



Fincham Parish Council

An Ordinary Meeting of the Parish Council will take place on Wednesday, 27th November 2019 at Fincham Memorial Hall. The meeting will commence at 7.30pm.

**All councillors are summoned to attend.
The Press and Public are welcome to attend.**

Agenda:

1. To consider apologies for absence
2. Declarations of Pecuniary Interest on agenda items
3. Public forum for electors to address the Council
4. To accept the minutes of the Ordinary meeting held on 25th September 2019 and Planning Committee meeting on 21st October 2019.
5. To report on matters arising from the minutes (information only)
6. Finance matters
 - a. Donation to Royal British Legion
 - b. Donation to Memorial Hall from Glass Recycling Credits
 - c. Approve monthly expenditure
 - d. Review reconciled cashbook
 - e. Quarter 2 Finance Review
 - f. Draft budget for 2020/21
7. Planning matters
8. To consider and receive reports on Health & Safety issues
 - a. To report issues requiring attention
 - b. Return of Health & Safety Inspection sheets
 - c. Nature Reserve
9. To receive Correspondence including
 - a. To consider a motion regarding national community energy campaign
10. To consider Parish Affairs
 - a. Allotment matters
 - b. Update on Speed Activated Messaging (SAM2)
 - c. Update on Community Speed Watch Scheme
 - d. Village Gateways for Marham Road
 - e. Maintenance of village signs on Lynn Road and Marham Road
 - f. Distribution of newsletters
11. To consider Internal Council Affairs
 - a. Archiving of historical Parish Council Documents
 - b. Meeting dates for 2020
12. To propose agenda items for the next meeting
13. To confirm the date of the next meeting on 15th or 22nd January 2020 at 7.30pm.
14. **Confidential item (public and press to be excluded)**
To consider a request from the Clerk to review her pay scale

Signed *Sarah Thorpe* S Thorpe: Clerk

Dated: 17.11.19