

# MONITEAU COUNTY EMERGENCY DISPATCH



## BOARD OF DIRECTORS MINUTES

JUNE 9, 2025

<b>PRESIDENT –</b>	<b>DISTRICT 1 – DANA WHEATLEY</b>	<b>DISTRICT 2 – JEFF KOERKENMEIER</b>
<b>DIRECTOR – KEVIN WIEBERG</b>	<b>DISTRICT 1 – RUTHIE ADAMS</b>	<b>DISTRICT 2 – CHERI DIX</b>
<b>COUNSEL – TODD MILLER</b>	<b>DISTRICT 1 –</b>	
<b>OPS MNGR – STACEY RICHARDS</b>		

### 1. CALL TO ORDER

*The meeting was called to order at 6:00 PM by Vice Chair Dana Wheatley.*

### 2. INVITED GUESTS

*No invited guests present.*

### 3. MINUTES & REPORTS RECEIVED AND FILED

*Cheri Dix moved to approve the meeting minutes from the May 12, 2024, Board Meeting as submitted as there was no meeting in April. This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.*

*Director Kevin Wieberg, presented the Treasurer's Report for May 2025 as follows:*

<i>Sales Tax Revenue</i>	<i>\$96,061.58</i>
<i>Other Revenue</i>	<i>\$313.92</i>
<i>Operational Expenses</i>	<i>\$72,929.89</i>
<i>Capital Expenses</i>	<i>\$0</i>
<i>Month Ending Checking Account Balance</i>	<i>\$344,558.92</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$1,455,672.95</i>

*Jeff Koerkenmeier moved to approve the Treasurer's Report as submitted.*

*This motion was seconded by Cheri Dix and unanimously approved by the Board.*

### 4. ACCOUNTS PAYABLE & PAYROLL

*Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.*  
*\$12,991.52*

*Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.*

<i>2025-10</i>	<i>\$25,813.94</i>
<i>2025-11</i>	<i>\$25,244.33</i>

*Ruthie Adams moved to approve the Accounts Payable and Payroll Reports as submitted.*  
*This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.*

# MONITEAU COUNTY EMERGENCY DISPATCH



## 5. UNFINISHED BUSINESS

*Director Wieberg stated still waiting to close on property on Windmill Ridge. Awaiting bank to release UCC on lot (separate lot liability) should be able to close by next meeting.*

## 6. NEW BUSINESS

*Director Wieberg presented a maintenance contract renewal from Intrado for 911 phone system / text 911 for 1 year services for \$14,024.08. This amount was included in the 2025 Budget.*

*Jeff Koerkenmeier moved to approve the contract renewal with Intrado as presented. This was seconded by Cheri Dix and unanimously approved by the Board.*

## 7. DIRECTOR'S REPORT

*Report attached.*

## 8. BOARD INQUIRIES

*None*

## 9. PUBLIC COMMENTS

*None*

## 10. CLOSED SESSION

*The Board did not enter closed session*

## 11. SCHEDULE FUTURE MEETINGS

*MCED Board of Directors meet on 2<sup>nd</sup> Monday of each month.  
July 14, 2024*

## 12. ADJOURNMENT

*With no other business being presented, Jeff Koerkenmeier moved to adjourn the meeting. This motion was seconded by Cheri Dix and was unanimously approved by the Board. The Meeting was adjourned at 6:11 PM.*

*Minutes prepared by Kevin Wieberg*



# Moniteau County Emergency Dispatch

## Monthly Directors Report



### Personnel

Telecommunicators			In Training	Vacancies
Full Time	7	1	2	
Telecommunicators			Vacancies	Road Signs
Part Time	2	0	4	2

### Training

Training	Date	Attendance	Hours	Type
Home Invasion	Monthly	8	1	Online

### Projects

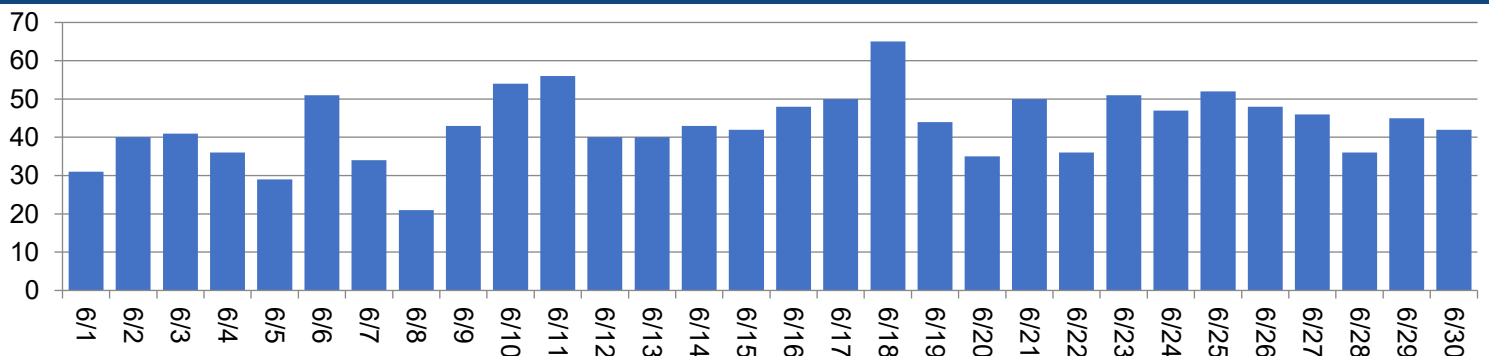
AED Registry	In Progress
CAD GIS DB Update (Responder Mapping)	In Progress
GIS Remediation	In Progress
Server Replacement	Awaiting

### Monthly Activity

Summer School Class tours
Teach Basic @ JCPD
Spray Herbicide in Parking Lot

### Month at-a-glance

1,296 Calls for Service Created (CAD)	AVG time to Disp High Priority LAW	01min 11sec
703 Responder Initiated	AVG time to Disp Fire	01min 07sec
207 911 Initiated	AVG time to DispHigh Priority EMS	01min 50sec
386 Admin Initiated	Open Records Requests	1
111 High Priority Calls	Internal Issues Reported (Phone, Radio, IT)	0
315 911 Received	Smart911 Profiles Created	160
3.19 911 Average Ring Time (Seconds)	Quality Assurance Evaluations	-
5 911 Transferred	Average Monthly QA Score	-
59 911 Hangups	New Addresses Assigned	4
0 911 Text Sessions	Messages for CPD	24
283 911 Wireless	Messages for TPD	22
4 911 Bus Landline	Messages for MCSO	21
13 911 Res Landline	California Utility Calls	10
15 911 VOIP	TAS requests for PA Office	28
1,321 Admin/ Business calls - Inbound	CH requests for PA Office	5
669 Admin/ Business calls - Outbound	Warrants Entered	23
2 Language Line Utilized	Warrant Validations	23



# TIME TO EFFECT DISPATCH



**FIRE**  
(Pri 1)  
85.71%

0:01:07

**LAW**  
(Pri 1)  
91.18%

0:01:11

**ECHO**  
#DIV/0!

**DELTA**  
71.43%

0:01:50

**CHARLIE**  
94.74%

0:02:33

**BRAVO**  
100.00%

0:02:14

**ALPHA**  
81.48%

0:02:29

**OMEGA**  
0.00%

0:03:45

0:00:00

0:00:43

0:01:26

0:02:10

0:02:53

0:03:36

0:04:19

0:05:02

0:05:46