

# Construction Cleaning Checklist

## Redwood Cleaning Services

### CLIENT INFORMATION:

Client Name: .....

Business Name (if applicable): .....

Contact Person: .....

Phone Number: .....

Email Address: .....

### PREPARATION:

- Ensure all construction debris, tools, and equipment are removed from the premises
- Ensure all construction work is completed, and the area is safe for cleaning
- Ensure proper personal protective equipment (PPE) is available for the cleaning crew

### GENERAL CLEANING:

- Remove dust and debris from all surfaces, including walls, ceilings, and floors
- Wipe down and sanitize light switches, outlets, and electrical fixtures
- Clean and polish interior windows and glass surfaces
- Remove stickers, labels, and protective films from windows and surfaces
- Sweep and vacuum all floors and remove any loose debris

### DUST REMOVAL:

- Dust all surfaces, including baseboards, window sills, and ledges
- Dust and wipe down all furniture, shelves, and fixtures
- Dust and clean air vents
- Dust and clean ceiling fans and light fixtures
- Dust and wipe down any exposed pipes or wiring

## **FLOOR CLEANING:**

- Sweep and mop hard floors, ensuring all dust and debris are removed
- Clean and polish hard floors using appropriate cleaning products
- Vacuum and deep clean carpets and rugs
- Remove any paint, adhesive, or construction residue from floors
- Clean and sanitize staircases, railings, and steps

## **WINDOW AND GLASS CLEANING:**

- Clean and polish all windows, removing any construction residue or smudges
- Clean and wipe down window frames and sills
- Remove any paint or adhesive from window glass
- Clean and polish glass doors and partitions
- Remove any protective film or stickers from windows and glass surfaces

## **BATHROOM CLEANING:**

- Clean and sanitize toilets, sinks, and urinals
- Clean and disinfect shower stalls, bathtubs, and enclosures
- Clean and polish mirrors, fixtures, and countertops
- Clean and sanitize bathroom floors and walls
- Ensure proper ventilation and remove any odor

## **KITCHEN AND BREAK ROOM CLEANING:**

- Clean and sanitize countertops, cabinets, and drawers
- Clean and disinfect sinks and faucets
- Clean and polish stainless steel appliances and surfaces
- Remove any construction debris from kitchen appliances and cabinets
- Sweep and mop kitchen and break room floors

## **DUST REMOVAL FROM FIXTURES:**

- Dust and clean light fixtures, chandeliers, and pendant lights
- Dust and clean ceiling fans and exhaust fans

- Dust and clean air vents
- Dust and clean blinds, curtains, and window coverings
- Dust and clean shelving units and display cases

## FINAL TOUCHES:

- Remove any fingerprints, smudges, or marks from walls and surfaces
- Check and touch up any paintwork if necessary
- Inspect the area for any missed spots or areas that require additional cleaning
- Dispose of all trash and debris from the construction site
- Conduct a final walkthrough to ensure the area is clean and ready for use