



Photography Policy

This document is intended to facilitate photography for the business purposes of Norwich Karate Academy whilst safeguarding and protecting children and young persons and allowing personal family photography wherever possible.

Photography of students at events is subject to the Data Protection Act 1998 regarding the rights of individuals to have information of a personal nature treated in an appropriate manner and the Human Rights Act 1998, protecting the privacy of individuals and families. In addition, restrictions on photography arise from issues of child protection.

'Photography' includes photographic prints and transparencies, video, film and digital imaging.

'Events' means any function, meeting, training session or competition, organised by Norwich Karate Academy.

'Parent' means any person with parental rights and responsibility in relation to a child or young person.

The Use of Photography

The business of Norwich Karate Academy requires the photography of children and young persons in relation to:

Administration (ID for licences and gradings)
Coaching and training aid
Advertising, Publicity and Promotional works.

Copyright and the use of this photography is retained by Norwich Karate Academy.

Photographs taken for publicity and promotional purposes, and those which contribute to the history of Norwich Karate Academy, its members and activities and the community will be retained indefinitely.

Where commercial photos or videos are commissioned by Norwich Karate Academy copyright remains with the photographer unless explicitly gained by Norwich Karate Academy. In the case of the press and other media. Copyright rests with the photographer.

The purpose of the photography must be explained to the parents of the child and or the young person themselves if over the age of 16 years and written permission obtained no child or young person should be subjected to any photography unless written permission has obtained.

Parents should be made aware that where team or group photography is taken by a commercial agency the photographer retains the copyright.

Parental Photography

Parental photography is an important part of each family's record of their child's progress, celebration of success and achievement. Where practical, arrangements should allow photographs to be taken by parents and others attending events. Norwich Karate Academy do not allow photography during regular training sessions.

Parental photography must not include any child or young person whose parent has refused permission for any reason. This may mean offering photography opportunities before or after the event for those who wish to be involved. Parental photography is secondary to the main aims and purposes of events and must not be allowed to interfere with the opportunities for the child or young person to participate.