



Fincham Parish Council

An Ordinary Meeting of the Parish Council will take place on Wednesday 22nd July 2020. The meeting will commence at 7.30pm.

This meeting will be held virtually in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

All councillors are summoned to attend.

The Press and Public are welcome to attend.

The meeting can be viewed, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the chairman of the meeting.

To attend the meeting please use this link:

<https://us02web.zoom.us/j/82430044966?pwd=RzZBSGNlenZTUDI2aE02Myt6dGtoUT09>

Agenda:

1. To consider apologies for absence and approval of absence beyond 6 months
2. Declarations of Pecuniary Interests
3. Co-option to fill the Casual Vacancy for a Parish Councillor
4. Public forum for electors to address the Council
5. To accept the minutes of the Ordinary meeting held on 22nd January 2020 and Planning Committee meeting held on 22nd July 2020
6. To report on matters arising from the minutes (information only)
7. To adopt the revised Members' Handbook 2020
8. Finance matters
 - a. Appointment of Internal Auditor for 2019/20
 - b. Approval of a donation to the Memorial Hall to help with insurance costs
 - c. Approval of reinvestment of £5000+ proceeds from matured 12-month fixed interest bond
 - d. To receive and accept the End of Year Accounts for 2019/20
 - e. To receive and accept the Internal Auditors report
 - f. Review of Asset Register at 31st March 2020
 - g. Review and accept Statement on Internal Control for 2019/20
 - h. Certification as exempt from limited assurance review
 - i. To complete the Annual Governance Statements for 2019/20
 - j. Acceptance of Accounting Statements for 2019/20
 - k. To review insurance requirements and approval of policy for 2020/21
 - l. To consider contribution to 12 month subscription to Zoom Pro
 - m. Approve monthly expenditure
 - n. Review reconciled cashbook
 - o. Quarter 1 finance review
9. Planning matters – to consider consultations on applications and decisions received
10. To consider and receive reports on Health & Safety issues
 - a. Broken wooden post at The Green
 - b. To report issues requiring attention
 - c. Return of Health & Safety Inspection sheets
 - d. Nature Reserve
11. To hear Correspondence received
12. To consider Parish Affairs
 - a. Allotment matters – including a request to keep chickens on a plot and new fence and gate

- b. Update on Speed Activated Messaging (SAM2) sign
 - c. Update on Community Speed Watch Scheme
 - d. Cost of grounds maintenance for churchyard for 2019
 - e. Submission of application for inclusion of new Public Right of Way
13. To consider Internal Council Affairs
- a. Archiving of historical Parish Council documents
 - b. Approval of Risk Assessment for installation of SAM2
 - c. Regularity and format for conducting Parish Council meetings if a further period of lockdown
 - d. Delegation of authority for Parish Council decisions if a further period of lockdown
 - e. Issue of next newsletter
14. To propose agenda items for the next meeting
15. To confirm the date of the next meeting on 23rd September 2020 at 7.30pm.

Signed *Sarah Thorpe* S Thorpe: Clerk

Dated: 13.07.2020