

W.L. GEESAMAN CONTRACTING
2056 SANDBEACH RD. ♦ HUMMELSTOWN, PA 17036
Phone 717-533-9466 ♦ Fax 717-533-9566

Instructions: Please type or use a pen. Complete each section. If it does not apply, please write N/A.

Today's Date _____

Last Name, First, Middle _____
Social Security Number _____ - _____ - _____ Home Phone (____) _____
Work Phone (____) _____ Cellular Phone (____) _____
The best time and number to reach me is? _____
Street Address _____
City, State, Zip _____ How long at address? _____

Please list previous addresses, if at current address for less than three years

1. Street Address _____ From (month / year) _____
City, State, Zip _____ To (month / year) _____
2. Street Address _____ From (month / year) _____
City, State, Zip _____ To (month / year) _____

Use additional page if necessary

Position Desired: check all that apply

Framer Hanger Finisher Laborer ACT Installer EIFS / Stucco Mechanic
Rate of Pay Expected? \$ _____ When can you begin work? _____

Are you legally eligible for employment in the United States?	Yes	No
Would you be able to obtain a child abuse clearance?	Yes	No
Would you be able to pass a Criminal Background check?	Yes	No
Would you be able to furnish a clean Motor Vehicle Record, as a condition of employment?	Yes	No

EDUCATION & TRAINING

High School Name _____ Location _____
Course of Study _____ Graduated? Yes No

Post Secondary School Name _____ Location _____
Course of Study _____ Graduated? Yes No
Years completed? _____ Degree / Diploma _____

Other Name _____ Location _____
Course of Study _____ Graduated? Yes No
Years completed? _____ Degree / Diploma _____

EMPLOYMENT HISTORY Begin with present employer

1. Name of Employer _____ Location _____
Phone Number _____ Supervisor's Name and Title _____
Job Title and Description _____

Starting Pay \$ _____ per _____ Last Pay \$ _____ per _____
Dates Employed From (month / year) _____ / _____ To (month / year) _____ / _____
Reason for leaving _____

2. Name of Employer _____ Location _____
Phone Number _____ Supervisor's Name and Title _____
Job Title and Description _____

Starting Pay \$ _____ per _____ Last Pay \$ _____ per _____
Dates Employed From (month / year) _____ / _____ To (month / year) _____ / _____
Reason for leaving _____

3. Name of Employer _____ Location _____
 Phone Number _____ Supervisor's Name and Title _____
 Job Title and Description _____

Starting Pay \$ _____ per _____ Last Pay \$ _____ per _____
 Dates Employed From (month / year) _____ / _____ To (month / year) _____ / _____
 Reason for leaving _____

May we contact the employers listed above? Yes No If no, which employer's don't you want us to contact? 1 2 3
 Give Reason _____
 Have you ever been fired? _____ If so, explain _____

REFERENCES Please provide employer or work related references, if possible, who can provide information on your work skills.

Name _____ Relationship: _____
 Address _____ Telephone _____
 Number of years known _____

Name _____ Relationship: _____
 Address _____ Telephone _____
 Number of years known _____

Name _____ Relationship: _____
 Address _____ Telephone _____
 Number of years known _____

COMMENTS: (Please list any information you feel is necessary to complete your application)

I give W.L. Geesaman Contracting the right to make a thorough investigation into my previous employment, education / training and references; and I release all persons, companies, and corporations supplying such information from liability.

I understand that any false answer, statement or representation made by me in this application does constitute sufficient cause for rejection and / or discharge. I also understand that nothing within this employment application and process is intended to create an employment contract between W.L. Geesaman Contracting and myself. I understand that all such offers of employment will be made in writing from a designated representative of W.L. Geesaman Contracting.

Signature: _____ Date: _____

W.L. GEESAMAN CONTRACTING USE ONLY (Applicant should not complete this section)

Applicant status	Action Requested	
1st Interview Completed	Date:	Recommend for Hire
2nd Interview Completed	Date:	Send Rejection Letter
References Checked	Date:	No Letter Necessary
MVR Received	Date:	
Not Interviewed	Date:	
Applicant Withdrew Self	Date:	

Notes: _____