

Fincham Parish Council

Meeting of the Parish Council agenda (Draft)

Date of Notice: Wednesday, 17th September 2025

Date of Meeting: Wednesday, 24th September 2025

Time and Place: 7:30 pm at Fincham Memorial Hall, High Street, King's Lynn, PE33 9EJ

Councillors are summoned to attend, and the public is given notice of a Meeting of the Full Fincham Parish Council for the purpose of transacting the business set out in the attached agenda.

Members of the public and press are welcome to attend this Parish Council meeting.

Signed: Rob Shaw, Clerk & RFO to Fincham Parish Council

To comply with GDPR, meeting papers are supplied to Councillors via email.

Documents that are of a sensitive or confidential nature may not be available to members of the public.

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960, s1 unless the presence is prejudicial to the public interest (s2).

BUSINESS TO BE TRANSACTED.

In accordance with LGA 1972, schedule 12, 10(2) (b), which states that business must be specified.

25. F 001 Welcome from the Chair and to receive Apologies for Absence.

(LGA 1972 s 85(1))

25. F 002

To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33)

25. F 003

**To Approve and Sign the Minutes of the Ordinary Meeting held on Wednesday 23rd July 2025.
(in accordance with Standing Order 12a)**

25. F 004

To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

25. F 005

Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)

25. F 006

Items to note: The clerk has rebuilt the Fincham PC website with a new domain as discussed.

The link to the new website is <https://finchamparishcouncil.uk>

There is now a landline number also available for Fincham PC – 01336 666781

The Clerks new email is Clerk@finchamparishcouncil.uk for all future correspondence.

The original Gmail email will no longer be monitored but will remain open until the end of the year to allow for transfer of information.

Agenda Items

25. F 007 To provide an update on the TROD – Clerk

25. F 008 To Discuss and review NURTURE - All

25. F 009 To Discuss Rents for Allotments – All

25. F 010 To Review and Adopt all updated and new policies – as viewed via the website - All

25. F 011 To note 2026-27 budget preparation is required – Councillors to list requirements. – All

25. F 012 To Discuss requirements of NCC Parish Partnership Bid – All

25. F 013 To Discuss Reserves Policy and Contents – All

25. F 014 To Discuss Asset Register Updates – All

25. F 015 To Discuss Improvement works carried out in Conservation Area – Cllr Saxelby

25. F 016
Planning Consultations

New Planning Application Consultations received from Borough Council/NCC.

NONE

Notices of Decision by Borough Council and County Council

NONE

Working Group Report – To be sent to the clerk prior to the meeting.

25. F 017 To Re-Confirm Working Groups / Responsibilities due to Cllr Resignation:

Finance Committee – TBC
Biodiversity– Cllr Stringer, Cllr Claydon, Cllr Underhill
Allotments– Cllr Lunan
SAM 2 – Cllr Underhill, Cllr Saxelby, Cllr Lunan
H&S – Cllr Stringer
Defib – Cllr Underhill
Police SNAP Meetings – Vacant
Newsletter Distribution – Vacant

Accounts & Finance including:

25. F 018 To Note Balance of Accounts on 1st September 2025

25. F 019 To consider/review the payments for September 2025

25. F 020 To Note money received

25. F 021 To Note –

Invoices due for payment but received after the publication of the agenda may be considered.

25. F 022 To resolve to move into a closed session, on the grounds of confidentiality in
In accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2) to accept -

25. F 023 To receive Items for the next meeting agenda
by Noon Tuesday 18th November 2025.

25. F 024 To confirm the date of the next meeting of the Parish Council, scheduled for
Wednesday 26th November 2025 at 7:00 pm at the Fincham Memorial Hall

25. F 025 Close of meeting: -

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible including any proposal.