

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

MARCH 13, 2023

| | | |
|-----------------------------------|------------------------------------|---------------------------------------|
| CHAIRMAN – CHRIS ALLEE | DISTRICT 1 – DANA WHEATLY | DISTRICT 2 – MIKE VOLKART |
| DIRECTOR – KEVIN WIEBERG | DISTRICT 1 – SHELLEY BISHOP | DISTRICT 2 – JEFF KOERKENMEIER |
| COUNSEL – TODD MILLER | | DISTRICT 2 – CHERI DIX |
| OPS MNGR – STACEY RICHARDS | RUTHIE ADAMS | KIM GUTHRIE |

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Chairman Chris Allee.
Jeff Koerkenmeier, Todd Miller and Kim Guthrie in attendance via Zoom.

2. MINUTES & REPORTS RECEIVED AND FILED

Mike Volkart moved to approve the meeting minutes from the February 16, 2023 Board Meeting as submitted.

This motion was seconded by Cheri Dix and unanimously approved by the Board.

Director, Kevin Wieberg, presented the Treasurer's Report for January 2022 as follows:

| | |
|---------------------------------------|--------------|
| Sales Tax Revenue | \$102,662.98 |
| Other Revenue | \$1.24 |
| Operational Expenses | \$83,598.51 |
| Capital Expenses | \$0 |
| Month Ending Checking Account Balance | \$370,505.20 |
| Month Ending Certificates of Deposit | \$828,140.39 |

Jeff Koerkenmeier moved to approve the Treasurer's Report as submitted.

This motion was seconded by Dana Wheatly and unanimously approved by the Board.

3. ACCOUNTS PAYABLE & PAYROLL

Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.

\$32,100.57

Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.

| | |
|---------|--------------|
| 2023-04 | \$ 26,572.77 |
| 2023-05 | \$ 28,054.37 |

Dana Wheatly moved to approve the Accounts Payable and Payroll Reports as submitted.

This motion was seconded by Mike Volkart and approved by majority of the Board.

4. BOARD VACANCY

Shelley Bishop submitted her resignation from the Board of Directors.

Mike Volkart moved to accept the resignation.

This motion was seconded by Dana Wheatley and approved by majority of the Board.

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Dana Wheatley nominated Ruthie Adams to fill the vacant position in District 1.

Ruthie Adams who is present, resides in California, MO.

Cheri Dix seconded the nomination.

*Mike Volkart: Yes, Cheri Dix: Yes, Dana Wheatley: Yes, Jeff Koerkenmeier: Yes, Chris Allee: Yes
Ruthie Adams is sworn in by Director Kevin Wieberg and is seated as a member of the MCED
Board of Directors. Ruthie Adams will serve on the board until November 2024 which is the
next election.*

5. INVITED GUESTS

No Guests are in attendance.

6. UNFINISHED BUSINESS

a. Purchasing / Bidding Policy

Tabled for next meeting while Board continues to review. (Originally presented January 2023)

b. Building Addition Update

*Porter Berendzen Architect Firm performed a site visit on March 9th to obtain measurements
and have a preliminary meeting with Director Wieberg in reference to the plans of the building
addition.*

*PBA also stated that a Topography survey will be needed and they will reach out to CMPS for a
proposal/ specifications and if needed MCED can obtain bids from other firms to complete.*

Mid-State Land Surveying, L.L.C. came on site to mark boundary lines of MCED property.

7. CLOSED SESSION

*Dana Wheatley moved to enter Closed Session Pursuant to RsMO 610.021 to discuss Legal
Issues. This motion was seconded by Mike Volkart and a roll call vote was held:*

*Ruthie Adams: Yes, Dana Wheatley: Yes, Chris Allee: Yes, Mike Volkart: Yes, Cheri Dix: Yes, Jeff
Koerkenmeier: Yes. The Board entered into Closed session at 6:26PM.*

*While in Closed Session, Kim Guthrie discussed pending legal action with the Board of Directors
RE: 18MT-CC00034.*

*The Board of Directors approved to pay the deductible for MOPERM and up to \$268 if needed.
Dana Wheatley moved to open the meeting. This motion was seconded by Mike Volkart and a
roll call vote was held:*

*Ruthie Adams: Yes, Dana Wheatley: Yes, Chris Allee: Yes, Mike Volkart: Yes, Cheri Dix: Yes, Jeff
Koerkenmeier: Yes. The Board opened the meeting to the public at 6:52PM.*

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8. NEW BUSINESS

Board Training material was discussed and printed material was printed and given to Board Members to review and provide feedback. Further discussion was tabled for next meeting.

Director Wieberg presented recommendations for the Board to consider:

- 1) 3% sales tax on sales of Marijuana and THC within Moniteau County. Currently there are no legal marijuana vendors/ shops in Moniteau County. Recent Amendment 3 legislation allows governmental entities to ask voters to approve an additional 3% sales tax on those sales.*
- 2) Use Tax. Currently Moniteau County Emergency Dispatch does not collect Sales Tax on out of County purchases placed via phone/internet. Currently the County of Moniteau collects this tax which was passed in 2013.*

Both recommendations would have to be placed on County Wide Ballot to be approved by majority of voters to take effect. No action was requested, only for consideration to be possibly placed on April 2024 Ballot.

National Telecommunicator Week 2023 is April 9-15

Director Wieberg asked the Board for input on items for employee appreciation during this week.

Director Wieberg and Operations Manager Richards were asked to leave the meeting so the Board could discuss.

The Board approved up to \$415 for employee appreciation for the week.

9. DIRECTOR'S REPORT

Report attached.

Upcoming Conferences:

MPSCC is scheduled for next month in Osage Beach with 3-4 attending the full conference and 3-4 attending 1 or 2 days of conference.

Director Wieberg presented a proposal for replacement of a dispatch chair. Chairs are used 24/7 and 2 of the chairs were purchased in 2018. The chairs do have a lifetime warranty on mechanical operations however do not cover normal wear and tear.

The new chair Director Wieberg is wanting to trial is upon recommendation from the dispatchers and costs \$650. The Board unanimously approved Director Wieberg to purchase one chair to trial.

10. BOARD INQUIRIES

None

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11. PUBLIC COMMENTS

No members of the public present.

12. SCHEDULE FUTURE MEETINGS

MCED Board of Directors meet on 2nd Monday of each month.

April 10, 2013

13. ADJOURNMENT

With no other business being presented, Mike Volkart moved to adjourn the meeting.

This motion was seconded by Cheri Dix and was unanimously approved by the Board.

The Meeting was adjourned at 7:26 PM.

Minutes prepared by Kevin Wieberg