

Edgelea Woods Community Association (EWCA)

Meeting Minutes

Date: August 18, 2026

Attendees

Frank Sheridan, Jonathan Welly, Matt Pang, and David Young were present.

Call to Order

The meeting was called to order at 9:02 p.m.

Community Grounds and Maintenance

The Board discussed recent invasive species work completed by Eagle Scout, Ella C. The treatment has been applied, and the invasive growth is expected to clear over the next several weeks.

Potential Eagle Scout Trail Project

The Board discussed William C's proposed project. The prior bridge concept would require County involvement because it would be considered a pedestrian overpass, with an estimated County permit cost of \$4,000.

William instead proposed cutting a path east of the homes between approximately 9900 Oleander and 9802 Oleander. The Board identified two primary concerns: the ongoing maintenance obligation for a new trail and the need to gather feedback from nearby homeowners.

Frank will email the homeowners closest to the proposed trail area and the sidewalk to gauge support. If the nearby homeowners are supportive, the Board may consider surveying a broader group of neighbors. William is willing to wait, and the Board noted that the topic could also be revisited at the annual meeting.

Other Eagle Scout candidates may also be interested in future projects.

HOA Dues

Two homeowners remain delinquent on 2026 HOA dues. The Board discussed having attorney Chris Day send collection letters for the outstanding balances. Chris will request payment for the HOA dues plus the cost of the certified letter previously sent as well as attorney fees. The Association will receive the HOA dues owed and the certified letter costs, while the remaining amount will go to the attorney.

Motion: David Young moved to refer the two remaining delinquent homeowners to the attorney for collection letters for the 2026 HOA dues. Frank Sheridan seconded the motion. The motion passed unanimously.

Lawn Mowing

The Board discussed the current mowing situation for the common area. Gerry, who has handled lawn mowing, is not feeling well, and it is unclear when he will be able to resume service. He has been paid for services rendered and has not submitted additional invoices. His last mowing was in July. Frank has handled mowing as needed and can continue doing so periodically until Gerry is able to return.

Upcoming Dates and Community Events

- Community cleanup day is scheduled for October 10, 2026.
- The community picnic is scheduled for October 24, 2026.
- VABC has cashed the Association's check for the ABC license.
- The Board discussed when the new picnic table would be built before or on cleanup day.

Adjournment

The meeting adjourned at 9:34 p.m.

Next Meeting

Next EWCA meeting is scheduled for 9:00 p.m. on September 16, 2026, at 9916 Oleander Ave.

Reminders, Announcements, and Miscellaneous Information

Community Meetings

Fairfax County is holding virtual community meetings for the Tysons Office Designated Areas planning study on August 26 and August 27, from 7:00 p.m. to 9:00 p.m.

Tysons East and South will be covered on August 26, and Tysons North will be covered on August 27. See the attached flyer for more information.

Zoom links:

August 26: [Zoom meeting link](#)

Meeting ID: 829 2173 3635

Passcode: 584109

August 27: [Zoom meeting link](#)

Meeting ID: 899 5911 5031

Passcode: 865013

Project Webpage: <https://bit.ly/4cTcqEv>

Fairfax Senior Centers

Fairfax Senior Centers are recreation centers for adults 50 and older. You can register for a fee at the Jim Scott Center on Vaden Drive near the Fairfax side of the Metro. Senior programs are from 9am-3pm weekdays. They offer fitness programs, special interest activities (art, music and technology). Once you are registered for a fee you can use any of the Adult Centers throughout the county. Check out information on Neighborhood and Community Services at:

<https://www.fairfaxcounty.gov/neighborhood-community-services/senior-centers>

Peggy Kelly has kindly offered her assistance as well to answer questions. She can be reached at mmlk418@verizon.net or 703-400-9523.

Parking

Please keep in mind that EWCA rules prohibit long-term parking of commercial vehicles in the neighborhood.

Street Lights

To report an outdoor lighting concern, submit a concern to Dominion Energy at:

<https://www.dominionenergy.com/virginia/report-outage-or-emergency/streetlight-outages>

Street Sign Issues

To report any issues with street signs, contact Fairfax County Department of Public Works and Environment Services. Call M-F 8-4:30 at 703-877-2800 or submit a maintenance form at: <https://www.fairfaxcounty.gov/publicworks/street-name-sign-maintenance-form>

Stop Sign Visibility Issues

To report a problematic visual obstruction of a stop sign, call V-DOT at 703-259-0243 or go to <https://viriniadot.org> You can place a maintenance request online. Click the associated tab at the top of the main page labeled, "to report a road problem."

