**Minutes**

**L.V.S.S.A. dba Las Vegas Senior Softball Association**

Thursday, January 12, 2023 – noon

Skinny Dugans, 4127 West Charleston Blvd., Las Vegas, NV

\*BOD meetings are recorded for purposes of preparing minutes. Recordings are deleted after minutes are approved.

**CALL TO ORDER AND ROLL CALL:**

The meeting was called to order at 12:01 p.m. by President Renn Hjellum-Lim with the following Board members in attendance:

President Renn Hjellum-Lim, 64 and Under Representative Mike Kaczer\*, 65 and Over Representative Scott Carr\*, Ladies’ Representative Pinky Rogers\*, Recording Secretary Louise Freiheit\*, Treasurer George Kuehnel\*, Parliamentarian George Fernandes, Historian Jim Hellerstedt, and Assistant Treasurer Rod Adams.

The asterisk indicates a voting member. This roll call shows five votes, constituting a quorum. Please note that Treasurer Kuehnel arrived during the Committee Reports section of the meeting. There were four votes before his arrival, which also constituted a quorum.

Also in attendance were: Erin Burgess, John Vernagus, and Dale Clem.

**ADOPTION OF AGENDA:** Mrs. Freiheit asked that the agenda be amended to remove Approval of Minutes for December as they were not ready for review. A motion was made by Secretary Freiheit, seconded by Representative Carr, and approved unanimously that the agenda be approved with that amendment.

**MEMBER PARTICIPATION (Members are allowed two minutes to address the Board with a thirty-second recap. Board members may ask direct questions. There will be no further discussion at this time.)**

Dale Clem said that the generator borrowed by Jim Whipple had been returned and asked questions about whether Mr. Whipple has met the demands in the demand letter. In response, there was a discussion about the demand letters and what has been done. President Hjellum-Lim listed some items that were not returned including a computer, and financial and other records.

**OFFICERS’ REPORTS:**

* **President:** President Hjellum-Lim said that she has filed the fictitious name and Secretary of State paperwork to dissolve the 501c4. She continued that there is now a portal for filing insurance, she has received announcements that we were not in insurance compliance, and has informed the insurance representative to get it resolved. She also said that there is a meeting on January 18 about the Spring field allocations. [[1]](#endnote-1)
* **64 and Under Representative:** Representative Kaczer reported that everything is good with the teams.
* **65 and Over Representative:** Representative Carr voiced that numbers are up for players and things are going well. George Fernandes added that the City has replaced bases and has agreed to open the bathroom doors that are closest to the fields for better visibility and safety.
* **Ladies’ Representative:** Representative Pinky Rogers had no concerns at this time.
* **Parliamentarian:** Mr. Fernandes shared that he purchased a copy of Roberts Rules of Order. He expressed a concern that we no longer take votes outside of a Board meeting unless it is an emergency.
* **Treasurer:** George Kuehnel thanked Erin Burgess for assisting in his transition into the position of Treasurer. He then distributed a Banking Summary for 2022, naming a total income of $16,073.80 and total expenses of $14,581.39, leaving a net income of $1,492.41 A copy of this report is attached to the official minutes. A motion was made by Mr. Carr, seconded by Mr. Kaczer, and approved unanimously to approve the Treasurer’s report.
* **Secretary:** Secretary Freiheit distributed updated Board of Directors lists for the Board members’ binders. She verified who needed binders replaced and said that she is working on updates for the binders.

