**Holyland Civic Center Rental/Use Agreement**

I, as a representative for , agree to the terms and conditions of this rental/use agreement for the Holyland Civic Center, 911 Main Street, St. Cloud.

1. There will be a $100 deposit required prior to use of the facility. If the facility is left in good condition and clean, the deposit will be returned. If work is required to put the facility back in good condition or cleaned, an appropriate portion of the deposit will be forfeited. Instructions for cleaning the gym floor, (and other used areas), are attached and/or a copy is posted in the janitor’s closet. Any amount forfeited will be determined by the Holyland Civic Center directors.
2. You will be allowed to use the facility / gym / pitching machine / meeting room: From to(dates)

From to (times)

at a cost of , which is to be paid prior to receiving use of the facility.

1. You will receive a code to enter the Civic Center for the east door and any other doors you need opened during your rental time. This code is not to be given to anyone.
2. Smoking is not allowed anywhere in the Civic Center.
3. Anyone participating in activities or using the main gym floor area must change from street shoes to gym shoes upon entering the building and prior to using the gym floor. No street shoes, or shoes worn into the facility are allowed on the main playing floor of the gym. They are only allowed in the bleacher area.
4. If the Civic Center is used for any event where street shoes are to be worn on the gym floor the protective covering must be put down by Civic Center staff at a cost of $100 and it is only to be removed by Civic Center staff. The renter is responsible for cleaning it with a dry mop and cleaning up any spills on the floor. The renter is responsible for any damages. Banquet tables and chairs are available for use and must be cleaned after use.
5. Food and Beverages are not allowed in the gym, except in the bleacher area on game days. Any garbage must be removed daily and placed in the dumpsters outside the building.
6. Nothing is to be taped on any of the walls or floors of the facility.
7. Civic Center clean-up after rental: all garbage must be bagged and put in the dumpster. Bathrooms and meeting room floors must be swept. Lobby must be vacuumed and the gym floor must be dry mopped.
8. Adequate adult supervision must be always provided for minors.
9. All rentals are at the discretion of Civic Center directors.
10. No grilling, cooking, frying inside the Civic Center.

## By signing this agreement, you, the group or the individual named above, accepts responsibility for any vandalism or damages to the property when he / she / they are in control / possession of the facility. He / she / they will pay all costs related to repairs / replacement for such damages.

The Holyland Civic Center Athletic Club and board of directors are not responsible for any injuries which occur during your rental agreement.

Signature Date Code Number