## **Crenshaw Manor ACC Application Instructions**

## **Application Instructions:**

- Print a copy of the "Crenshaw Manor Architectural Control Committee Application for Permit Approval".
- Complete the form in its entirety, being sure to include your contact information. Clearly describe your construction activities for which you are submitting your request, including your anticipated completion date. If your application involves new construction or tree removal, please attach a site plan.
- Sign and date the form and submit to an ACC member listed on CMHOA website.
- A member of the ACC will contact you to schedule an onsite review of the application.
- Following the onsite review, the ACC will consider approval of your request, based on its compliance with the appropriate protective covenants and respond to the property /homeowner accordingly.

It is the ACC's desire to approve as many applications as possible and as quickly as practicable. Submitting a detailed and complete application will minimize the need for the ACC to secure additional information to complete the approval process. Please contact any member of the ACC if you need assistance completing your application.