**Minutes - Board Meeting**

**LAS VEGAS SENIOR SOFTBALL ASSOCIATION aka LVSSA**

December 9, 2021 - 6:30 p.m.

Skinny Dugan’s – 4127 West Charleston Blvd., Las Vegas, NV

\*BOD meetings are recorded for purposes of preparing minutes. Recordings are deleted after minutes are approved.

The meeting was called to order at 6:30 p.m. by President Kimbo Tenorio with the following Board members in attendance:

President Kimbo Tenorio, Vice President Laurie Buchman\*, 65 and Over Representative Rod Adams\*, Ladies’ Representative Renn Hjellum-Lim\*, At-Large Representative George Fernandes, Historian Jim Hellerstedt, Recording Secretary Louise Freiheit, and Treasurer Nancy Phillips. 65 and Under Representative Turk Allen\* and Tournament Director Tania Allen\* were absent.

There were three voting members present which constituted a quorum.

The asterisk indicates a voting member.

Also in attendance according to a sign-in sheet were:

Scott Carr, Dale Clem, Bill Walsh, George Kuehnel, and Erin Burgess.

**ADOPTION OF AGENDA (previously emailed to the Board):**

A motion was made by Vice President Laurie Buchman that the agenda be approved with the tabling until January for Hall of Fame Suggestion for Addition to Rules and Regulations and Establishment of Central Location for Storage of Documents. The motion was seconded by Representative Renn Hjellum-Lim and approved unanimously.

**MEMBER PARTICIPATION:**

No members asked to speak.

**APPROVAL OF MINUTES OF OCTOBER 20, 2021 (previously emailed to the Board):**

* **Open Session:** A motion was made by Renn Hjellum-Lim that the minutes from the open session of October 20, 2021, be approved as written. The motion was seconded by Representative Rod Adams and approved unanimously.
* **Closed Session:** A motion was made by Rod Adams, seconded by Ms. Hjellum-Lim, and approved unanimously that the minutes of the closed session of October 20, 2021, be approved as written.

**OFFICERS’ REPORTS:**

* **President:**

1. **Men’s Tournament**: President Kimbo Tenorio explained that we have lost the contract for men’s tournaments in Bullhead but he will attempt to get it back.
2. **Forensic Accountant**: He reported that he has the completed report from the forensic accountant and is presenting it to the detective on October 21.
3. **Request for Return of Property:** President Tenorio told the Board that he is preparing a letter to the four individuals involved in a possible civil suit asking again for the return of property including computer, generator, financial records, website, etc.

* **Vice President:**

1. **Women’s Representative:** Ms. Buchman voiced her congratulations to Renn Hjellum-Lim on being voted Vice President. She continued that the election created a vacancy for Women’s Representative to which two women expressed interest but one dropped out. A motion was made by Ms. Buchman, seconded by Ms. Hjellum-Lim, and approved unanimously that Erin Burgess be named Women’s Representative through acclimation.
2. **City of Las Vegas Liaison**: She said that she met with City of Las Vegas representatives to make it clear that the Association wishes to continue using Lorenzi Park.

* **65 and Over Representative:** Representative Adams shared that enough men have been having coming to the fields to field two-three teams each day.
* **64 and Under Representative:** The representative was absent and, therefore, there was no report.
* **Ladies’ Representative:** Ms. Hjellum-Lim said that turnout has been minimal due to ladies returning to work and that there are no tournaments soon. She continued that, with Erin Burgess having knee surgery, others have stepped in to do Field Commissioner duties.
* **At-Large Representative:** Representative Fernandes reported that Mr. Tenorio had been at the fields speaking with men and that Ms. Hjellum-Lim will be going to the fields to be introduced as Vice President. He continued that he would like to buy paint for the foul lines.
* **Tournaments:**

1. **Men’s Tournament:** The tournament director was absent and, therefore, there is no report. George Fernandes expressed his concern that, until we are able to retrieve the list of team managers from the old records or create a new database, we cannot successfully run tournaments.
2. **Women’s Tournament:** Ms. Buchman gave a report on the November Bullhead Tournament that included the following facts: there were 31 teams; LVSSA was paid $65 per team ($2030); many stored items that had no receipts were used for prizes and LVSSA was repaid $1,417; the total income for the Association was $2,030; no hotel rebates were received because they were not tracked but she tracked the reservations herself so that that can be accomplished in March 2022. She continued that the rumor that women’s tournaments made no money in the past was false and her records indicate that women’s tournaments have brought in $9,348 to date. In response to a question from Mr. Fernandes regarding income potential working with the hotels, Ms. Hjellum-Lim answered that she is currently working with the Aquarius, the Edgewater, and the Golden Nugget to pursue relationships for the future tournaments.

* **Treasurer:** In response to a question from Renn Hjellum-Lim about the difficulty of filing taxes without complete financial records being returned, Treasurer Phillips said that the 501c3 designation reduces the obligation for filing Federal taxes but that we need to use our best calculations to make sure the State paperwork is filed. Ms. Phillips continued that we are tracking expenses both known/approved and upcoming and that we are flush and even with the bank account that started at about $80,000 still having a balance of about $80,000. Therefore, she said, the Association is paying for itself.

