

**Jefferson Valley Rural Ambulance District**  
**DRAFT Meeting Minutes**  
**Action items are highlighted until the next meeting.**

**Nov 16, 2020 6pm**

**PULSE Training Facility 203 West Legion, Whitehall (previously Whitehall Drug)**  
**Due to COVID-19, this meeting was held via Zoom**

1. Call to Order:
  - present board members” Rico, Sue, Dana, Jennie, Holly (Dana has a new email. It is:
  - guests: Francine Giono, Jack Trethewey, possibly others in and out since the zoom meeting was open in the JVRAD building.
2. Public Comment on Non-Agenda Items (none)
3. Approval of Agenda: Rico moves, Holly second, unanimous
4. Approval of the previous minutes Sue moves, Jennie second, unanimous
5. Correspondence & Communication
  - Liz’s articles (drafts sent out by Sue Nov 8): first article approved for publication, comments and edits made to second article. **Sue will send second article comments to Liz for revision.**
  - JVRAD Ledger article (there were 2, mentioned briefly)
  - Town’s extrication pants (Sue has them \$40/pair (\$640 total), vote to approve purchase)
    - Jennie moved, Dana seconded, unanimous
    - **Sue will bring them to the ambulance building for pairing up with the existing pieces of the suits.** All items in the sets, even those currently in JVEMSR possession will be **marked as JVRAD** and on JVRAD inventory, but JVEMSR will have full use of all items. That way they will all be in one place paperwork-wise.
  - Monthly report from Pintler Billing : number of in-district calls **will be emailed out once Holly learns to open the file.** Request sent to Leslie for assistance.
  - Review Letter of Intent regarding John Janik’s building
  - CARES reimbursement request process and progress: Holly shared events of past two weeks with vendors, commissioners, and Bonnie Ramey. More info will be available possibly Friday, Nov 20, or shortly thereafter. **Holly will email info** once she hears from Bonnie.
6. JVEMSR status (by Francine): inundated by ambulance calls for COVID, lots of strain. Jack’s hire is a huge relief. Also someone was able to transfer a district member, which is lucrative. The service is moving into the new building. No training until post-covid. Call volume so far is over 35 calls (mostly transport) for this month, which is a lot. Jack is interim director since Terry Ross resigned.
7. Budget: reviewed current budget spreadsheet from the county.
8. AED Grants of repurposed Sheriff’s units update
  - Denise Bausch filled one out and submitted it
  - Should we do this for the unit to go on Hwy 69? No.
  - Holly called Headstart, no response
  - Who else might benefit from a AED? who is the contact?
    - Fire Dept. Joe Granvold (Holly emailed application to Town of Whitehall Clerk 11/19, rec’d completed grant application from Joe 11/19/2020
    - USFS Matt Racicot (Holly emailed application to him 11/18)
    - Steve Sacry for Headstart building (emailed application to him 11/19/20)

- Fire Council in Boulder
9. Highway 69 AED purchase and installation update: Francine will get one ready to install. This machine will come from the group of repurposed AEDs but can be installed shortly, outside the grant process.
  10. Inventory of JVRAD equipment extrication outfits including helmets and whatever else matches in sets. Sue will bring to JVEMSR building to match things up. Holly will send an email to initiate this inventory conversation (sent).
  11. Prioritized list of items presented by PULSE/JVEMSR
    - We looked at this list and discussed that even though the list was made last month, there is already action or potential action on several items. Also, the JVEMSR grant committee is meeting Sat, Nov 21, and more refining of this list will happen then.
  12. Set next meeting date Dec 21 6pm. Possibly in person, also via Zoom for sure
  13. Closing comments
    - Rico asked if staff be hired to get through the COVID high-demand time frame?
    - Holly asked that people consider what would be good or not good about hiring part time or full staff. Francine added that a status change to hired staff from volunteer staff jeopardizes DOT grants that provide free ambulances. Holly asked that people consider the pros and cons of part-time paid staff vs. full time paid staff vs. all volunteer with an eye to volunteer burnout, service capacity, grant funding, and all the factors we all can think of to make this service as effective as possible and sustainable. We will discuss this idea further, with as much information as can be gathered. Holly will send an email and gather input (done 11/19)
  14. Francine announced an upcoming press release over a man saved through the Helmsley grant. YAY!
  15. Adjourn

**Jefferson Valley Rural Ambulance District**

**TENTATIVE Meeting Notice and Agenda**

**Dec 21, 2020 6pm**

**PULSE Training Facility 203 West Legion, Whitehall (previously Whitehall Drug)**

**Due to COVID-19, this meeting will also be available via Zoom**

1. Call to Order:
2. Public Comment on Non-Agenda Items
3. Approval of Agenda
4. Approval of the previous minutes
5. Correspondence & Communication
  - Liz article #2
  - Monthly report from Pintler Billing
  - CARES reimburse effort update
6. JVEMSR status update