Logo, company name

Description automatically generated **Cunha Intermediate School Parent-Teacher Organization**

600 Church Street, Half Moon Bay, CA 94019

https://cunha.schoolloop.com/pto

CunhaPTO@gmail.com

cunhapto.org

Tax ID #71-0909516

**Cunha PTO General Membership Meeting**

**Agenda**

Tuesday, May 20, 2025 - Room D1 6pm

**I. Call to Order**

**II. Attendance**

**III. Meeting Minutes**

1. [Approve April Meeting Minutes](https://docs.google.com/document/d/1ZI0ZO27skfAZyJGif3oPcO5OGtyhzl-SHMp5d8jkYpI/edit?usp=sharing)

**IV. Voice of the Community**

1. Staff
2. Community Members

**V. Administration Report –** Jeff Clinton

1. End of Year
2. Graduation
3. Fall Dates

**VI. General Business**

1. Mental Health Awareness Day Update
2. Coffee Chat Update
3. [Proposed Budget Review & Vote](https://docs.google.com/spreadsheets/d/13uRIzZsbRxxU3CML2VqU72RdCfIlCxQZnt53d-gZrxM/edit?usp=sharing)
4. Officer Votes -
   1. President - Kendra
   2. Treasurer - Megan
   3. Secretary - Julia
   4. VP - Vacant
   5. Communications - Vacant
   6. Bilingulal Liaison - Vacant
   7. Financial Secretary - Vacant

**VII. Financial Report –** Megan W

1. Financial Updates

**VIII. Bilingual Representative -** Brenda C

1. Update

**X. Adjournment**

Proposed PTO Meeting Schedule - 3rd Tuesday of the Month 6 pm (unless noted below)

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

January 21, 2025

February 11, 2025 (adjusted for Presidents Week)

March 18, 2025

April 8, 2025 *(adjusted for Spring Break)*

May 20, 2025

June 3, 2025 *(If needed)*