

Minutes of Fincham Parish Council

Wednesday 26th November 2025 at 7:30 pm at Fincham Memorial Hall

Parish Councillors Present: Cllr O'Brien - **Chair**, Cllr Claydon, Cllr Lunan, Cllr Underwood, Cllr Saxelby.

Also present: Rob Shaw- PSLCC (Clerk/ RFO)

CC Long, BC Moriarty and BC Devulapalli and 1 member of the public were present.

Business to be transacted in accordance with Local Government Act 1972, Sch 12, 10(2) (b)

25. F026 Welcome from the Chair and Apologies for Absence (LGA 1972 s 85(1))

Apologies received from Cllr Blackmur and Cllr Stringer

25. F027 To receive declarations of interest in items on the agenda and consider any requests for dispensation. (Localism Act 2011 s21 s33)

Declaration of interest in relation to Item 25.F046 From Councillors O'Brien and Saxelby

25. F028 To Approve and Sign the Minutes of the Ordinary Meeting held on Wednesday, 24th September 2025. (in accordance with standing orders 12a)

The minutes of the meeting held on Wednesday, 24th September 2025 be signed as a true copy.

Proposed by Cllr Underwood - Seconded by Cllr Saxelby. Approved by all.

The minutes were signed by the Chair.

25.F029 To Receive Reports from County councillors and Borough Councillors. (5 minutes each)

Report from CC Long - Bad News – Reference Post on Corner of Marham Road – Currently no funding left in this financial year. Good News - There are grants available from County Council for Community groups – See NCC website for more information.

General News – Police Commissioner will be at Watlington Village Hall on Friday the 28th to take questions – If anyone would like to go along between 10:30 and 12 noon.

BC Devulapalli urged councillors to take part at any opportunity regarding the Devolution Process to ensure they get their point across.

BC Moriarty explained the CIL process has changed – A brief explanation to Council – Clerk to report in full at January's meeting

25. F030

Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total) -

MOP commented that he would raise questions based on the meeting at the following meeting as he had not been before.

Signed _____

Dated _____

25. F 031**Items to note:**

All Allotment rents are now paid for 2026 –

A Pond liner was purchased for the new wildlife pond sited at the allotments. – **Items Noted**

Agenda Items**25. F032 To Present Proposed Bus Route Findings to Council and Cllr Long – Clerk**

The Clerk read out a pre circulated report on the successful completion of the Survey held in September and October in relation to a possible new bus route to service the village. The number of responses were promising and the Council would like to thank all those who took part.

The information gathered as joint project with Crimplasham have been passed to CC Long and BC Devulapalli for use at their next meeting with the transport team.

25. F 033 To Discuss Adopt Finance TOR and Calendar – All

The Councillors present where sent, prior to the meeting a Terms of Reference for a New Finance Committee to be set up to monitor, discuss and present all financial information to the full council. It was resolved to adopt the TOR – **Proposed Cllr Lunan – Seconded – Cllr Saxelby – All Agreed**

25. F 034 To Discuss and Approve Budget 2026/27 – All

The draft budget, which had been discussed previously at the last meeting was introduced as the final proposal – It was resolved to accept the budget for 2026/27

Proposed – Cllr Underhill – Seconded – Cllr Saxelby – Agreed by All

25. F 035 To Agree and resolve meeting dates for 2026 – All

Meeting dates were read out by the Clerk. The council resolved to accept the dates after checking with potential clashes within the Memorial Hall – **All Agreed**

25. F 036 To Review and Adopt all updated and new policies – as viewed via the website – All

Councillors were tasked with reading the policies via the council's website and asked to pose questions in relation if there was anything that wasn't clear – Full Council has reviewed these policies and resolved to adopt them – **All Agreed**

25. F 037 To Discuss the Next Newsletter publish dates and content - All.

Items for the newsletter will include feedback for the Survey held in September / October and another Biodiversity update – The next newsletter will be published in the new year.

