



## Full Council Meeting

Councillors are hereby summoned to an Ordinary Meeting of Fincham Parish Council on **Wednesday 22 January 2025** at **7.15pm** in **Fincham Memorial Hall**, High Street, Fincham, King's Lynn, PE33 9EJ for the purposes of transacting the following business. Members of the press and public are invited to attend.

*K Walker*

**Clerk (Locum)**

[finchampc@gmail.com](mailto:finchampc@gmail.com)

**Date of issue:** 17/1/2025

**Fincham Parish Council**

*Public participation is permitted during the public forum, 15 minutes maximum (3 minutes per person) unless directed by the chairman of the meeting. Only business on this agenda (for anything else, please contact the Clerk for inclusion at a future meeting).*

### Agenda

- 1. To note members attendance & receive apologies for absence**
- 2. To receive declarations of interest & consider any requests for dispensation**
- 3. To approve minutes of meeting held on 20 November 2024\***
- 4. Public forum**
- 5. Reports**
  - 5.1. Norfolk County Councillor
  - 5.2. BCKLWN District Councillor/s
- 6. To report on matters arising from previous minutes or not elsewhere on the agenda (information only)**
- 7. Finance**
  - 7.1. Approve monthly expenditure\*
  - 7.2. Review reconciled cashbook\*
  - 7.3. Quarter 3 finance review\*
  - 7.4. To agree budget & precept for 2025/26\*
  - 7.5. Consider donation of recycling credits to Memorial Hall
- 8. Planning**
  - 8.1. Consultations on applications
  - 8.2. Decisions received
- 9. Committees**
  - 9.1. Consider Personnel Committee status
  - 9.2. Review & adopt Personnel Committee Terms of Reference (if applicable)
- 10. To agree the assignment of tasks to councillors**
  - Police representative

\* Supporting documentation

**11. Parish matters**

- 11.1. Return of health & safety inspection sheets / report issues requiring attention
- 11.2. Allotments – receive hedgerows update
- 11.3. SAM2 – receive update on service/repair
- 11.4. Clothes recycling bank – receive update

**12. Biodiversity Policy**

Receive update from working party & consider adopting the policy (if applicable) or agree next steps

**13. To hear correspondence received & consider action**

- Churchyard grounds maintenance contribution request letter\* – Review 2021, 2022 & 2023 contribution history, NALC guidance, available budget then consider response
- Clear Councils Insurance - partnership with Ecclesiastical
- Community Infrastructure Levy (CIL) – applications open
- Grounds Maintenance Companies x 2

**14. Newsletter**

Update on Winter edition

**15. Internal Council Affairs**

Historical council documentation – receive update & consider next steps

**16. To propose agenda items for next meeting****17. To confirm date & time of next meeting**

Wednesday 26 March 2025 at 7.15pm – Annual Parish Assembly followed by an Ordinary Meeting

\* Supporting documentation