



Fincham Parish Council

The Annual Meeting of the Parish Council will take place on Tuesday, 7th May 2019 at Fincham Memorial Hall. The meeting will commence at 7.45pm.

**All councillors are summoned to attend.
The Press and Public are welcome to attend.**

Agenda:

1. Election of Parish Council Chairman for the coming year and declaration of acceptance of office
2. To consider apologies for absence and declarations of acceptance of office
3. Declarations of Pecuniary Interests
4. Co-option to fill the Casual Vacancies for Parish Councillors
5. Public forum for electors to address the Council
6. To accept the minutes of the Ordinary meeting held on 27th March 2019 and Planning committee meeting on 10th April 2019
7. To report on matters arising from the minutes (information only)
8. Finance matters
 - a. To receive and accept the End of Year Accounts for 2018/19
 - b. To receive and accept the Internal Auditors report
 - c. Review of Asset Register at 31st March 2019
 - d. Review and accept Statement on Internal Control for 2018/19
 - e. Certification as exempt from limited assurance review
 - f. To complete the Annual Governance Statements for 2018/19
 - g. Acceptance of Accounting Statements for 2018/19
 - h. To review insurance requirements and agree policy for 2019/20
 - i. Approve monthly expenditure
 - j. Review reconciled cashbook
9. Planning matters
10. To consider and receive reports on Health & Safety issues
 - a. To report issues requiring attention
 - b. Return of Health & Safety Inspection sheets
 - c. Nature Reserve
11. To hear Correspondence received
12. To consider Parish Affairs
 - a. Allotment matters
 - b. Community Payback Team work
 - c. Update on Speed Activated Messaging (SAM2) sign
 - d. Update on Community Speed Watch Scheme
 - e. Spring Newsletter
13. To consider Internal Council Affairs
 - a. To amend the signatories for the Unity Trust bank accounts
 - b. Archiving of historical Parish Council documents
14. To propose agenda items for the next meeting
15. To confirm the date of the next meeting on 24th July 2019 at 7.30pm.