

# Fincham Parish Council

Meeting of the Parish Council agenda (Draft)

**Date of Notice:** Wednesday, 17<sup>th</sup> September 2025

**Date of Meeting:** Wednesday, 24<sup>th</sup> September 2025

**Time and Place:** 7:30 pm at Fincham Memorial Hall, High Street, King's Lynn, PE33 9EJ

**Councillors are summoned to attend, and the public is given notice of a Meeting  
of the Full Fincham Parish Council  
for the purpose of transacting the business set out in the attached agenda.**

Members of the public and press are welcome to attend this Parish Council meeting.

*Signed: Rob Shaw, Clerk & RFO to Fincham Parish Council*

*To comply with GDPR, meeting papers are supplied to Councillors via email.*

*Documents that are of a sensitive or confidential nature may not be available to members of the  
public.*

\*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960, s1  
unless the presence is prejudicial to the public interest (s2).

## **BUSINESS TO BE TRANSACTED.**

In accordance with LGA 1972, schedule 12, 10(2) (b), which states that business must be specified.

**25. F 001 Welcome from the Chair and to receive Apologies for Absence.**  
(LGA 1972 s 85(1))

**25. F 002**

**To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33)**

**25. F 003**

**To Approve and Sign the Minutes of the Ordinary Meeting held on Wednesday 23<sup>rd</sup> July 2025.  
(in accordance with Standing Order 12a)**

**25. F 004**

**To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)**

**25. F 005**

**Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)**

**25. F 006**

**Items to note: The clerk has rebuilt the Fincham PC website with a new domain as discussed.**

**The link to the new website is <https://finchamparishcouncil.uk>**

**There is now a landline number also available for Fincham PC – 01336 666781**

**The Clerks new email is [Clerk@finchamparishcouncil.uk](mailto:Clerk@finchamparishcouncil.uk) for all future correspondence.**

**The original Gmail email will no longer be monitored but will remain open until the end of the year to allow for transfer of information.**

## **Agenda Items**

**25. F 007 To provide an update on the TROD – Clerk**

**25. F 008 To Discuss and review NURTURE - All**

**25. F 009 To Discuss Rents for Allotments – All**

**25. F 010 To Review and Adopt all updated and new policies – as viewed via the website - All**

**25. F 011 To note 2026-27 budget preparation is required – Councillors to list requirements. – All**

**25. F 012 To Discuss requirements of NCC Parish Partnership Bid – All**

**25. F 013 To Discuss Reserves Policy and Contents – All**

**25. F 014 To Discuss Asset Register Updates – All**

**25. F 015 To Discuss Improvement works carried out in Conservation Area – Cllr Saxelby**

**25. F 016**  
**Planning Consultations**

**New Planning Application Consultations received from Borough Council/NCC.**

NONE

**Notices of Decision by Borough Council and County Council**

NONE

**Working Group Report – To be sent to the clerk prior to the meeting.**

**25. F 017 To Re-Confirm Working Groups / Responsibilities due to Cllr Resignation:**

**Finance Committee – TBC**  
**Biodiversity- Cllr Stringer, Cllr Claydon, Cllr Underhill**  
**Allotments- Cllr Lunan**  
**SAM 2 – Cllr Underhill, Cllr Saxelby, Cllr Lunan**  
**H&S – Cllr Stringer**  
**Defib – Cllr Underhill**  
**Police SNAP Meetings – Vacant**  
**Newsletter Distribution – Vacant**

**Accounts & Finance including:**

**25. F 018** To Note Balance of Accounts on 1<sup>st</sup> September 2025

**25. F 019** To consider/review the payments for September 2025

**25. F 020** To Note money received

**25. F 021** To Note –

*Invoices due for payment but received after the publication of the agenda may be considered.*

**25. F 022** To resolve to move into a closed session, on the grounds of confidentiality in  
In accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2) to accept -

**25. F 023 To receive Items for the next meeting agenda  
by Noon Tuesday 18<sup>th</sup> November 2025.**

**25. F 024 To confirm the date of the next meeting of the Parish Council, scheduled for**

**Wednesday 26<sup>th</sup> November 2025 at 7:00 pm at the Fincham Memorial Hall**

**25. F 025 Close of meeting: -**

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible including any proposal.