



# APPLYING FOR HOUSING

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HOUSING AUTHORITY OF THE CITY OF SANTA BARBARA

Hector Avila

Resident Programs Specialist



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Before you start

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Registering a new account

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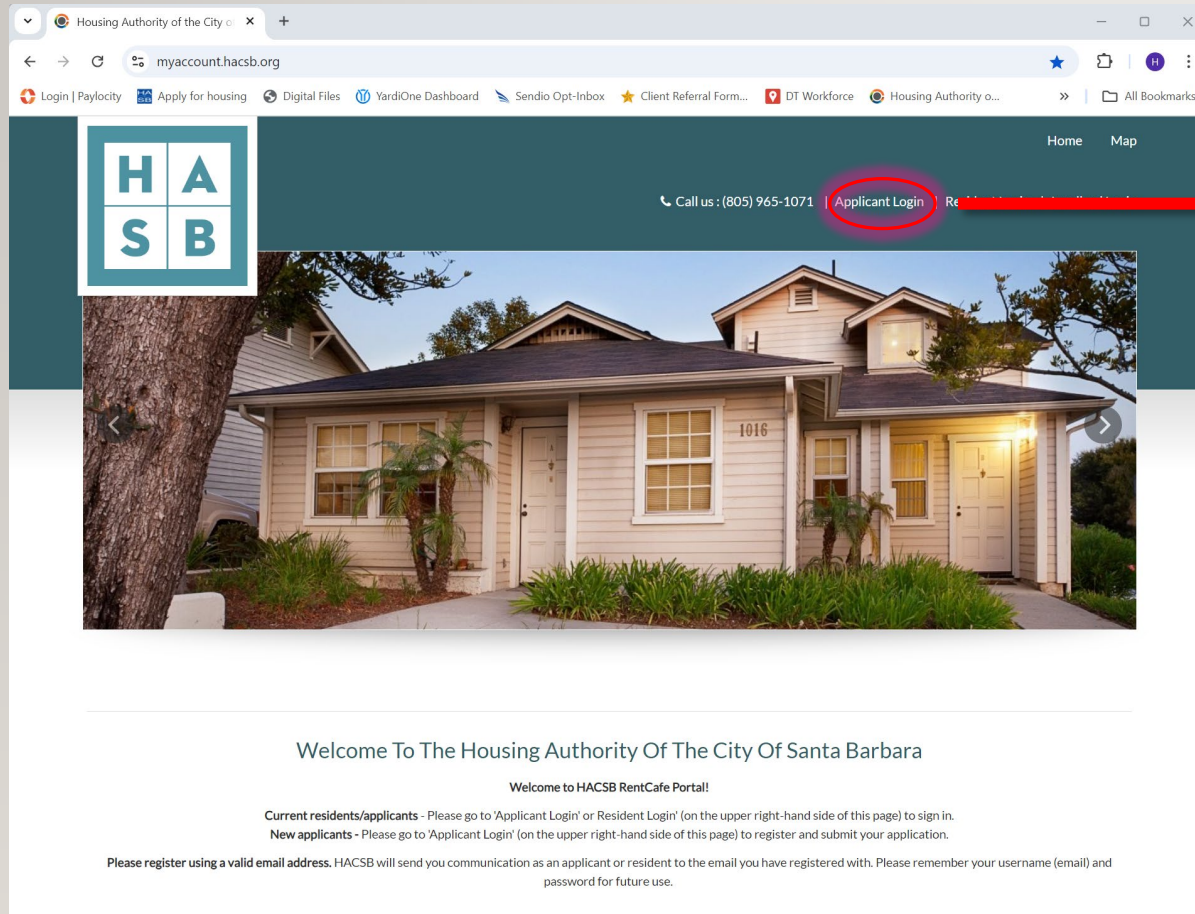
After you applied

# BEFORE YOU START

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- Device with Internet
- The following information for every member in the household
  - Name
  - Date of birth
  - Social Security Number
  - Annual Household income
- Must be over the age of 18 to apply
- **IDEALLY** the application is filled out by a member of the household with a valid Social Security Number
- Section 8 Voucher Waitlist is not currently open

# GO TO: [HTTPS://MYACCOUNT.HACSB.ORG/](https://myaccount.hacsb.org/)



Select: Applicant Login

Call us : (805) 965-1071 | **Applicant Login** | Resident Login | Landlord Login



# REGISTER A NEW ACCOUNT.

H

A

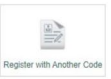
S

B

Call us: (805) 965-1071

## Applicant Portal

To create your Housing Authority of the City of Santa Barbara account and apply online you must have a valid email address.  
If you do not have a valid email address, you will need to create one.  
First Time Visitors: Follow the 'Click here to register' link below.  
Returning Visitors: Login with your email and password.  
If you have previously registered for a RentCafe account with any other agency, please login via that account and add your registration code for our agency via the "Register with Another Code" button.