25. F 038 To Review Updated Reserves Policy and Contents – All

The reserves policy has been updated by the Clerk, and it was resolved by council to review and adopt the policy – **All Agreed**

25. F 039 To Review Asset Register Updates – All

The Council were tasked to view and comment on the asset register in time for the end of year process in March – **All agreed**

25. F 040 To Discuss and adopt the Mile marker and Cast Iron Fincham Signs

A Parishioner had emailed the council to ask if the Mile marker in the village could receive a clean or a lick of paint – The Council have inspected this and other cast iron signs that have duly been forgotten in the past and agreed to adopt these items of history – The council also agreed to get a quote to allow the refurbishment of these item to take place. The council wishes to thank the MOP for bringing this to their attention Quote to be obtained – **Clerk to Action**

25. F 041
Planning Consultations

New Planning Application Consultations received from Borough Council/NCC.

25/01637/F Fincham -To self-build a traditional Georgian/barn style family home. Land East of Home Farm Barn Downham Road Fincham Norfolk.
 (Discussed in Extraordinary meeting held 29th October 2025)

Notices of Decision by Borough Council and County Council

25/01038/F Fincham - A static caravan in driveway to use as an annexe ancillary to the main house. - Hawksview 1 Swan Lane Fincham King's Lynn Norfolk PE33 9UR
 Application Permitted 7 October 2025 - **Delegated Decision**

Working Group Reports – To be sent to the clerk prior to the meeting to be distributed to all councillors in future as agreed in April 2024.

25. F 042 To hear from Working Groups

Finance Committee – All Councillors –TOR 25.F033 adopted.

Nothing else to report

Biodiversity– Cllr Stringer, Cllr Claydon, Cllr Underhill

Nothing to report this meeting

Allotments– Cllr Lunan

The Payback team have been signed up for another year – 2026

They have been working on developing a biodiverse wildlife pond at the allotments and this project will continue into 2026

SAM 2 – Cllr Underhill, Cllr Saxelby, Cllr Lunan

The Camera is currently at Crimplesham and will return in December – Church Hill Crescent

H&S – Cllr Stringer

Nothing to report this meeting

Defib – Cllr Underhill

New Batteries will soon be needed and this will be monitored

Police SNAP Meetings – Vacant

If the Parish has any pressing items for SNAP – CC Long has volunteered to take these items to the meetings on behalf of Fincham PC

Newsletter Distribution – All Councillors - Areas to be reworked for Full Council in the new year

Signed _____

Dated _____

Accounts & Finance including:

25. F043 Accounts & Finance including:

To Note the Balance of the Accounts on 1st November 2025

Unity Trust Bank Current Account	9498.63
Unity Trust Bank Savings Account	5260.01
Total	14758.64

25. F044 To consider Payments for September 2025

Payee	Goods/ Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/ Service
HMRC	140.19	0.00	140.19	EP	HMRC - Month 7 - Paid
Nurture	1240.19	248.04	1488.23	EP	Nurture - Annual Invoice - 372780 - Paid
N Power	48.98	2.45	51.43	DD	N Power - Streetlight electric - Inv IN4356372 - Paid 24/11/25
Clerk	472.99	0.00	472.99	EP	Clerks Hours - Month 8 - Paid 19/11/25
Clerk	88.98	2.00	88.98	EP	Clerks Expenses - November - Paid 19/11/25
Chair Expenses	20.00	0.00	20.00	EP	Chairs Expenses - Poppy Wreath - (£137) - Paid
TOTAL	2,009.33	252.49	2,261.82		

25 .F045 To note money received – **None**

25. F 046 To Note – Grant Applications – Church and Memorial Hall

Applications will be discussed in January 2026

Invoices due for payment but received after the publication of the agenda may be considered.

25. F 047 To resolve to move into a closed session, on the grounds of confidentiality in
In accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2)

To review and accept quotes for Grass Cutting for 2026/27 –

Three Quote's were received and reviewed by Council – Key Grounds and Garden Maintenance was the successful tender for the village for 2026 –

Proposed Cllr Saxelby – Seconded Cllr Lunan – All Agreed - Clerk to inform Key Grounds.

Signed _____

Dated _____

**25. F 048 To receive Items for the next meeting agenda
by Noon Tuesday 20th January 2025.**

**25. F 049 To confirm the date of the next meeting of the Parish Council, scheduled for
Wednesday 28th January 2026 at 7:30 pm at the Fincham Memorial Hall**

25. F 050 Close of meeting: -21:05 (9:05pm)

Signed _____

Dated _____