



This is a contract between Wonderwall Weddings LLC and

Mr./Ms. \_\_\_\_\_ and Mr./Ms. \_\_\_\_\_

to retain an Officiant to perform a marriage license signing ceremony, elopement, or other marriage service as outlined below.

Wonderwall Weddings (Chelsie Cooksey) is an inclusive & affirming officiant, and does not discriminate on the basis of race, color, religion(s), gender, national origin, disability, or sexual orientation. Your love is welcome here!

The Officiant agrees to officiate the wedding ceremony described above and will conduct the ceremony in a professional manner. This includes the solemnization of the marriage in accordance with applicable laws and regulations. The Officiant will talk with the Client(s) prior to the wedding to discuss ceremony details and preferences. This may include discussions about religious or cultural elements, personal vows, and any special requests. The Officiant will provide guidance on the ceremony script and vows, which may be customized by the Client(s) to reflect their unique love story and preferences. The Officiant will also ensure that the ceremony adheres to any legal requirements.

- Marriage License MUST be dated 72 or more prior to wedding for it to happen legally. Wonderwall Weddings LLC will not perform the wedding any sooner due to Texas Laws.

#### **MARRIER #1**

\* Full Legal Name (as it appears on your ID & marriage license):

\_\_\_\_\_

\* Phone Number: (\_\_\_\_\_) \_\_\_\_\_

\* Email address: \_\_\_\_\_

\* Physical address:

\_\_\_\_\_

\_\_\_\_\_

#### **MARRIER #2**

\* Full Legal Name (as it appears on your ID & marriage license):

\_\_\_\_\_

\* Phone Number: (\_\_\_\_\_) \_\_\_\_\_

\* Email address: \_\_\_\_\_

\* Physical address:

\_\_\_\_\_

\_\_\_\_\_

**IMPORTANT:** The Couple are responsible for obtaining their marriage license before the marriage ceremony. The Couple must bring their valid marriage license and valid photo ID for both parties.

Marrier #1 initial: \_\_\_\_\_

Marrier #2 initial: \_\_\_\_\_

## THE WEDDING DETAILS

### YOUR CEREMONY PACKAGE:

(See service terms below for details & requirements.)

- ☐ Marriage License Signing (\$80; no ceremony, just declaration and signing)
- ☐ Wedding Officiant with Vows (\$150-350; Ceremony, vows, signing and sending license off)
- ☐ Wedding Officiant and Set Up (\$400-\$500; Ceremony, Vows, license signing and sending license off)

### ADDITIONAL SERVICES:

- ☐ Custom Wedding Ceremony Script and/or Vows (\$150; as outlined below)
- ☐ Rehearsal Ceremony (\$100; One hour maximum, service recommended)
- ☐ Holiday fee (\$200; for marriages performed on New Years Eve/Day, Labor Day, Halloween, 4<sup>th</sup> of July, Thanksgiving Eve/Thanksgiving, or Christmas Eve/Christmas Day)

### DATE, TIME, & LOCATION:

\* Wedding date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\* Wedding venue (Name & Address):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Are you working with a coordinator? Yes/no**

Their name and phone number \_\_\_\_\_

\* Venue phone number: (\_\_\_\_) \_\_\_\_\_

\* Your ceremony starts at: \_\_\_\_\_ (Circle: AM / PM)

**IMPORTANT:** If your ceremony starts more than 15 minutes late (after the time listed above), an additional \$50 will be charged for the Officiant's time per 15-minute increments. Ceremonies that start more than 30 minutes late will only be performed if the Officiant's schedule permits.

16-30 minutes late \$50 extra charge

31-45 minutes late \$100 extra charge OR cancelation of officiant services with zero refund depending on time constraints of officiant.

46-60 minutes late \$150 extra charge OR cancelation of officiant services with zero refund depending on time constraints of officiant.

1hr late \$250 extra charge OR cancelation of officiant services with zero refund depending on time constraints of officiant.

## SERVICE TERMS

### CEREMONY PACKAGES & ADDITIONAL SERVICES:

\* **Marriage License Signing:** Officiant will confirm the couple's identity and intent to marry and complete the marriage license. This service is limited to 5-10 minutes and does not include a ceremony. The Officiant will return the license to the county clerk listed on the license within 30 days of the ceremony, as required by law.

\* **Wedding Officiant Services for Wedding Ceremony:** The Officiant agrees to arrive at the venue at least 30 minutes before the ceremony start-time. The Officiant will perform a marriage ceremony for the Couple, and complete the marriage license. This service is limited to ceremonies up to 45 minutes long, not including signing services. The Officiant will return the license to the county clerk listed on the license within 30 days of the ceremony, as required law. In addition, the Officiant agrees to provide up to 2 hours of consultation time to plan the ceremony and review the wedding script (either over video or phone)

\* **Vow Renewal Ceremony:** The Officiant agrees to arrive at the venue at least 30 minutes before the ceremony start-time. The Officiant agrees to perform a vow renewal ceremony for the Couple. This service does not include a marriage license signing service. This service is limited to ceremonies up to 45 minutes long. In addition, the Officiant agrees to provide up to 2 hours of consultation time to plan the ceremony and review the wedding script (either over video or phone).

