch Consoles. After extensive discussion, the matter was tabled until next month.
  - c. CD Investment: Rates were discussed, and the consensus was to wait until November to make a final decision.

# MONITEAU COUNTY EMERGENCY DISPATCH



- d. Tuckpointing: It was advised that tuckpointing needs to be addressed on the building. One bid from Central Missouri Masonry Repair has been received and it was agreed to receive more bids before a final decision would be made.
6. The Director's Report was given by Executive Director Kevin Wieberg: The Director outlined the status of the various projects currently in process.
    - a. Staffing: We are currently fully staffed with our newest dispatcher having completed training.
    - b. Training: We held a refresher EMD course on July 14, 2020.
    - c. Community Meetings: On July 17, 2020, there was a meeting the School Leadership and Health. On July 27, 2020, an OWS/Smart 911 presentation was given to the Clarksburg City Council.
  7. A motion was made by Sarah Jones and seconded by Shawn English to go into closed session to discuss legal matters pursuant to RsMo 610.021(3). At 7:03 pm the Board took a Roll Call vote to go into Closed Session: Chris Allee – Yes, Ralph Martin – Yes, Sarah Jones – Yes, Shawn English – Yes, and Mike Volkart – Yes. The Board discussed legal matters. At 7:17 pm, a motion was made by Sarah Jones to come out of close session Mike Volkart seconded the motion and the motion was unanimously carried. A roll call vote was taken to come out of closed session. Chris Allee – Yes, Ralph Martin – Yes, Sarah Jones – Yes, Shawn English – Yes, and Mike Volkart – Yes. The Board came out of closed session having discussed legal issues.
  8. The September meeting was confirmed for September 15, 2020, at 6:00 pm and the October meeting was scheduled for October 13, 2020, at 6:00 pm.

With no other business appearing, a motion was made by Chris Allee, seconded by Sarah Jones and the Board voted unanimously to adjourn at 7:17 pm.

Respectfully Submitted by

Leslie Bagwill  
Board Secretary