

Full Council Meeting

Councillors are hereby summoned to an Ordinary Meeting of Fincham Parish Council on **Wednesday 20 November 2024 at 7.15pm** in **Fincham Memorial Hall**, High Street, Fincham, King's Lynn, PE33 9EJ for the purposes of transacting the following business. Members of the press and public are invited to attend.



**Fincham Parish
Council**

K Walker

Clerk (Locum)

finchampc@gmail.com

Date of issue: 15/11/2024

Public participation is permitted during the public forum, 15 minutes maximum (3 minutes per person) unless directed by the chairman of the meeting. Only business on this agenda (for anything else, please contact the Clerk for inclusion at a future meeting).

Agenda

- 1. To note members attendance & receive apologies for absence**
- 2. To receive declarations of interest & consider any requests for dispensation**
- 3. To approve minutes of meeting held on 25 September 2024***
- 4. Public forum**
- 5. Reports**
 - 5.1. Norfolk County Councillor
 - 5.2. BCKLWN District Councillor/s
- 6. To report on matters arising from previous minutes or not elsewhere on the agenda (information only)**
- 7. Finance**
 - 7.1. Receive details of monthly receipts
 - 7.2. Approve monthly expenditure*
 - 7.3. Review reconciled cashbook*
 - 7.4. Quarter 2 finance review*
 - 7.5. Draft budget for 2025/26*
 - 7.6. National Salary Award 2024-25
 - 7.7. Consider appointment of Internal Auditor
- 8. Planning**
 - 8.1. Consultations on applications

24/01779/F Conversion/change of use from disused methodist chapel and school to 2no. self-contained, self-build dwellings Old Methodist Chapel Downham Road Fincham Norfolk
 - 8.2. Decisions received

* Supporting documentation

9. Parish matters

- 9.1. Return of health & safety inspection sheets / report issues requiring attention
- 9.2. Grounds Maintenance - receive update on rose garden weed membrane & wood chip replacement
- 9.3. Allotments - receive hedgerows update (if applicable)
- 9.4. SAM2 – receive update

10. Biodiversity Policy

Receive update from working party & agree next steps

11. To hear correspondence received & consider action

- Bus services – update
- Norfolk ALC
- Nurture Landscapes Invoicing

12. Newsletter

Date of next edition, items for inclusion & distribution

13. To review & adopt Parish Council documents*

- 13.1. Members' Handbook; Risk Management Assessment; Business Recovery Map/Continuity Plan; Information available under the Model Publication Scheme
- 13.2. Personnel Committee Terms of Reference

14. To propose agenda items for next meeting

15. To confirm meeting dates for 2025* including date & time of next meeting

Wednesday 22 January 2025 at 7.15pm for an Ordinary Meeting

** Supporting documentation*