



Cunha Intermediate School Parent Teacher Organization
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Cunha PTO Board Meeting

Minutes

January 19, 2021 at 5:30PM via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/83747022154?pwd=enhjWmU0QU4VFdkNEplaFI0QWlWQT09>

Meeting ID: 837 4702 2154

Passcode: 195080

I. Call to Order 5:35 pm

II. Attendance

James Barnes, Elizabeth Weatherly, Martha Schwartz, Ben Bartel, Stephanie Izzarelli, Lisa Zanette

III. Meeting Minutes

1. Review and approve December

Elizabeth moved to approve December minutes, James seconded, and all were in favor. Minutes approved.

IV. Voice of the Community

1. Staff – None
2. Community Members - None

V. Administration Report – James Barnes

1. Will be making an adjustment to the bell schedule. This will allow an addition of 10 minutes on Monday mornings for Leadership students to engage their assigned classes. Also, an additional 10 minutes for a break will be added after the second period of the day.
2. Traditionally the incoming 5th grade students would be brought to campus for a carnival and activities. This year staff will put together a virtual event for these students. This will include a campus tour, teacher presentations, etc. Scheduled for February
3. Cunha staff is looking at the bell schedule for next year. There is a team working on potential changes/improvements in moving to a 6 period day. This change would allow for additional minutes in the core classes such as science and math. There will have an impact on immersion students. Lisa will contact James offline to discuss.
4. Opening of schools site task force is looking at making a change from the original hybrid schedule presented in the fall. The new schedule would allow for more facetime between



teacher/student. Proposing a 7 period in person day, twice per week per cohort. The remaining days would remain asynchronous.

5. Currently gearing up for ELPAC testing, which will be done live.
6. Elizabeth questioned the new toll free Cabrillo phone numbers being received by families. Many families may be ignoring messages coming from site or district because there is no identification associated with the number. This is something to look into.
7. The attendance letters received by families can be confusing. Mr. Barnes acknowledges this confusion with attendance during this time. Is hoping things will be improving with robocalls. If your student is performing well, please do not worry. If you have a question, please contact India in the office.

VI. General Business

1. Teacher gifts December. All staff were given a holiday gift bag with a few treats and gift card. Hopefully with the closing of Spangler's Deli the staff will still find the gift card useful.
2. Brainstorming for on campus activity when available. Work with B&G Club and leadership to support. Boys and Girls will be starting conditioning, adding more as able. Lisa is in contact with B&G to help provide activities to pods.
3. Website updates. Jennie Book?
4. Reopening plan update. Mr. Barnes touched on this in his report.
5. Open board positions, recruiting for this year and next. We still have several open board positions and will need to start thinking about next year. Lisa is reaching out to PTO Alliance to help spread the word.
6. Graduation planning- align with high school planners? Will need to wait until spring before making any decisions.
7. Coastside Gives application and "giving focus". Board would like to participate again this year. Board will ask for \$10,000. Focus will be on providing services to help all of our students who have been impacted by Covid19 this year.

VII. Financial Report – Stephanie Izzarelli

1. Financial Update
Financial statements available online. Accounts balance= \$95023.22. Received \$5554.70 in annual Giving contributions. \$40 in admin expenses.

VIII. Bilingual Representative- Martha Schwartz

1. Update- Martha had to leave early for another engagement

X. Adjournment

Next meeting to be held March 16th at 5:30PM via Zoom

Remaining 2020-21 PTO Meeting Calendar

April 20, 2021 at 5:30PM

May 18, 2021 at 5:30PM (General Member voting)

June 15, 2021 at 5:30PM (Wrap up and transition)

Upcoming Dates & Events



February 22 Site Council Meeting
February 24 Onsite Covid Testing
February 25 Q 3 Progress Reports
March 2 Health and Wellness Meeting
March 2 Super Tuesday
March 9 Cunha Boosters Meeting
March 15 Site Council Meeting

Minutes Submitted by Lisa Zanette