**Minutes – Board Meeting**

**LAS VEGAS SENIOR SOFTBALL ASSOCIATION, dba LVSSA**

May 12, 2022

Skinny Dugans, 4127 West Charleston Blvd., Las Vegas, NV

\*BOD meetings are recorded for purposes of preparing minutes. Recordings are deleted after minutes are approved.

The meeting was called to order at 1:02 p.m. by President Tenorio with the following Board members in attendance:

President Kimbo Tenorio, Vice President Renn Hjellum-Lim\*, Ladies’ Representative Kathy Kluever\*, Recording Secretary Louise Freiheit\*, At-Large Representative George Fernandes, Historian Jim Hellerstedt, and Treasurer Erin Burgess. Assistant Treasurer Rod Adams, 65 and Over Representative Scott Carr\*, and 64 and Under Representative Mike Kaczer\* were absesnt.

There were three voting members present which constituted a quorum. Voting members are indicated by an asterisk.

**ADOPTION OF AGENDA (previously emailed to the Board):** A motion was made by Vice President Hjellum-Lim, seconded by Representative Kluever, and approved unanimously that the agenda be approved as written.

**MEMBER PARTICIPATION:** There were no members present.

**APPROVAL OF MINUTES (previously emailed to the Board):**

* **April 20, 2022, Regular Meeting:** A motion was made by Kathy Kluever, seconded by Renn Hjellum-Lim, and approved unanimously to accept the minutes of the April 20, 2022, Regular Meeting as written.
* **April 20, 2022, Executive Meeting:** A motion was made by Ms. Hjellum-Lim, seconded by Ms. Freiheit, and approved unanimously to accept the minutes of the April 20, 22, Executive Meeting as written.

**OFFICERS’ REPORTS:**

* **President:** President Tenorio said that he has nothing to discuss.
* **Vice President:** Vice President Hjellum-Lim explained that her report would be presented in the Executive Session.
* **Ladies’ Representative:** Representative Kluever had no business to discuss.
* **At-Large Representative:** Representative Fernandes also had no business to discuss.
* **Treasurer:** Treasurer Burgess shared that she filed an extension for taxes that gives us until November. She continued that she has bank statements for the last year and a half and they are being placed into accounting software for records of income and expenses. To a question from Ms. Burgess regarding Stripe, Ms. Hjellum-Lim answered that Stripe and Sports Engine were companies that took payments for membership and tournaments. Ms. Hjellum-Lim discussed advice she received in a class for non-profits and that advice included that, when the 990 form is completed, we should put a detailed explanation onto the comments section of the form about the issues we have experienced. She added that, when the profit and loss information is completed, we will be ready for the Nevada tax documents. Treasurer Burgess voiced that to date we have profits of $2,262 and a current bank account and Paypal balance of $80,647. In response to a question from Ms. Freiheit regarding the Treasurer’s role, Ms. Hjellum-Lim answered that we will continue to use the practice of only herself and Rod Adams having access to the bank account and credit card and the Treasurer being responsible for the records.
* **Secretary:** Secretary Freiheit distributed binders with forms that have been created for operation of the Association and reported that multiple copies of each form are in the shed.

**COMMITTEE REPORTS:**

* **Merchandise:** Secretary Freiheit read from Rod Adams’ report that we have softballs, batting gloves, and fielder’s gloves in stock. Mr. Tenorio said he had contacted the gentleman that purchased a fielder’s glove and didn’t pay and he will follow up.
* **Shed:** Ms. Freiheit continued from Rod’s report that he plans to fix the netting on both ball caddies, we need to order more strike zone mats if we plan more tournaments, and reminded folks to check equipment out. Mr. Fernandes suggested that we contact Jeff Thompson about mats.
* **Website:** Mr. Adams’ report also stated that April had 386 hits on the website and May has had 54 to date. The report also listed that May agenda and birthdays were added along with pictures from the recent tournaments and a Flag Day Tournament announcement.
* **Publicity:** Secretary Freiheit voiced that the Summerlin Patriotic Parade will be in full swing this year and suggested that we check into being included. It was agreed to ask Mike Kaczer to investigate this.
* **Goodwill/Welfare:** Rod’s report named Erin Burgess, Laurie Buchman, Eli Bazan, Star Golia and Bob Lane as being on the welfare list.
* **Membership:** Mr. Adam’s report stated there are 202 members as of 5/4/2022.
* **Rules and Regulations:** There was nothing new submitted by the Rules and Regulations Committee.

**OLD BUSINESS:**

* **City of Las Vegas Business License:** Vice President Hjellum-Lim voiced that the past due bill has been paid and that she discovered that our current business license was cancelled. She applied for a new one.
* **Part-Time Membership for Locals:** This item was a holdout from last month during which the Board discussed the issue but did not take action. A motion was made by Louise Freiheit, seconded by Kathy Kluever, and approved unanimously that a part-time membership be offered to locals at a cost of $20 for three months with the same parameters as the out-of-town short-term membership.
* **Field Preparation Payments:** There was another discussion regarding the collection of money for paying for field preparation. It was agreed that the people who groom the fields can accept donations from players but cannot require it.
* **City of Las Vegas Memorandum of Understanding:** Vice President Hjellum-Lim explained that, with the help of Laurie Buchman, she has provided the attorneys with the information needed to prepare the Memorandum of Understanding.
* **Discipline Process:** There was a discussion about the methods used in the past for discipline and the need for a member to tell his/her side of the story. A motion was made by Kathy Kluever, seconded by Louise Freiheit, and approved unanimously that a Discipline Committee be established that includes the field commissioner on duty, the appropriate age/gender representative and chaired by George Fernandes, and that the action taken will be documented on a form and reported to the Board.
* **Flag Day Tournament:** There was a discussion about the way Flag Day celebrations have been done in the past. After this discussion, the following choices were made:
1. The festivities will be June 17 and 18, with the older guys having their games on the 17th;
2. Games will be played at Lorenzi;
3. Non-members will be asked for $10 to play;
4. A hotdog/hamburger BBQ will be prepared;
5. A color guard will be hired;
6. Women will have one game on Saturday and will be invited to play coed;
7. Mike Kaczer will be asked to help with publicity.
* **Secretary of State Filings:** Vice President Hjellum-Lim reported about a class and consultation session she attended about non-profit organizations. She distributed an explanation that compared 501c3 and 501c4 organizations. She pointed out that the document shows that 501c4 organizations advocate political issues and donations are not tax-deductible. After a discussion on the history of our Association’s designations, a motion was made by Representative Kluever, seconded by Secretary Freiheit, and approved unanimously that the 501c4 be dissolved and we go forward with 501c3 only at a cost of $50. The discussion continued regarding the difference between Chapter 81 and Chapter 82 organizations and whether or not we are operating under the correct chapter. No action was taken.

**NEW BUSINESS:** There was no new business discussed.

**SUSPENSION OF MEETING FOR PURPOSES OF AN EXECUTIVE SESSION:** A motion was made by Vice President Hjellum-Lim, seconded by Representative Kluever, and approved unanimously that the regular meeting be suspended for the purposes of an executive meeting.

**REGULAR SESSION RECONVENED:** The regular session was reconvened at 2:56 p.m. with the same attendees as previously named.

**ADJOURNMENT:** A motion was made by Ms. Kluever, seconded by Ms. Hjellum-Lim, and approved unanimously to adjourn the meeting. The meeting adjourned at 3:00 p.m.

**NEXT MEETING:** The next meeting will be held on June 9, 2022, at 1:00 p.m.