  
Register with Another Code

Please click on the following links to access popular email providers:

- Gmail
- Yahoo!
- Outlook

First Time Visitors: Follow the 'Click here to register' link below.  
Returning Visitors: Login with your email and password.

**Note:** For better use of the Online Portal we recommend using the most recent version of one of the Supported browser's list:

- Google Chrome
- Mozilla Firefox
- Safari (macOS)
- Opera

Email

Password

NOTE: Password must be least 10 characters long and contain all of the following: one uppercase letter, one number and one symbol.

Forgot password?  
[Click here to register](#)

Login

Email

Password

NOTE: Password must be least 10 characters long and contain all of the following: one uppercase letter, one number and one symbol.

Forgot password?  
[Click here to register](#)

Login



## Applicant Portal

I have a registration code

I do NOT have a registration code

## REGISTRATION CODE.

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- Most individuals applying for the first time will not have a registration code.
- When in doubt select:
- I do NOT have a registration code

## Account Information

Email Address\* (Your email address is your user name)

Confirm Email Address\*

Password\*

Confirm Password\*

This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.

Please read and accept the Terms and Conditions

Register

## Personal Details

First Name\*

Last Name\*

SSN#\* (If you do not have a SSN, please enter 999-99-9999)

Confirm SSN#\*

Phone (Home)\*

# APPLICATION PORTAL

# EXISTING ACCOUNT

×

Hi!

Good news! It looks like you have an existing account tied to your email address (hec\*\*\*\*\*@gmail.com) with the following details.

An Applicant for a property located in SANTA BARBARA, CA.

Why am I seeing this?  
More FAQs

Use my existing account!

Create a new account with a different email address



← Account Access

×

Glad to have you back!

EMAIL ADDRESS\* (YOUR EMAIL ADDRESS IS YOUR USER NAME)

PASSWORD\* ⓘ

FIRST NAME\*

LAST NAME\*

SSN#\* (IF YOU DO NOT HAVE A SSN, PLEASE ENTER 999-99-9999)

PHONE (HOME)\*

Login

I forgot my password

By connecting your existing account, you are agreeing to the  
Terms and Conditions and Privacy Policy.



# LANGUAGE PREFERENCE

## Waitlist Application Update

Language Selection

Welcome Page

Household Information

WL Preferences

Waiting Lists

Review & Submit

Log Out

Application Progress

0%

\*Denotes a required field

Select your preferred language.

Preferred Language\*

☒ English

☐ Español (Spanish)

Next

# WELCOME PAGE

## Waitlist Application Update

Language Selection

Welcome Page

Household Information

WL Preferences

Waiting Lists

Review & Submit

Log Out

Application Progress

8%

\*Denotes a required field

### Welcome to the HA City of Santa Barbara's online application

Let's get started.

Back

Next

# HOUSEHOLD INFORMATION

## Waitlist Application Update

Application Progress

17%

Language Selection

Welcome Page

Household Information

Household Members

Annual Income

Unit Accessibility

WL Preferences

Waiting Lists

Review & Submit

Log Out

\*Denotes a required field

### Household Information

Next, we will collect information about the people in your household. Your household includes:

- Head of household
- Co-head of household
- Spouse
- Other adults who live with you (including students aged 18+)
- Children who live with you
- Live-on attendants
- Foster children/adults

Back

Next

Include  
**EVERYONE** who  
will be in the  
**NEW** household  
with you

# Waitlist Application

## Update

Application Progress 

25%

Language Selection

Welcome Page

Household Information

Household Members

Annual Income

Unit Accessibility

WL Preferences

Waiting Lists

Review & Submit

Log Out

\*Denotes a required field

### Household Members

Add all members of your household. Your household includes:

- Head of household
- Co-head of household
- Spouse
- Other adults who live with you (including students aged 18+)
- Children who live with you
- Live-on attendants
- Foster children/adults

**Note** - If you are currently a resident in one of our housing programs, you cannot update your household member information without housing authority approval.

Add Household Member

First Name	Last Name	Relationship	Age	Gender	Edit	Delete
Hector	Avila	Head of Household	28	Male	Edit	Delete

Showing 1 to 1 of 1 entries

Back

Next

Tell Us About Household Members

First Name\*

Hector

Middle Name

Mauricio

Last Name\*

Avila

Date of Birth\*

Social Security Number\*

Gender\*

Male

Relationship to the Head of Household\*

Head of Household

Is this person disabled?\*

No

Is this person a United States citizen by birth, a naturalized citizen, or a U.S. national?\*

Yes

Preferred Language Other Than English (optional)

Notes:

- If no Social Security Number enter 999-99-9999
- Indicate other Language Besides English
- If not US citizen you do get extra questions

Does this person have eligible immigration status?\*



## Tell Us About Household Members



### Ethnicity

Hispanic or Latino\*

Yes ▾

### Race

American Indian or Alaska Native\*

No ▾

Asian\*

No ▾

Black or African American\*

No ▾

Native Hawaiian or Other Pacific Islander\*

No ▾

White\*

Yes ▾

Save

Cancel

# Waitlist Application

## Update

Application Progress 

25%

Language Selection

Welcome Page

Household Information

Household Members

Annual Income

Unit Accessibility

WL Preferences

Waiting Lists

Review & Submit

Log Out

\*Denotes a required field

### Household Members

Add all members of your household. Your household includes:

- Head of household
- Co-head of household
- Spouse
- Other adults who live with you (including students aged 18+)
- Children who live with you
- Live-on attendants
- Foster children/adults

**Note** - If you are currently a resident in one of our housing programs, you cannot update your household member information without housing authority approval.