Potholes

To report potholes in roads or any other issues related to roads contact the Virginia Department of Transportation (VDOT) here: <https://my.vdot.virginia.gov> or call 1-800-FOR-ROAD. Once reported, VDOT typically repairs the pothole within 72 hours.

Oakton High School Facility Issues

To report any facility concerns regarding Oakton High School, such as dangerous trees or vine growth, contact the FCPS Facilities Leadership team at: <https://www.fcps.edu/contact-us>

Feeding Wildlife in Our Community

Please do not feed the foxes. They are a vector for rabies. Fairfax County Animal Control has said that they will not trap or remove them as they are a natural occurring species. If you see an aggressive fox, it could be a sign of illness. You can call (703) 691-2131 to report aggressive behavior.

Seller's Packets

The seller's packet is homeowner's association documentation provided to the buyer by the seller. It includes information such as proof of HOA insurance, annual dues, Architectural Review Committee (ARC) compliance, confirmation that the HOA does not have a lien on the property, etc. The Virginia Code requires that a property seller supply this information to the buyer through the HOA.

The packet requires some work on the part of the Board and is impossible to deliver overnight. If you are thinking about putting your house on the market, please reach out to the Board immediately. You'll drop off a check for \$100 which will start the process. If you would like the seller's packet expedited, there is an additional \$70 fee associated with a rush job. The EWCA Vice President will gather the documents, the ARC will do a walk past the exterior of the house to affirm compliance with ARC guidelines, and then the packet will be assembled and sent out.

Starting early allows you and the ARC Board to resolve any issues that might remain unsettled before the crush of a closing date makes everything hectic. Doing so also allows the volunteers who do the work time to do it well.

Home Sale and Homeowner Association Document Acquisition

Here are the steps involving the acquisition of ARC documents,

- Pay a \$100 fee c/o EWCA to acquire an EWCA Seller Packet.
- Checks with a written request to receive an EWCA seller packet can be mailed or hand delivered to:
9916 Oleander Avenue
c/o Frank Sheridan
Vienna, VA 22181
- The Board needs three weeks for the completion of HOA documents in order to complete an ARC walk-through of the outside of the home.
- Gather homeowner policy insurance information, EWCA budget information, lien info, and fill out the State of Virginia HOA Disclosure Packet.

Contact Information for EWCA Board Members

- Frank Sheridan, President: fsheridan@verizon.net
- Jonathan Welly, Vice President: ewcahoa@gmail.com
- Matt Pang, Treasurer edgeleawoodstreasurer@gmail.com
- David Young, Secretary: EWCAhoa+Secretary@gmail.com

Be sure to check our website for docs, old minutes, info on getting ARC approval for your home projects, etc.: <http://edgeleawoods.com/>

Architectural Review By-Laws Regarding Exterior Changes to Your Home

Please be aware that before you do any kind of work or improvement to the outside of your house, it needs to be reviewed first by our Architectural Review Committee (ARC). These are by-laws as they pertain to advance approval for changes to the exterior of the home. If you have any questions, you can drop an e-mail to our ARC Chair.

"No building, fence, wall or other structure shall be commenced, erected, or maintained upon the properties, nor shall any exterior addition to or change or alteration therein be made until the plans and specifications showing the nature, kind, shape, height, materials, and location of the same shall have been submitted to and approved in writing as to harmony of external design

and location in relation to surrounding structures and topography by the Board of Directors of the Association, or by an Architectural Committee composed of three (3) or more representatives appointed by the Board."

ANY CHANGE to the exterior appearance of a property lot within the Edgelea Woods neighborhood requires the approval of the Association's Architectural Review committee (ARC). Requests for changes/modifications to lots within the community must be presented to the ARC in writing using the prescribed form from the homeowner's manual. The ARC will review requests within 30 days of the receipt of the request. Reply to the applicant will be in writing. Whenever possible, the ARC will try to provide initial notification by telephone/in person prior to the delivery of written reply to allow for the expeditious scheduling of work.

Chris Le, ARC Chair: edgeleawoodsarc@gmail.com