**COMMITTEE REPORTS:**

* **Discipline:** There were no discipline issues discussed.
* **Banquet/Annual Meeting:** Vice President Buchman asked George Kuehnel to report on the banquet expenses. He said that, with some items donated and the committee buying items rather than using the caterer’s equipment, the total cost for the banquet was $4,207.09. He continued there was a 30 percent no show on reservations which had to be paid at $17.50 per person and he advises that, in the future, the banquet committee create a plan to address this problem. Several members discussed methods to reduce the no-show problem in the future.
* **Merchandise:** Ms. Buchman explained that, since much of the stored merchandise was used for the women’s tournament, there is not much currently in stock. She added that an inventory by herself and Rod Adams shows a few bats, several batting gloves, and two Vinci fielding gloves.
* **Shed:** Mr. Adams said that we need brooms, a shovel, and soon will need chalk. There was a discussion about making sure that purchases are approved and within budget. Ms. Phillips voiced that she is going to produce the voucher system, request system, etc. There was a discussion about keeping the shed in an orderly fashion. Several members made suggestions to reduce the expense of buying chalk.
* **Website:** Mr. Adams reported that the website has been updated with schedules, birthdays, etc. He continued that we have had 2,794 hits since July 1, 877 visitors in October, 104 hits this month so far, and an A rating from GoDaddy. Ms. Buchman requested that the women’s tournament information be moved to the home page.
* **Publicity:** There was no publicity report due to Mike Kaczer not being present.
* **Goodwill/Welfare:** Several members announced that Brian Buehl passed away, Al Rozzi had hip surgery, Norm Shue will soon be returning, Tom Akee had lung surgery, Laurie Buchman is recovering from kidney stones, and Erin Burgess had knee surgery.
* **Membership:** Mr. Adams stated that we have 122 members signed up for 2022 and he is encouraging signups through reminder emails, fliers posted at the fields, and speaking personally with members. Mr. Fernandes mentioned that, during the elections, several men were found that were not paid members. It was agreed that we should work to keep this from happening. Bill Walsh volunteered to assist with calling members to remind them to register for 2022.

**OLD BUSINESS:**

* **Association Monies – New Bank Account:** In response to a question from Ms. Freiheit regarding the past discussions of changing banks, President Tenorio replied that we will be remaining at Nevada State Bank for now with the possibility of consulting with an expert. There was a discussion regarding the need for both 501c3 and 501c4 in which Ms. Phillips indicated that the 501c3 fulfills all our needs as long as we are careful to fulfill all State of Nevada requirements.
* **Secretary of State Filings:** Ms. Hjellum-Lim reported that we have two Secretary of State filings and that she has updated both.
* **Presentation of Reviewed/Amended Bylaws and Acceptance by Board:** President Tenorio thanked the Bylaws Revision Committee for its work. Representative Hjellum-Lim made a motion to accept the revised bylaws that were presented to the Board on October 27, 2021, and amended that night. The motion was seconded by Representative Adams and approved unanimously.
* **Revisit Membership Dues Hike:** A motion was made by Rod Adams and seconded by Laurie Buchman to revisit the Board’s decision to charge $100 for each member joining between January and June 2022. The motion was approved unanimously. After a discussion, a motion was made by Ms. Buchman, seconded by Ms. Hjellum-Lim, and approved unanimously that we return to the policy of new members being charged $80 and returning members who are registering late be charged $100 (constituting a late fee of $20). The motion was approved unanimously.

**NEW BUSINESS:**

* **Establishment of Association Rules and Regulations Committee:** President Tenorio appointed Erin Burgess to chair a committee to review and suggest revisions for the Association Rules and Regulations. Kathy Kluever and George Fernandes volunteered to be a part of the committee.
* **Recognition of Laurie Buchman’s Service to LVSSA:** With this being Vice President Buchman’s last meeting as a Board member, President Tenorio listed her accomplishments during her service including, but not limited to: being liaison with the City of Las Vegas, making sure senior softball is a part of the City’s future plans, serving as the first female President and Vice President of the Association, restructuring the Hall of Fame and Bylaws, and giving new life to women’s tournaments.

**SUSPENSION OF MEETING FOR PURPOSES OF A CLOSED SESSION:**

A motion was made by Renn Hjellum-Lim, seconded by Rod Adams, and approved unanimously that the open meeting be suspended for the purpose of a closed session.

**CONTINUATION OF MEETING AFTER CLOSED SESSION:**

The meeting was called to order again by President Tenorio with all Board members present that were listed in the original roll call.

**ADJOURNMENT:**

A motion was jointly made by Representative Rod Adams and Vice President Laurie Buchman, seconded by Representative Hjellum-Lim, and approved unanimously that the meeting be adjourned. The meeting was adjourned at 8:19 p.m.

**NEXT MEETING:** January 13, 2022