Add Household Member

First Name	Last Name	Relationship	Age	Gender	Edit	Delete
Hector	Avila	Head of Household	28	Male	Edit	Delete

Showing 1 to 1 of 1 entries

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# ANNUAL INCOME

## Waitlist Application Update

Language Selection

Welcome Page

Household Information

Household Members

Annual Income

Unit Accessibility

WL Preferences

Waiting Lists

Review & Submit

Log Out

Application Progress

33%

\*Denotes a required field

### Annual Income

What is the annual income for everyone in your family? Do not include any income from live-in aides or foster children.

**Note** - If you are currently a resident in one of our housing programs, you cannot update your income information without housing authority approval.

Annual Income\*

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# UNIT ACCESSIBILITY

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## Waitlist Application Update

Application Progress 42%

Language Selection  
Welcome Page  
Household Information

Household Members

Annual Income

Unit Accessibility

WL Preferences  
Waiting Lists  
Review & Submit  
Log Out

\*Denotes a required field

### Unit Accessibility

Does any member of your household require unit accessibility accommodations? If none apply, select **None**.

Hearing Access	<input type="checkbox"/>
Mobility Access	<input type="checkbox"/>
Sight Access	<input type="checkbox"/>
None	<input type="checkbox"/>

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# WAITLIST PREFERENCES

Select	Preferences	Description
<input type="checkbox"/>	0 Vehicles	I/my household <u>does not</u> own, lease or regularly use a vehicle. Or I/we are willing to relinquish our vehicle.
<input type="checkbox"/>	Homeless	I/my household is currently homeless or at imminent risk of homelessness.
<input type="checkbox"/>	Resident	I live, work, or have been hired to work within the South Coast region of Santa Barbara County.
<input type="checkbox"/>	Unassisted	I/my household <u>is not currently</u> receiving ongoing rental assistance from the Housing Authority or any other agency.
<input type="checkbox"/>	US Legal Resident	I or at least one member of my household is a legal resident of the United States.
<input type="checkbox"/>	Veteran	I, or a member of my household, is a Veteran or active member of the US Armed Forces, or a spouse or surviving spouse of a Veteran.



# WAITING LIST

Select	Waiting list ▲	Description	Status ▲
<input type="checkbox"/>	Gardens on Hope	Federally subsidized, service-enhanced, independent-living for seniors <u>62 years of age and older.</u>	
<input type="checkbox"/>	PBV Garden Court	Federally subsidized, service-enhanced, independent-living for seniors <u>62 years of age and older.</u>	
<input type="checkbox"/>	PBV Johnson Court (Section 8)	Federally subsidized supportive housing development <u>for Veterans.</u>	
<input type="checkbox"/>	Project Based (Section 8)	Eligible households are offered a unit with Federal subsidy attached to the unit. Unlike HCV, participants are <u>not able to select a unit.</u>	
<input type="checkbox"/>	Subsidized Senior (HCV/PBV)(Section 8)	Federally subsidized low-income rental program in <u>senior designated properties</u> operated by the Housing Authority. All units are 1 bedroom units.	
<input checked="" type="checkbox"/>	Vera Cruz (PBV)	Federally subsidized studio units for 1-2 member households who are <u>homeless or at risk of homelessness.</u>	On List

## Final Review & Submission

Confirm the information you entered is correct. When you are ready to submit your application, update, accept the terms and conditions.

### Household Members

Annual Income

Unit Accessibility

WL Preferences

Waiting Lists

First Name	Last Name	Relationship	Age	Gender	Citizenship
Hector	Avila	Head of Household	28	Male	Eligible Citizen

### Terms and Conditions

I understand that any false or misleading information will result in the rejection of this application. All applications are conditional upon final review by the housing authority.

☐ I accept the above terms and conditions.

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# AFTER YOU APPLIED

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## Inform us of any changes

**Changes can be submitted through the portal.**

Should you not be able to access your portal, **changes can be submitted in writing** to our main office at 808 laguna:

- Address
- Income
- Household Changes

## Check the status of your application

Status of application: it is also available through the portal. **We do not issue numbers and cannot give an exact wait time for any list.**

Should you not be able to access the portal you can reach out to our offices:

- Monday – Friday, Except for Wednesday
  - 8:00 am – 10:00 am
- Call (805) 965-1071

## Reset Password/Email access

you can contact our office to help reset your password. If you lose access to your email address, we can delete your username and can re-register with a new email address.