\* **Custom Wedding Ceremony Script and/or Vows:** Officiant agrees to write a custom wedding ceremony script and/or wedding vows for the Couple, provided that the Couple completes and returns the Couple's Questionnaire at least 2 weeks before the wedding date. The Couple can request up to 2 script revisions, after which time an additional fee of \$100 will be charged per revision. No revision requests will be accepted within 3 days of the ceremony.

\* **Rehearsal Ceremony:** The Officiant agrees to attend a rehearsal ceremony for up to one hour, dressed in casual attire for price listed above. This service does not include organizing or leading a rehearsal ceremony; the Officiant will attend in a limited capacity to review the wedding ceremony order and any unity ceremony components. Additional travel fees may apply (at 65.5 cents/ mile; per the IRS 2023 standard mileage rate).

\* **Wedding Chair/Backdrop Rental:** The Officiant agrees to rent the chairs/backdrop/linens to the Couple for the purposes of holding a marriage service. Rental includes full use of the The Officiant agrees to be on-site for the full rental period. Officiant will arrive 30 minutes before ceremony to set up and

stay for 30 minutes afterwards for the ceremony and photos. 1 hr max for ceremony and socializing. Officiant will take rentals at the 1 hour mark. Other costs may apply (for example in the event of property damages, etc.,).

## **COST OF SERVICES**

### **DEPOSIT REQUIREMENT & PAYMENT SCHEDULE**

#### **Cost Breakdown:**

Service Package: \$\_\_\_\_\_

Additional Services (combined): \$\_\_\_\_\_

Estimated Travel Fee: \$\_\_\_\_\_

**Total Cost for Services:** \$\_\_\_\_\_

#### **Deposit Requirement:**

The Couple agrees to pay the full amount of the services upon signing this agreement. This payment will place a 'hold' on the Officiant's services on the wedding date given herein. This payment is non-refundable, with few exceptions (see Cancellation policies for more information).

**Payments must be made via Zelle to:** [ccookseyl@aol.com](mailto:ccookseyl@aol.com), cash app or venmo ccookseyl \$ccookseyl

**IMPORTANT:** The Couple is responsible for providing any special materials they wish to use in the marriage ceremony, such as unity candles, unity sand, handfasting cords, wedding rings, etc.

## **CANCELLATION & CHANGE POLICY**

### **IF THE COUPLE CANCELS OR REQUESTS A DATE/TIME/LOCATION CHANGE:**

**There are NO REFUNDS.** Changes to a Couple's wedding date, ceremony start time, or location will only be accommodated as the Officiant's availability allows. If the ceremony cannot be satisfactorily rescheduled, cancellation is possible after consulting with Wonderwall Weddings LLC.

Deposits/Payments are non-refundable except in extreme circumstances, such as severe weather (see below) or when either party to the marriage must be hospitalized for severe illness/injury before the ceremony can occur.

### **IF THE OFFICIANT CANCELS:**

If the Officiant is unable to perform a Couple's ceremony due to illness, family emergency, or other unforeseen circumstances, an authorized Backup Officiant will be provided in their place. The Backup Officiant will be given full access to all ceremony planning materials, custom ceremony script (if applicable), etc, and will perform the Officiant's duties as defined above in full. If the Couple chooses to hire an alternate replacement officiant on their own, the Couple will be given full access to any custom ceremony materials to use. If the Officiant delays the start of the wedding (due to late arrival, etc.) the Couple will be refunded 10% of the total ceremony cost.

### **IF MOTHER NATURE CANCELS:**

Ceremonies that must be canceled due to extreme weather or unsafe conditions affecting the venue and surrounding areas, such as tornadoes, hurricanes, flooding, fire, or severe heat/cold, are non refundable but can be rescheduled with the Officiant based on availability.

IN WITNESS WHEREOF, the parties hereto agree to the terms and conditions as described above and have caused this Contract to be signed on the dates indicated below. This

contract, once signed, is considered by all parties within to be legal and binding in accordance within the conditions set forth herein, and shall abide by the agreed upon terms. The parties agree that the specifics of the agreed ceremony shall be considered apart of this contract after signing

- The couple agree to act in good faith towards one another and to communicate openly and honestly during the length of this contract.

## **SIGNATURES**

Please sign and date below.

***By signing this contract, I have read and understand the terms and conditions outlined above.***

### **THE OFFICIANT**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### **MARRIER #1**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### **MARRIER #2**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_