

Family and Divorce Law Intake Questionnaire

This form is designed to gather all the necessary sensitive information to manage a Family Law or Divorce case. Please be thorough and honest in your responses.

SECTION 1: Client/Petitioner Information

Full Legal Name:

Date of Birth and Social Security Number:

DOB: _____ SSN: _____

Current Residential Address:

City, State, Zip: _____

Phone Number (Mobile/Home) and Email Address:

Phone: _____ Email: _____

Current Employer (Name, Address, and Occupation):

SECTION 2: Spouse/Respondent Information

Full Legal Name of Spouse:

Spouse's Date of Birth and Social Security Number (if known):

DOB: _____ SSN: _____

Spouse's Current Residential Address (or last known address):

Spouse's Current Employer (Name, Address, and Occupation):

SECTION 3: Marriage and Separation Details

1. Marriage Information

Date and Location of Marriage (City and State/Country):

Date: _____ Location: _____

Total Length of Marriage (Years and Months):

Date of Physical Separation (If you are no longer living together):

State where you intend to file the Divorce/Action (Must meet residency requirements):

2. Grounds for Divorce (Reason for the breakdown of the marriage):

- () No-Fault / Irreconcilable Differences
- () Other (e.g., Adultery, Cruelty, Abandonment - please specify if applicable in your jurisdiction):

3. Prior Marriages (For both you and your spouse):

SECTION 4: Children and Custody

1. Children of This Marriage (Include biological and legally adopted children):

Full Name	Date of Birth
1. _____ _____	_____
2. _____ _____	_____
3. _____ _____	_____

2. Custody and Visitation

Current living arrangement of the children (who they primarily live with and percentage of time with each parent):

What Custody arrangement do you request (e.g., Sole, Joint, 50/50 physical time, etc.)?

Details on any disagreements regarding the children (e.g., schooling, health, religion, travel):

3. Child Support and Health Insurance

Is Child Support currently being paid or received? If yes, amount and frequency:

Who currently provides Health/Dental/Vision Insurance for the children?

SECTION 5: Assets (Marital Property Division)

List **all** assets, whether acquired before or during the marriage. Indicate if you believe the asset is **Separate Property** (acquired before marriage or by gift/inheritance).

A. Real Estate (Homes, Land, Rental Properties)

Address/Property Description and Date Acquired:

Current Estimated Value: \$_____ Mortgage Balance:
\$_____

How Titled (Joint, Client Only, Spouse Only): _____

Separate Property Claim (Yes/No & Why): _____

B. Bank and Investment Accounts

Name of Institution/Type (Checking, Savings, CD, Brokerage):

Last 4 Digits of Account # and Current Balance: _____

How Titled: _____

Separate Property Claim (Yes/No & Why): _____

C. Retirement Accounts and Pensions (401k, IRA, Pension, Stock Options)

Name of Plan/Company (Client's):

Current Value (or approximate): \$_____ Date Started:

Name of Plan/Company (Spouse's):

Current Value (or approximate): \$_____ Date Started:

D. Vehicles, Personal Property, and Business Interests

Description (Year, Make, Model of all cars, boats, etc.):

Estimated Value and Loan Balance: \$_____ /
\$_____

Description of any high-value assets (Art, Jewelry, Collectibles, etc.):

Details on any jointly or separately owned businesses:

SECTION 6: Debts and Liabilities

List **all** debts, including mortgages, credit cards, student loans, and vehicle loans.

Creditor Name and Type of Debt (e.g., VISA, Chase Mortgage, Sallie Mae):

Account # (Last 4 Digits) and Current Balance: _____

In Whose Name is the Debt (Joint, Client Only, Spouse Only): _____

Separate Debt Claim (Yes/No & Why): _____

Details on any large personal loans or money owed to family/friends:

SECTION 7: Income and Spousal Support (Alimony)

1. Current Employment and Income (For both parties):

Your Gross Monthly Income (Before Taxes): \$ _____

Spouse's Gross Monthly Income (Before Taxes, if known): \$ _____

Details on bonuses, commissions, or irregular income (When received and approximate amount):

2. Spousal Support/Alimony

Are you requesting Spousal Support from your spouse? () Yes () No

Do you anticipate being ordered to PAY Spousal Support? () Yes () No

Explain the basis for your request/anticipation (Need, Ability to Pay, Standard of Living, etc.):

SECTION 8: Miscellaneous and Final Notes

1. Prenuptial or Postnuptial Agreement:

Is there an existing agreement? () Yes () No If Yes, where is the original located?

2. Domestic Violence or Safety Concerns:

Are there any existing or needed restraining orders, or any current safety concerns?

3. Hidden Assets or Disputed Transfers:

Do you suspect the spouse has hidden assets or transferred property just before separation?

4. Additional Information or Concerns:

Please use this space for anything else the attorney should know immediately:

Client Signature:

Date: