

MY STUDIO SPOT'S

host checklist

- CREATE A BUDGET
- SELECT A DATE
- BOOK A VENUE
- CHOOSE A THEME
- CREATE A GUEST LIST
- PLAN THE MENU & DRINKS
- SEND INVITES
- SHARE RESPONSIBILITIES & ASK FOR HELP
- GET DECOR, GAMES, & PARTY FAVORS
- SET-UP / DECORATE
- ASSIGN SOMEONE TO TAKE PHOTOS
- ASSIGN SOMEONE TO MAKE A GIFT LIST
- BREATHE & HAVE A GREAT TIME! :)