**EWCA Minutes for December 13, 2023**

Members in attendance: Frank Sheridan, Tom Kennedy, Claudia DeCicco and Crystal Kaplan.

The meeting began at 5:02pm via FaceTime Video call.

**Financial Update**

Treasurer Claudia DeCicco provided the profit and loss statement for the year.  Our ending bank balance is roughly $13,000.  Our 2023 actual expenditures exceeded the planned budget by over $4,000 due to: (a) inflation and increased costs of regular maintenance and materials; (b) no homeowners sold their homes, so no disclosure packets were needed in 2023; and (c) contingency maintenance expenses were high due to an unusual number of trees requiring removal.

For 2024, the Board discussed raising the dues from $67 per household to $70.30 per household.  This would provide $8,084 plus disclosure packet income for the 2024 annual budget.  Even with this budget increase, we anticipate a deficit due to increased regular expenses.  Therefore, we need homeowners to identify their priorities.

***Please reply all to this email no later than January 30 to let us know if maintaining the meadow is important to you and/or whether the entertainment line up for the annual picnic is essential for your family.  These are two line items in the budget that could be adjusted for the EWCA to break even in 2024.***

.

**2023 Overdue Fees**

We are still waiting for overdue payments from three homeowners. EWCA lawyer Chris Day is now fully responsible for tracking down these payments.

**EWCA Annual Meeting**

Our 2024 Annual Meeting will take place on February 7th at 7:30pm in Oakton High School’s Multi-purpose Room (Lecture Hall 2240/2242).

Proxies are attached here for homeowners who cannot make the meeting.  Please designate a proxy and return the form to Frank at 9916 Oleander or mail to EWCA, P.O. Box 652, Oakton, VA 22124.

**Next Meeting Date**

All homeowners are welcome to attend the monthly EWCA Board Meeting. The next meetings are scheduled for January 17th at 9pm via FaceTime Call or at 9916 Oleander Ave. and March 20th at 9pm at 9916 Oleander Ave.  Contact Crystal ([crystal.t.kaplan@gmail.com](mailto:crystal.t.kaplan@gmail.com)) if you want to join.

The meeting adjourned at 5:35 pm.

**------------------------------------------------------**

**EWCA Minutes for January 17, 2024**

Members in attendance: Frank Sheridan, Tom Kennedy, Claudia DeCicco and Crystal Kaplan.

The meeting began at 9:02pm via FaceTime Video call.

**Upcoming Annual Meeting**

Our 2024 Annual Meeting will take place on February 7th at 7:30pm in Oakton High School’s Multi-purpose Room (Lecture Hall 2240/2242).

Proxies are attached here for homeowners who cannot make the meeting.  Please designate a proxy and return the form to Frank at 9916 Oleander or mail to EWCA, P.O. Box 652, Oakton, VA 22124.

**Budget Approved**

For 2024, the Board discussed raising the dues from $67 per household to $70.30 per household.  This would provide $8,084 plus disclosure packet income for the 2024 annual budget.  Tom Kennedy made a motion to approve the 2024 budget as drafted with dues set at $70.30 for the year.  Crystal Kaplan seconded the motion.  The board voted unanimously to approve the 2024 Proposed Budget.

**2023 Overdue Fees**

We are still waiting for overdue payments from three homeowners. EWCA lawyer Chris Day now fully responsible for tracking down these payments.

**Next Meeting Date**

All homeowners are welcome to attend the monthly EWCA Board Meeting. The next meeting is scheduled for March 20th at 9pm at 9916 Oleander Ave.  Contact Crystal ([crystal.t.kaplan@gmail.com](mailto:crystal.t.kaplan@gmail.com)) if you want to join.

The meeting adjourned at 9:33 pm.

**CareRing Program**

"We all need someone to whom to talk. If you live alone and would like to start your day talking to a friendly voice, then please consider connecting with the Fairfax County program called CareRing. CareRing is a daily outbound calling telephone program designed to help individuals who are living alone, aged, disabled, or chronically ill. Clients in this program are provided the additional support and community connection to help them remain independent and living a connected and safe life. If you, or a loved one you know, are interested, then please call Allegra Joffe at 703-400-9523 or email [ajoffe@prsinc.org](mailto:ajoffe@prsinc.org)."

**Street Lights**

To report an outdoor lighting concern, submit a concern to Dominion Energy at: <https://www.dominionenergy.com/virginia/report-outage-or-emergency/streetlight-outages>

**Street Sign Issues**

To report any issues with street signs, contact Fairfax County Department of Public Works and Environment Services.Call M-F 8-4:30 at 703-877-2800 or submit a maintenance form at: <https://www.fairfaxcounty.gov/public> works/street-name-sign-maintenance-form

**Stop Sign Visibility Issues**

To report a problematic visual obstruction of a stop sign, call V-DOT at 703-259-0243 or go to  [https://virginiadot.org](https://virginiadot.org/) You can place a maintenance request online. Click the associated tab at the top of the main page labeled, “to report a road problem.”

