



Cunha PTO Board Meeting Minutes

December 15, 2020

I. 5:34 Called to Order

II. Attendance: Lisa Zanette, Elizabeth Weatherly, James Barnes, Martha Schwartz, Ben Bartel, Stephanie Izzarelli

III. Meeting Minutes – Emily Costerison

1. Review and approve October
2. **Action: Ben motions to approve November minutes. Elizabeth seconds. All in favor. Motion passes.**

IV. Voice of the Community

1. Staff-none in attendance
2. Community Members- none in attendance

V. General Business – Lisa Zanette

1. Teacher Appreciation- Luncheon alternative: Lisa will drop off gifts Thursday/Friday to recognize the teachers.
2. “Cubby” makes an appearance, how can we build?: Mr. Bartel showed up in cubby costume at school and visited the pods at the Boys and Girls club and Mariners. Open to other ideas to show positivity with the costume. Offered “cubby” costume to leadership.
3. Budget posted online- Update: Waiting to post with the visuals, but will be soon.
4. Reopening plan update: Since in purple tier, Jan date will not happen. Reopening committee states reopening in orange tier.
5. Supporting communication from site- Newsletter?: Thanks to administration for offering parents a forum for communication. Could we leverage something like the High School is doing? Potential to leverage what Mr. Barnes is already doing to add other sections like Sports or Counselors.
Action: Lisa to share high school format with Mr. Barnes.
6. Emily relocation, open positions: Positions open, encourage folks to think about others that could fill positions
7. Other: Jennie Book will take over website.

VI. Administration Report – James Barnes

Mr. Barnes shared that the Remote Expectations and ELAC meetings went well. Administration has better understanding of google classroom. Upcoming schedule changes: will start school 10 minutes early to include leadership time; extend the break between 2 of the zoom calls to give an additional 10-minute break; will modify one week of learning. Administration also looking at change to bell schedule once class becomes in session and will be looking into feedback as they get closer.

Question: How will immersion would be handled, would kids would have to lose an elective or do zero period? Mr. Barnes responded that they are looking into it and will have ways to address that.

Mr. Barnes updated that Cunha has lost 100 kids for enrollment due to COVID. 674 kids currently enrolled. District started COVID testing for employees.

Lisa suggested to Mr. Barnes that potentially could get input from a representative from ELAC and site council and Mr. Barnes is open to additional feedback. Mr. Barnes provided some additional ideas to have office hours during Wednesday office hours first period and then spirit activities. Question: Can para-professionals can check on pods? [Para-professionals are special education classroom aides, but they have expanded their role during COVID] Informed that para-professionals do have office hours, but unsure how available they are to come in person. Some substitute teachers are available for the pods. Mr. Barnes had an idea to potentially have kids stay after be assigned to para-professional. Administration will evaluate options.

Lisa offered to host zoom meets as the parent representative. This could be a good forum for discussion in a casual forum.

VII. Financial Report – Stephanie Izzarelli

1. Financial Update November 30, 2020
 1. Bank Balances:
 1. Checking: \$40,786.50
 2. PayPal: \$13,510.36
 3. Savings: \$35,210.64
 4. Total Assets: \$89,507.78
 2. Expenses: Mr. Murray expense for STEAM, teacher classroom funds.
 3. Fundraising: Followed up with Coastside Gives and \$8002.54 will not change (it is not \$10,000, so will adjust the budget). Additionally, gained \$1004 for Lisa's Facebook fundraiser and \$4400 from parents (with matching company donations)
 4. COVID-19 Contingency Fund: Question: Should we advertise this budget item? For now, decided to keep it as a line-item and wait as we may need to roll it over for next year.

VIII. Bilingual Representative- Martha Schwartz

1. Martha met with Janeth Ramos about Teacher appreciation. Planning first week of May with potential theme of Cinco de Mayo (Outside with social distance). Martha has encouraged more communication with parents.

X. Adjournment

Next meeting to be held January 19, 2021 at 5:30 PM via Zoom (3rd Tuesday)

Adjourned at 6:32 PM

Remaining 2020-21 PTO Meeting Calendar

February 23, 2021 at 5:30 PM

March 16, 2021 at 5:30 PM

April 20, 2021 at 5:30 PM

May 18, 2021 at 5:30 PM (General Member voting)

June 15, 2021 at 5:30 PM (Wrap up and transition)

Upcoming Dates & Events