**COMMITTEE REPORTS:**

* **Merchandise:** Mr. Adams said that we currently have 17 batting gloves, 2 fielding gloves and two cases of softballs. He added that he has placed members’ merchandise for sale on the website. There was a discussion about purchasing hats and new Board member shirts.
* **Shed:** Rod also shared that new carts have been purchased for both men and women. He continued that 24 balls were retrieved from the awning. Shed key holder information was sent to all key holders. He reminded members to record when they borrow items. There was a discussion about the chalker that was returned. Mr. Adams shared that he is replacing the shed locks and keys. There was a discussion about selling one of our used drags to Anthem.
* **Website:** Mr. Adams reported that we received 1200 hits on the website in December and that he has added January agenda, January birthdays, president’s message and player profile. In response to a question from Ms. Hjellum-Lim about the bylaws on the website, Mr. Adams replied that he would update documents as changes come and asked for reminders.
* **Publicity:** Mr. Kaczer shared that he will return to work on publicity after the upcoming tournament. There was a discussion about options for more publicity.
* **Goodwill/Welfare:** Mr. Adams explained that Don Sobieray will be having surgery and that Laurie Buchman is still mending. There was a discussion about our responsibilities when it comes to a member who comes out to play but has been ill enough that playing could be fatal. After that discussion, it was decided that it is a personal decision.
* **Membership:** Mr. Adams said that we have 195 members. In response to a question from President Hjellum-Lim about how long you must be absent from membership to rejoin as a new member, it was agreed that a one-year absence is appropriate. In response to a question from John Vernagus about players who come from Anthem and Summerlin, Rod replied that most are regular members and some are $20 temporary members.
* **Rules and Regulations:** Ms. Burgess voiced that she had updated Rules and Regulations by adding a numbering system and including protocols for pitching that require masks and use of a screen.
* **Bylaws:** Ms. Burgess continued that Bylaws were updated in December.

**OLD BUSINESS:**

* **State of Nevada Tax Filings:** Ms. Burgess shared that we will file a postcard on the 501c3, a 990EZ on the 501c4 (terminated in November 2022), and that all the documentation has been sent to the CPA.
* **Big 5 Incentive Program:** Ms. Freiheit explained that the application has been completed and we are awaiting a decision on acceptance.
* **Honorary Memberships:** President Hjellum-Lim informed the Board that the request for refund by Peggy Bailey was researched and it was discovered that she is too young for honorary membership. There was a discussion about changing the honorary age back to 80 from 85. After the discussion, it was agreed that the age would stay at 85.

**NEW BUSINESS:**

* **CPR Classes and Upgrade of Defibrillator:** Mr. Fernandes brought out that we need to have updated training on CPR and to purchase a new defibrillator. Mr. Kuehnel reported that he had been doing research about purchasing a new defibrillator and the models that would fit our needs cost approximately $1500. The discussion continued into mandatory classes for CPR and defibrillator, changing our habits with bringing equipment onto the fields each day, the liability of trained individuals, and updating our first aid kits. After this discussion, a motion was made by Representative Carr, seconded by Secretary Freiheit, and approved unanimously to purchase a new defibrillator at a cost not to exceed $2000. Mr. Kaczer offered to check into classes with the City of Las Vegas and Ms. Freiheit agreed to research classes at University Medical Center.
* **Appointment of Vice President:** There was a discussion that Rod Adams was the only applicant to be appointed to the position of Vice President to finish Renn’s term as Vice President. It was unanimously approved that Rod be appointed Vice President. There was a discussion about getting assistance for him in his other duties.
* **Change of Passwords:** Ms. Burgess volunteered to change the passwords and notify the Board members with the condition that she remain knowledgeable of the passwords so that she can continue to assist as needed. It was agreed that George Fernandes would be the new administrator of the Google account.
* **New Board Member Shirts:** President Hjellum-Lim suggested that new shirts be ordered for Board members. A discussion ensued that included ordering and the possibility of sponsorships.
* **Articles of Incorporation:** Ms. Hjellum-Lim said that the Articles of Incorporation need to be redone to qualify for things like tax exemption. Ms. Freiheit agreed to assist in developing articles.
* **Youth on Fields:** John Vernagus expressed concern about youth letting themselves onto the fields at Lorenzi during the time we hold permits. President Hjellum-Lim responded that she has been directed by City personnel that, if we have dutifully locked the gates upon departure, the people who use the fields are not our responsibility.
* **Drag:** There was a discussion about selling a used drag to the Anthem association for $25. It was agreed to table this item until the February meeting to allow time to gather more information.

**SUSPENSION OF MEETING FOR PURPOSES OF AN EXECUTIVE SESSION:** A motion was made by Secretary Freiheit, seconded by Representative Carr, and approved unanimously to suspend the regular meeting and to hold an executive session.

**MEETING RECONVENED:** The regular meeting reconvened at 2:15 p.m. with the same board members in attendance as originally listed.

**ADJOURNMENT AND NEXT MEETING:** A motion was made by Mike Kaczer, seconded by George Kuehnel, and approved unanimously to adjourn the meeting. The meeting was adjourned at 2:19 p.m. with the next meeting scheduled for noon on February 9, 2023.

1. [↑](#endnote-ref-1)