**Oakton High School Facility Issues**

To report any facility concerns regarding Oakton High School, such as dangerous trees or vine growth, contact the FCPS Facilities Leadership team at:<https://www.fcps.edu/contact-us>

**Feeding Wildlife in Our Community**-  Please do not feed the foxes.  They are a vector for rabies.  Fairfax County Animal Control has said that they will not trap or remove them as they are a natural occurring species.  If you see an aggressive fox, it could be a sign of illness.  You can call (703) 691-2131 to report aggressive behavior.

**Potholes**

To report potholes in roads or any other issues related to roads contact the Virginia Department of Transportation (VDOT) here: [https://my.vdot.virginia.govor](https://my.vdot.virginia.govor/) call 1-800-FOR-ROAD.  Once reported, VDOT typically repairs the pothole within 72 hours.

**Seller’s Packets**

Recently, several homeowners selling their properties have contacted the EWCA at the last minute asking for seller’s packets.   The seller’s packet is homeowner’s association documentation provided to the buyer by the seller. It includes information such as proof of HOA insurance, annual dues, ARC compliance, confirmation that the HOA does not have a lien on the property, etc. The Virginia Code requires that a property seller supply this information to the buyer through the HOA.

The packet requires some work on the part of the Board and is impossible to deliver overnight.   If you are thinking about putting your house on the market, please reach out to the Board Immediately. You'll drop off a check for $100 which will start the process.  The EWCA VP will gather the documents, the ARC will do a walk past the exterior of the house to affirm compliance with ARC guidelines, and then the packet will be assembled and sent out.

Starting early allows you and the ARC Board to resolve any issues that might remain unsettled before the crush of a closing date makes everything hectic. Doing so also allows the volunteers who do the work time to do it well.

**Contact info for the BoD:**

Frank Sheridan President: [fsheridan@verizon.net](mailto:fsheridan@verizon.net)

Tom Kennedy, Vice President: [tkennedy26@cox.net](mailto:tkennedy26@cox.net)

Claudia DeCicco, Treasurer [wadecicco@gmail.](mailto:wadecicco@gmail.com" \t "_blank)

Crystal Kaplan, Secretary [crystal.t.kaplan@gmail.com](mailto:crystal.t.kaplan@gmail.com)

Chris Le, ARC Co-Chair: [chrisvanle@gmail.com](mailto:chrisvanle@gmail.com)

Be sure to check our website for docs, old minutes, info on getting ARC approval for your home projects, etc:<http://edgeleawoods.com/>

**HOME SALE & HOME OWNER ASSOCIATION DOCUMENT ACQUISITION**

Here the steps involving the acquisition of ARC documents,

1) Pay a $100 fee c/o EWCA to acquire an EWCA Seller Packet.

            -Checks with a written request to receive an EWCA seller packet can be mailed or hand delivered to:

9916 Oleander Avenue

c/o Frank Sheridan

Vienna, VA  22181

2) The Board needs three weeks for the completion of HOA documents in order to,

            -Complete an ARC walk-through of the outside of the home.

            -Gather homeowner policy insurance information, EWCA budget information, lien info, and fill out the State of Virginia HOA Disclosure Packet.

**ARCHITECTURAL REVIEW BY-LAWS REGARDING EXTERIOR CHANGES TO YOUR HOME**

Please be aware that before you do any kind of work or improvement to the outside your house it needs to be reviewed first by our Architectural Review Committee (ARC).  These are by-laws as they pertain to advance approval for changes to the exterior of the home.  If you have any questions, you can drop an e-mail to our ARC Co-Chair Sarah Alonso, [sarah.alice.slater@gmail.com](mailto:sarah.alice.slater@gmail.com)

"No building, fence, wall or other structure shall be commenced, erected, or maintained upon the properties, nor shall any exterior addition to or change or alteration therein be made until the plans and specifications showing the nature, kind, shape, height, materials, and location of the same shall have been submitted to and approved in writing as to harmony of external design and location in relation to surrounding structures and topography by the Board of Directors of the Association, or by an Architectural Committee composed of three (3) or more representatives appointed by the Board."

ANY CHANGE to the exterior appearance of a property lot within the Edgelea Woods neighborhood requires the approval of the Association’s Architectural Review committee (ARC). Requests for changes/modifications to lots within the community must be presented to the ARC in writing using the prescribed form from the homeowner's manual. The ARC will review requests within 30 days of the receipt of the request.  Reply to the applicant will be in writing.  Whenever possible, the ARC will try   to provide initial notification by telephone/in person prior to the delivery of written reply to allow for the expeditious scheduling of work.