Directions: All yellow and gray highlights are spaces for modification/personalization. Template drafted by [Special Districts Strategies, L.L.C.](http://www.specialdistrictstrategies.com/) [delete this portion before finalizing]

Need help sending your letter to directly to the correct staffer for your member of Congress in Washington, D.C.? Please contact: [cole@karradvocacy.com](mailto:cole@karradvocacy.com) [delete this portion before finalizing]

[District Letterhead]

Month XX, 2025

|  |  |  |
| --- | --- | --- |
| The Honorable [First and Name] [[look up](https://www.house.gov/representatives/find-your-representative)]  U.S. House of Representatives  ADDRESS Senate Office Building Washington, D.C. 20515 |  |  |

**Re: Support for H.R. 2766, the *Special District Fairness and Accessibility Act***

Dear Representative X:

On behalf of the [District Name], I write to express strong support for H.R. 2766, the *Special District Fairness and Accessibility Act*. We respectfully request your support and cosponsorship of this bipartisan legislation to define “special district” in federal law, and begin breaking down barriers that have prevented special purpose local governments like ours from accessing federally-sourced programs and projects.

[District Name/Acronym] provides public [types of service(s)] services to our shared constituents in [name of community/city/area of county]. The District is a separate governmental entity from a city, county, or the state, providing [tax/rate]payer-funded services and overseen by a locally [elected/appointed] board.

The *Special District Fairness and Accessibility Act* would simply adopt a federal definition for the term “special district,” that has been accepted among nationwide stakeholders, and direct the Office of Management and Budget to issue guidance for federal agencies to adopt the term. This underscores that we, as a special district, are *indeed* a local unit of government with similar but different needs as our fellow general units of local government.

In the spirit of the bill’s title, the *Special District Fairness and Accessibility Act* would break down barriers we experience to access federally-sourced funding opportunities and set us on a more level playing field to engage as stakeholders in federally-funded programs, such as infrastructure or community development projects. The bill would foster better federal understanding of the critical infrastructure and resource special districts provide across the states, and it would drive broader understanding of our sector of local government. It would also serve as the foundation to resolve federal regulatory issues preventing federal agencies from recognizing special district population figures, which has a range of implications.

[Optional: Have an example of a hardship (federal-related) your district has faced because of your special district status? Share in two or three sentences here. Please do not be concerned about keeping this letter to one-page in length. If not, please delete all content highlighted in gray.]

All in all, H.R. 2766 is a straight-forward solution to a complex problem we face as a local special district government providing essential public services to our shared constituents, and it would set us on a path for greater fairness to access federally-sourced programs.

**For these reasons, the [District Name/Acronym]** **respectfully urges your support, cosponsorship, and leadership on the *Special District Fairness and Accessibility Act*.**

Please consider the District a resource for you and your staff on this important issue, and we are happy answer any questions or concerns you may have. Please do not hesitate to contact me at [preferred contact information].

Sincerely,

Name

Title

District Name