

SASKATOON

HOME-BASED FOOD SERVICE BUSINESS GUIDELINES

REQUIREMENTS FOR HOME-BASED FOOD SERVICE BUSINESSES IN SASKATOON

- Obtain a city of Saskatoon home-based business licence⁷
- Complete an SHA-approved food safety course¹
- Limit home food production to the SHA's "low risk" foods list¹
- Only produce foods not considered "low risk" in an SHA approved commercial kitchen¹
- Properly label food items according to SHA requirements¹
- Follow other regulations of City of Saskatoon Zoning Bylaws³
- Contact the SHA, follow direct guidance, and follow other requirements on the SHA Home Food Processing Fact Sheet¹
- Obtain a Temporary Food Service License from the SHA when selling at unlicensed events⁹
- Register the business with the Saskatchewan Corporate Registry if marketing the business under a name other than a personal legal name¹⁰
- Register PST, charge, collect, and remit PST on non-exempt food sales (except Small Trader exemptions)¹²
- Register for a GST account when required, charge, collect, and remit GST on food sales¹¹
- Notify home insurance provider that commercial activity is being conducted in the residence
- Obtain additional municipal licence for mobile food trucks⁷
- Obtain a separate Mobile Vendor License to sell beverages, food or other products from stationary stands, kiosks, or mobile units on public sidewalks⁷

PROHIBITED PRACTICES FOR HOME-BASED FOOD SERVICES BUSINESSES IN SASKATOON

- Customer pickups of food orders from residential properties are prohibited³
- Commercial/industrial kitchen equipment usage in residential properties is prohibited³
- Delivery by vehicles with a gross vehicle weight of more than 8,000 kg, or with a total length of more than 6.0 metres to a residential property is prohibited³
- Pickups by food delivery service providers from residential properties are prohibited³
- Customer dine-in at a residential property is prohibited⁵
- More than one non-resident person associated with the home based business present at the home based business at any one time is prohibited⁵
- Signage advertising the home-based business is not permitted on the property⁵

SOURCES:

- ¹Saskatchewan Health Authority Food Safety Information - <https://www.saskatchewan.ca/residents/environment-public-health-and-safety/food-safety>
- ²Saskatchewan Health Authority Home Food Processing Fact Sheet - <https://www.saskatchewan.ca/residents/environment-public-health-and-safety/food-safety/#:~:text=and%20pickled%20vegetables.,The,Home%20Food%20Processing>
- ³City of Saskatoon Zoning Bylaw No. 87777 - <https://www.saskatoon.ca/sites/default/files/documents/city-clerk/bylaws/8770.pdf> (see sections 5.29, #2 & #3)
- ⁴City of Saskatoon Business Guidelines - <https://www.saskatoon.ca/business-development/business-licences/start-business>
- ⁵City of Saskatoon Home-Based Business License - <https://www.saskatoon.ca/business-development/business-licences/business-licence-categories/home-based-business-licence>
- ⁶City of Saskatoon Specialty Business License Categories - <https://www.saskatoon.ca/business-development/business-licences/start-business/specialized-requirements>
- ⁷City of Saskatoon Business Licence Categories - <https://www.saskatoon.ca/business-development/business-licences/business-licence-categories>
- ⁸City of Saskatoon Mobile Food Truck License - <https://www.saskatoon.ca/business-development/business-licences/business-licence-categories/mobile-food-truck>
- ⁹Saskatchewan Health Authority Temporary Food Services Licences - <https://www.saskhealthauthority.ca/your-health/conditions-illnesses-services-wellness/all-z/food-safety/temporary-food-events>
- ¹⁰Saskatchewan Business Names Act - <https://publications.saskatchewan.ca/#/products/399>
- ¹¹Canada Revenue Agency GST Requirements - <https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/gst-hst-businesses/when-register-charge.html>
- ¹²Saskatchewan Ministry of Finance PST Requirements - https://sets.saskatchewan.ca/rntp/wcm/connect/2f7bed69-f481-4fca-8b2d-f80c2acf7d99/PST_005+Registration+and+Reporting+Requirements.pdf?MOD=AJPERES&CACHEID=ROOTWORKSPACE-2f7bed69-f481-4fca-8b2d-f80c2acf7d99-pmM1Cd1 (see bulletins #5 & #33)

Always contact the Saskatchewan Health Authority's local health inspector to ensure proper compliance before proceeding.
(306) 655-4605 or phioc@saskatoonhealthregion.ca

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