

Donegal Township Agenda
Organizational/ Regular Meeting
January 3, 2023

Organizational Meeting Agenda

1. Call the Organizational Meeting to order by acting Chairman Ryan Ritzert.
2. Pledge of Allegiance.
3. Open for public comment.
4. Appoint _____ to fulfill open Supervisor term.
(Haid 2022)
5. Appoint _____ as Chairman of the Board of Supervisors.
(Ritzert 2022)
6. Appoint _____ as Vice-Chairman of the Board of Supervisors.
(Haid 2022)
7. Appoint _____ to the Vacancy Board.
(Stewart 2022)
8. Appoint _____ as Road Master.
(Kepple 2022)
9. Appoint _____ as Secretary/Treasurer.
(Stewart 2022)
10. Appoint _____ to fulfill open Auditor term.
(Cain 2022)
11. Appoint _____ as the township's Building Permit and Municipal Code Officer.
(Richardson 2022)
12. Appoint _____ as the township's Stormwater Administrator.
(Richardson 2022)
13. Appoint _____ as Township delegate to the Countywide Act 32 Earned Income Tax Committee.
(Stewart 2022)
14. Appoint _____ as backup delegate to the Countywide Act 32 Earned Income Tax Committee.
15. Appoint _____ as primary SEO with _____ as backup.
(Ice Duncan 2022)

16. Appoint _____ as Township Solicitor.
(Gallagher 2022)
17. Appoint _____ to township's Board of Appeals.
(Spohn 2022)
18. Appoint _____ as township's Emergency Management Coordinator.
19. Appoint _____ as township's Engineer.
(Olsen 2022)
20. Motion to approve Treasurer's Bond for \$400,000, per year.
21. Motion to adopt Resolution appointing Mattern to perform the 2022 audit.
22. Motion to designate Northwest Savings Bank as our Depository.
23. Motion to have payroll every two weeks.
24. Motion to have the monthly meetings on the first Tuesday of every month at 6:00P.M.
25. Motion to set the mileage reimbursement rate to comply with the IRS rate.
26. Motion to set full time employees holiday's as follows:
 - i. New Year's Day
 - ii. Good Friday
 - iii. Memorial Day
 - iv. July 4th
 - v. Labor Day
 - vi. Thanksgiving Day
 - vii. Day after Thanksgiving
 - viii. Christmas DayIf holiday falls on a Saturday, paid time off is Friday. If holiday falls on a Sunday, paid time off is Monday.
27. Motion to pay part time employees on record as of 1-3-2023 at their current rates.
28. Motion to approve signing of subdivisions between meetings that have had preliminary approval at a prior monthly meeting and that the corrections requested have been made.

29. Motion to approve the allowances of checks to be signed between meetings as necessary and payees designated.
30. Motion to allow employees \$50.00 for up to 3 hours, and \$75.00 for more than 3 hours and up to 8 hours for attendance of meetings or informational workshops the board agrees to pay.
31. Motion to close organizational meeting and open the regular monthly meeting.

1. Call regular monthly meeting to order.
2. Open for public comments.
3. Motion to accept the minutes of the December 27, 2022 meeting.
4. Review MIP award.
5. Motion to adopt Resolution for MIP Award.
6. Motion to pay bills.
7. Adjourn the meeting.