**Minutes – Board Meeting**

**LAS VEGAS SENIOR SOFTBALL ASSOCIATION, INC., aka LVSSA**

April 20, 2022 – 1:00 p.m.

Skinny Dugans, 4127 West Charleston Blvd., Las Vegas, NV

\*BOD meetings are recorded for purposes of preparing minutes. Recordings are deleted after minutes are approved.

The meeting was called to order at 1:00 p.m. by President Kimbo Tenorio with the following Board members in attendance:

President Kimbo Tenorio, Vice President Renn Hjellum-Lim\*, Ladies’ Representative Kathy Kluever\*, Recording Secretary Louise Freiheit\*, At-Large Representative George Fernandes, and Historian Jim Hellerstedt. Note that the position of 64 and Under Representative is vacant. 65 and Over Representative Scott Carr and Treasurer Erin Burgess were absent and excused.

There were three voting members present which constituted a quorum. Voting members are indicated by an asterisk.

**MEMBER PARTICIPATION:** There were no members present.

**ADOPTION OF AGENDA:** Jim Hellerstedt requested that an item regarding the chain on command be added to the agenda. A motion was made by Vice President Hjellum-Lim, seconded by Representative Kluever and approved unanimously that the agenda be adopted with the addition of an item to discuss Chain of Command.

**APPROVAL OF MINUTES:**

* **February 10, 2022, Closed Meeting:** A motion was made by Renn Hjellum-Lim, seconded by Kathy Kluever, and approved unanimously that the minutes of the February 10, 2022, closed meeting be approved.
* **March 10, 2022, Regular Meeting:** A motion was made by Louise Freiheit, seconded by Renn Hjellum-Lim, and approved unanimously that the minutes of the March 10, 2022, regular meeting be approved.
* **March 10, 2022, Closed Meeting:** George Fernandes requested that a sentence in the minutes be amended to read “George Fernandes said that he had been informed by other members about a fight at second base that included \_\_\_.” A motion was made by Ms. Hjellum-Lim, seconded by Ms. Kluever, and approved unanimously that the minutes of March 10, 2022, closed session be approved as amended.

There was a discussion regarding the Roberts Rules of Order regulations regarding closed meetings. After which, it was agreed that in the future the meetings will be referred to as “regular meeting” and “executive meeting.”

**REPORT OF ELECTION FOR 64 AND UNDER REPRESENTATIVE:** There was a discussion about the fact that the only person who stepped up to serve on the Board is Mike Kaczer. A motion was made by Secretary Freiheit, seconded by Vice President Hjellum-Lim, and approved unanimously that Mike Kaczer be named the 64 and Under Representative through acclamation.

**CHAIN OF COMMAND:** Jim Hellerstedt presented the following as a chain of command for reporting issues at the field:

President Kimbo Tenorio

Vice President Renn Hjellum-Lim

Voting Members Scott Carr, Louise Freiheit, Mike Kaczer, Kathy Kluever

Field Commissioners Chuck Godman, Russ Curtis

Non-voting Board Members George Fernandes, Jim Hellerstedt

Mr. Hellerstedt suggested that we add Assistant Age Representatives. A discussion ensued about proxies, George Fernandes and Jim Hellerstedt helping out but no decisions were reached.

**OFFICERS’ REPORTS:**

* **President:** A portion of President Tenorio’s report will be presented during an executive session. He said that he needed to repeat that he and Vice President Hjellum-Lim be informed about any expenses and the approval should be attained before the purchase is made. There followed a discussion about making all forms needed available to Board members.
* **Vice President:** Ms. Hjellum-Lim explained that a bill has surfaced from a collection agency for the City of Las Vegas business license for a total debt of $122.55. She will be investigating this and getting all information updated.
* **65 and Over Representative:** No report had been submitted by Representative Carr.
* **Ladies’ Representative:** Representative Kluever reported that the ladies have four new members but attendance has been down at practices. After a discussion about not purchasing without prior approval in the future, it was agreed to refund the cost of a new equipment cart ($86.69) to Louise Freiheit.
* **At-Large Representative:** Mr. Fernandes will present his report in the executive session.
* **Treasurer:** Although Treasurer Burgess was not at the meeting, she sent a report which was read into the record with the following points:

1. She requested Rod be appointed to a position on the Board of Directors.
2. She has created an email for the Board which contains a google drive for documents.
3. She asked for clarification on whether or not to continue the current system of Rod and Renn writing checks/making deposits and she will do bookkeeping.
4. Zoho Books has been discontinuied.
5. She is using Quicken Deluxe on her own membership. The annual fee for the Association to get an account is $51.99.
6. She would like budgets submitted prior to tournaments.
7. She wants payments and deposits to have accurate category assignments that match our budget line items.
8. The accounting register is in the Google Drive and she requests transactions all be recorded there.
9. She submitted an income/expense report for the year to date and copies will be distributed to Board members.
10. The bank balance is $78,909.17; the Paypal balance is $1,432.15; for a total of $80,341.32.
11. She is contacting the accountant for an appointment to work on taxes.
12. She found the 990 filings for past years on line but taxes were not filed for 2020.

A motion was made by Louise Freiheit, seconded by Renn Hjellum-Lim, and approved unanimously that Rod Adams be appointed Assistant Treasurer.

**COMMITTEE REPORTS:**

* **Merchandise:** According to a report from Rod Adams, he sold four batting gloves leaving softballs, batting gloves, and fielder’s gloves. Members are now selling used merchandise on the website.
* **Shed:** Also according to his report: the large ball caddy wheel is fixed; ladies added a new cart; one portable pitching screen has been fixed for a total of five; the ladies’ tournament used tables, canopies, strike mats, and chairs, with two tables and one canopy being discarded.
* **Website:** Continuing Rod’s report, the website had 344 visitors in March and 241 in April to date. Rod has added April agenda and birthdays, pictures from the ladies’ tournament, and jokes.
* **Goodwill/Welfare:** There was a discussion about members being ill and needing calls to check on them.
* **Membership:** The report stated we now have 202 members.
* **Rules and Regulations:** There was nothing new to report.

**OLD BUSINESS:**

* **Digital Storage:** The digital storage has been accomplished through the setup of the Google Docs account.
* **Field Prep Money Collection:** There was a discussion about the difficulties being experienced on the fields regarding members paying $1.00 to have the fields prepped. President Tenorio reminded the Board that the $1.00 cannot be required but can be offered to the field preppers. No action was taken.

**NEW BUSINESS:**

* **Flag Day Tournament:** There was a discussion about the history of the Association’s Flag Day commemorations including the methods of creating teams and the problems with providing a hotdog barbeque. Suggestions included naming a committee to organize it, inviting non-members, using Lorenzi or Big League Dreams, and asking Mike Falkowitz for help due to his prior involvement. Because of the short timeframe, President Tenorio said that he would take charge of making plans and communicate with the Board. He continued that he has created a Facebook page that can be used for publicity.
* **Insurance:** Vice President Hjellum-Lim suggested that we begin working on the insurance policy renewal with the question being to remain with Gallagher out of California or with a Nevada company. She continued that there is only one company in the U.S. that provides the insurance coverage required by the City of Las Vegas. It was agreed that Ms. Hjellum-Lim investigate the local agency, giving us time before the July deadline to continue with Gallagher if necessary.
* **Part-Time Memberships:** At Rod’s suggestion, there was a discussion about creating a part-time membership system for locals whose home leagues are ending. There was a discussion about the problem of making sure that members are playing with the appropriate skill group. It was agreed that we need to add ability to the age requirements. No action was taken.
* **Disciplinary Committee:** Mr. Hellerstedt requested that the Association return to the system of having a disciplinary committee that would hear from a member who is being disciplined before making a recommendation to the Board. There was a discussion regarding the past systems and how best to hear a person’s side of the story before action is taken. The item will be placed on the May agenda.

**SUSPENSION OF MEETING FOR PURPOSES OF AN EXECUTIVE SESSION:** A motion was made by Vice President Hjellum-Lim, seconded by Secretary Freiheit, and approved unanimously to suspend the regular session to go into Executive Session.

**REGULAR SESSION RECONVENED:** The regular meeting was reconvened at 3:02 p.m. with the same members in attendance as originally listed.

**ADJOURNMENT:** A motion was made by Renn Hjellum-Lim, seconded by Kathy Kluever, and approved unanimously to adjourn the meeting. The meeting adjourned at 3:05 p.m.

**NEXT MEETING:**  The next meeting will be held on Thursday, May 12, 2022, at 1:00 p.m.