

June 2024

Rolling Hills Estates
Annual Meeting of the Membership & Board of Director's Organizational Meeting

Dear Rolling Hills Estates Resident(s),

On behalf of the Board of Directors of Rolling Hills Estates, you are hereby notified, in accordance with the Association's Bylaws and Florida Statute 720, that the Association's Annual Meeting of the Membership, followed by the Board of Director's Organizational Meeting, is scheduled as follows:

Time: 4:30 PM

Date: August 21, 2024

Place: Cagan Crossings Community Library, 16729 Cagan Oaks, Clermont, FL, FL 34714

The main purpose of the Board Organizational meeting will be to appoint the officers of the Association and any other business the Board of Directors would like to address

Also included in this mailing you will find a questionnaire for you to submit any questions ahead of this meeting. This will allow us time to research any information we need to be able to address your concerns. Please return to the mailing to Rolling Hills Estates c/o RealManage at 270 W. Plant Street, Suite 340, Winter Garden, FL. 34787– or email it to ROLLINGH@CiraMail.com by August 1, 2024. Should you have any questions regarding these meetings or enclosures, please do not hesitate to contact us.

Please find the following enclosed items for the upcoming Turnover and Organizational Meetings:

1. Annual and Organizational Meetings Agenda
2. Proxy
3. Questionnaire
4. Board of Directors Nomination Form

If there are any questions at all, please let us know.

Sincerely,

Jacqueline Locasto, LCAM
Association Manager
ROLLINGH@CiraMail.com

Rolling Hills Estates
C/O RealManage
270 W. Plant Street, Suite 340
Winter Garden, FL 34787

2024 Annual MEETING

August 21, 2024
4:30 PM

Cagan Crossings Community Library, 16729 Cagan Oaks, Clermont, FL, FL 34714

AGENDA

- I. Verification of Quorum
- II. Call to Order
- III. Proof of Notice
- IV. Minutes Approval
- V. Nominations for Board Position
- VI. Appointment of Ballot Counters
- VII. Result Announcement
- VIII. Adjournment

2024 BOARD OF DIRECTORS ORGANIZATIONAL MEETING

August 21, 2024

4:30 PM

Cagan Crossings Community Library, 16729 Cagan Oaks, Clermont, FL, FL 34714

AGENDA

- I. Verification of Quorum
- II. Call to Order
- III. Proof of Notice
- IV. Adoption of Minutes
- V. Appointment of Directors if a Quorum was not Established
at the Annual Meeting.
- VI. Organization of Officers
- VII. Old Business:
 - a. None
- VIII. New Business:
 - a. None
- IX. Establish Next Meeting Date
- V. Adjournment

ROLLING HILLS ESTATES

PROXY

ANNUAL MEMBERS MEETING

August 21, 2024

KNOW ALL MEN BY THESE PRESENTS, that the undersigned owner(s), or designated voter of property located in Rolling Hills Estates, hereby appoints the Secretary of the Association or

_____, with the power of substitution for and in the name, place and stead of the undersigned, to appear and represent the undersigned at the Meeting of the Association to be held on **Wednesday August, 21, 2024 at Cagan Crossings Community**

Library, 16729 Cagan Oaks, Clermont, FL, FL 34714

and any lawful adjournment thereof.

The undersigned ratify and confirm any and all acts and things that the proxy may do or cause to be done in the premises, whether at the meeting referred to above or at any change, adjournment, or continuation of it, and revoke all prior proxies previously executed.

PROPERTY ADDRESS: _____ OWNER(S) NAME: _____

DATE: _____

SIGNATURE(S) OF OWNER(S) OR DESIGNATED VOTER

SUBSTITUTION OF PROXY

DO NOT COMPLETE THIS SECTION UNLESS CHANGING PROXY DESIGNATED ABOVE

The undersigned, appointed as proxy above, does hereby designate:

_____ to substitute for me in the proxy set forth above.

DATED: _____, 20____.

PROXYHOLDER

THIS PROXY IS VALID FOR NINETY (90) DAYS FOLLOWING THE DATE OF THE FIRST MEETING FOR WHICH IT IS INTENDED

PRESIDENTIAL VALLEY

C/O RealManage
270 W. Plant Street, Suite 340
Winter Garden, FL 34787

Annual Meeting of the Membership

QUESTIONNAIRE

Please note below any questions or concerns you have concerning Association business that you would like addressed at the Annual Meeting. These can be returned to our office at Rolling Hills Estates c/o RealManage at 270 W. Plant Street, Suite 340, Winter Garden, FL 34787 or emailed to ROLLINGH@CiraMail.com. **Please return no later than close of business on August 1st, 2024.**

QUESTIONS:

[illegible]

Nomination forms can be mailed or e-mailed to:

**Rolling Hills Estates
c/o RealManage
270 W. Plant Street, Suite 340, Winter Garden, FL 34787
ROLLINGH@CiraMail.com**

BOARD OF DIRECTOR NOMINATION FORM

If you are interested in serving on the Board of Directors, please complete the information below. The nomination form must be returned to RealManage, you can email to ROLLINGH@CiraMail.com or mail to the address above no later than August 1, 2024, in order to be included.

I, _____, as a legal owner in good standing of the home

located at the (property) address: _____

Hereby submit my name for consideration of a position on the Board of Directors.

Please take a moment to let us know why you would like to serve on the Board:

I have experience in the following areas that I feel will be helpful to the Board of Directors: _____

Please attach a Bio about yourself for when it is distributed at the meeting for the owners in attendance to review before the vote,

Signature: _____ Date: _____

Home Phone: _____ Cell: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____