

FINCHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of Fincham Parish Council held on **Wednesday 25 September 2024** starting at **7.16pm** in **Fincham Memorial Hall**, High Street, Fincham, King's Lynn, PE33 9EJ

Present:

Councillors: C O'Brien (Chairman), S Blackmur, B Ponder, D Stringer, R Underhill & R Claydon

Borough Cllr Devulapalli (from 8pm)

Clerk (Locum) – K Walker

Press: 0

Public: 0

1. Apologies for absence

Cllrs Lunan, Saxelby & County Cllr Long

2. Declarations of interests / Dispensation requests

None

3. Minutes of meeting held on 24 July 2024

Approved by all as true record of meeting & signed by Chairman. Proposed: Cllr Blackmur, seconded: Cllr Ponder, all in favour

4. Public forum

None

5. Reports

5.1. NCC – None

5.2. BCKLWN – Borough Cllr Devulapalli provided an update on new appointments including the CEO & Parish Champion

6. Matters arising from previous minutes

Defibrillator pads have been replaced & a spare set purchased which Cllr Underhill is storing

7. Finance

7.1. Expenditure – Payments list as detailed approved by all, proposed: Cllr Blackmur, seconded: Cllr Underhill

| Method | Description | Supplier | Net | VAT | Total |
|--------------|------------------------------|-----------------------|-----------------|--------------|-----------------|
| S/O & BACS | Staff costs / expenses (Aug) | HMRC / Clerk | 541.07 | | 541.07 |
| BACS | Grounds maintenance | Nurture Landscapes | 26.00 | 5.20 | 31.20 |
| D/D | Street lighting electric | N Power | 30.86 | 1.54 | 32.40 |
| BACS | Grounds maintenance | Nurture Landscapes | 70.20 | 14.04 | 84.24 |
| BACS | Newsletter printing | Limetree Printing | 27.00 | | 27.00 |
| BACS | Grounds maintenance | Nurture Landscapes | 46.80 | 9.36 | 56.16 |
| D/D | Bottle bank emptying | URM (UK) Ltd | 10.80 | 2.16 | 12.96 |
| S/O & BACS | Staff costs / expenses (Sep) | HMRC / Clerk | 453.02 | | 453.02 |
| D/D | Street lighting electric | N Power | 31.07 | 1.55 | 32.62 |
| | Bank charges | Unity Trust Bank | 18.00 | | 18.00 |
| BACS | Defibrillator pads | Heart 2 Heart Norfolk | 113.00 | | 113.00 |
| Total | | | 1,367.82 | 33.85 | 1,401.67 |

Signed:..... (Chairman)

Date:.....

| PRE-APPROVED | | | | | |
|--------------|------------------------------|--------------------|--------|-------|--------|
| BACS | Grounds maintenance | Nurture Landscapes | 196.00 | 39.20 | 235.20 |
| TBC | SAM2 service/repair/supplies | Westcotec | TBC | TBC | TBC * |
| BACS | Donation | RBL Poppy Appeal | 50.00 | | 50.00 |

* Option 2 - £55 courier fee plus £45 assessment fee plus any parts & VAT, Option 3 - £35 assessment fee plus fuel reimbursement plus any parts & VAT, proposed: Cllr Stringer, seconded Cllr Underhill

7.2. Reconciled cashbook – Cllr O'Brien confirmed the bank reconciliation/s (to 31 August 2024) against the bank statement/s to be correct

8. Planning

8.1. Consultations on applications

- **24/01690/F** Change of use of garage/residential annexe into a separate dwelling unit Clear View Chapel Lane Fincham King's Lynn Norfolk PE33 9EN
Response to Parish Consultation: **SUPPORT**

8.2. Decisions

- **24/00290/F** Fincham Klearview Lynn Road Fincham King's Lynn Norfolk PE33 9HE - REMOVAL OF CONDITION 8 OF PLANNING CONSENT DM6628: Removal of Agricultural Restriction on bungalow
Application Refused 6 August 2024 Delegated Decision

9. Parish Matters

- 9.1. Return of health & safety inspection sheets – Three, no action needed. No issues reported
- 9.2. Grounds Maintenance – It was resolved to accept the quote for rose garden weed membrane & wood chip replacement. Proposed: Cllr Ponder, seconded: Cllr Blackmur, all in favour. Clerk to request all weeds are removed before new membrane is put down
- 9.3. Allotments – Hedgerows have been applied for & we are awaiting the outcome / Council felt there was no decision to be made regarding the frequency of the Payback Team / Rent review to be conducted at July 25 meeting & increase applied to October 25 invoices
- 9.4. SAM2 – Cllr Lunan was not present so an update would be given at a future meeting. County Cllr Long said to let him know if the Marham Road siting issues remain unresolved. In relation to the service/repair it was resolved to preapprove either option 2 or 3 (plus fuel). Proposed: Cllr Stringer, seconded: Cllr Underhill, all in favour
- 9.5. Chalk Pit – ideas for use & next steps would be revisited at a future meeting as it is being considered by the biodiversity working party
- 9.6. Waste Bin – As no feedback had been received it was decided not to proceed with the purchase of a new bin. An update would be given in the next newsletter
- 9.7. TROD – Clerk advised Parish Partnership application had been submitted
- 9.8. Remembrance - It was resolved to purchase a wreath for £25 & donate £25 to the Poppy Appeal. Proposed: Cllr Stringer, seconded: Cllr Ponder, all in favour. Cllr Ponder will collect the wreath from the Town Hall in Downham Market. Cllr O'Brien will read names at the Remembrance service on behalf of Fincham Parish Council

10. Biodiversity Policy

No meeting of the working party has yet taken place. An update will be provided at the next meeting

11. Committees

A committee member provided an overview of the Personnel Committee & explained they had been looking into their responsibilities & obligations as an employer. Clerk advised Terms of Reference needing agreeing by full council before the committee could act

12. Correspondence

All correspondence of note circulated to Councillors prior to meeting. The Clerk ran through the following items & Council agreed the required action:

- Bus services – redacted copies of all feedback received had been sent to Councillors. Further feedback to be obtained at next Memorial Hall meeting. Clerk to contact County Cllr Long to

Signed:..... (Chairman)

Date:.....

inform level of response & glean likely outcome. An update to be provided in a future newsletter

- BCKLWN Council Tax Base Training – changes to calculation & setting of parish taxbase & council tax precept for 2025/2026 due to increases for second homes - noted
- Additional tree on the green – a member of the public expressed now would be a good time to plant a new tree. Council previously agreed (Nov 22) there was no urgency, so decided to revisit it again next year

13. Newsletter

13.1. Date of next edition to be decided at November meeting

14. Agenda items for next meeting

Biodiversity working party update, draft budget & review of Parish Council documents

15. Date & time of next meeting

Wednesday 20 November 2024 at 7.15pm for an Ordinary Meeting

Meeting closed: 8.46pm