

# Construction Cleaning Checklist

## Redwood Cleaning Services

### CLIENT INFORMATION:

Client Name: .....  
Business Name (if applicable): .....  
Contact Person: .....  
Phone Number: .....  
Email Address: .....

### PREPARATION:

- ☐ Ensure all construction debris, tools, and equipment are removed from the premises
- ☐ Ensure all construction work is completed, and the area is safe for cleaning
- ☐ Ensure proper personal protective equipment (PPE) is available for the cleaning crew

### GENERAL CLEANING:

- ☐ Remove dust and debris from all surfaces, including walls, ceilings, and floors
- ☐ Wipe down and sanitize light switches, outlets, and electrical fixtures
- ☐ Clean and polish interior windows and glass surfaces
- ☐ Remove stickers, labels, and protective films from windows and surfaces
- ☐ Sweep and vacuum all floors and remove any loose debris

### DUST REMOVAL:

- ☐ Dust all surfaces, including baseboards, window sills, and ledges
- ☐ Dust and wipe down all furniture, shelves, and fixtures
- ☐ Dust and clean air vents
- ☐ Dust and clean ceiling fans and light fixtures
- ☐ Dust and wipe down any exposed pipes or wiring

## **FLOOR CLEANING:**

- ☐ Sweep and mop hard floors, ensuring all dust and debris are removed
- ☐ Clean and polish hard floors using appropriate cleaning products
- ☐ Vacuum and deep clean carpets and rugs
- ☐ Remove any paint, adhesive, or construction residue from floors
- ☐ Clean and sanitize staircases, railings, and steps

## **WINDOW AND GLASS CLEANING:**

- ☐ Clean and polish all windows, removing any construction residue or smudges
- ☐ Clean and wipe down window frames and sills
- ☐ Remove any paint or adhesive from window glass
- ☐ Clean and polish glass doors and partitions
- ☐ Remove any protective film or stickers from windows and glass surfaces

## **BATHROOM CLEANING:**

- ☐ Clean and sanitize toilets, sinks, and urinals
- ☐ Clean and disinfect shower stalls, bathtubs, and enclosures
- ☐ Clean and polish mirrors, fixtures, and countertops
- ☐ Clean and sanitize bathroom floors and walls
- ☐ Ensure proper ventilation and remove any odor

## **KITCHEN AND BREAK ROOM CLEANING:**

- ☐ Clean and sanitize countertops, cabinets, and drawers
- ☐ Clean and disinfect sinks and faucets
- ☐ Clean and polish stainless steel appliances and surfaces
- ☐ Remove any construction debris from kitchen appliances and cabinets
- ☐ Sweep and mop kitchen and break room floors

## **DUST REMOVAL FROM FIXTURES:**

- ☐ Dust and clean light fixtures, chandeliers, and pendant lights
- ☐ Dust and clean ceiling fans and exhaust fans

- ☐ Dust and clean air vents
- ☐ Dust and clean blinds, curtains, and window coverings
- ☐ Dust and clean shelving units and display cases

## **FINAL TOUCHES:**

- ☐ Remove any fingerprints, smudges, or marks from walls and surfaces
- ☐ Check and touch up any paintwork if necessary
- ☐ Inspect the area for any missed spots or areas that require additional cleaning
- ☐ Dispose of all trash and debris from the construction site
- ☐ Conduct a final walkthrough to ensure the area is clean and ready for use