

Fincham Parish Council

Annual Meeting of the Parish Council agenda (Draft)

Date of Notice: Wednesday, 19th May 2026

Date of Meeting: Wednesday, 27th May 2026

Time and Place: 7:30 pm at Fincham Memorial Hall, High Street, King's Lynn, PE33 9EJ

Councillors are summoned to attend, and the public is given notice of a Meeting of the Full Fincham Parish Council for the purpose of transacting the business set out in the attached agenda.

Members of the public and press are welcome to attend this Parish Council meeting.

Signed: Rob Shaw, Clerk & RFO to Fincham Parish Council

To comply with GDPR, meeting papers are supplied to Councillors via email.

Documents that are of a sensitive or confidential nature may not be available to members of the public.

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960, s1 unless the presence is prejudicial to the public interest (s2).

26. F 049 To elect the chair – chair to sign the declaration of acceptance of office.

26. F 050 To elect the vice-chair – vice-chair to sign the declaration of acceptance of office.

BUSINESS TO BE TRANSACTED.

In accordance with LGA 1972, schedule 12, 10(2) (b), which states that business must be specified.

26. F 051 Welcome from the Chair and to receive Apologies for Absence.(LGA 1972 s 85(1))

26. F 052 To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33

26. F 053 To Approve and Sign the Minutes of the Ordinary Meeting held on Wednesday 25th March 2026.

(in accordance with Standing Order 12a)

26. F 054 To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

26. F 055 Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)

26. F 056

Items to note:

Additional Allotment Land has been chased again. Draft Contract returned – Awaiting Final for signing.

New Norfolk County Councillor – Mr Mike Westman - mike.westman.cllr@norfolk.gov.uk

Agenda Items

26. F 057 To Discuss & Resolve– Bus Stops – Funding – Need - All

26. F 058 To Discuss – Next Newsletter

26. F 059 To Discuss replacement Shrubs in Rose Garden – Deferred from March - All

26. F 059 To agree on the appointment of Councillors to Working Groups

- a) Biodiversity–
- b) Allotments–
- c) SAM 2 –
- d) H&S –
- e) Defib –
- f) Police SNAP Meetings – Questions / Comments to be sent to
- g) Newsletter –

26. F 060 To review, update and adopt for 2026-27 :

Standing Orders

Financial Regulations

Risk Assessment

Reserves Policy

26. F061

Planning Consultations:

New Planning Application Consultations received from Borough Council/NCC.

Notices of Decision by Borough Council and County Council

Accounts & Finance including:

26. F 062 To Note Balance of Accounts on 1st May 2026

26. F 063 To consider/review the payments for May 2026

26. F 064 To Note money received April & May

26. F 065 To Note –

26. F 066 To Consider and approve the statements of accounts

26. F 067 To approve Section 1 of the Annual Governance and Accountability Return 2025/26, the Annual Governance Statement (part of the external audit)

26. F 068 To approve section 2 of the Annual Governance and Accountability return 2025-26 – the accounting statements

26. F 069 To note Exercise of Public Rights

26. F 070 To Review CIL Funding Reports to be returned to BCKLWN

26. F 071 To Review Bank Signatories

Invoices due for payment but received after the publication of the agenda may be considered.

26. F 072 To resolve to move into a closed session, on the grounds of confidentiality in accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2)

26. F 073 To receive Items for the next meeting agenda
by Noon on the 21st of July 2026

26. F 074 To confirm the date of the next meeting of the Parish Council, scheduled for
Wednesday 29th July 2026 at 7:30 pm at the Fincham Memorial Hall

26. F 075 Close of meeting: -

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the "Agenda Item Request Form" and include as much information as possible including any proposal.