



Cunha Intermediate School Parent Teacher Organization  
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Tax ID #71-0909516

## Cunha PTO Board Meeting

# Minutes

February 23, 2021 at 5:30PM via Zoom

### Join Zoom Meeting

<https://us02web.zoom.us/j/84480503607?pwd=WHJYb2JGbWEwZ2dHRy9Mdmt5cE1aUT09>

Meeting ID: 844 8050 3607

Passcode: 256029

## I. Call to Order

Meeting was called to order at 5:35pm

## II. Attendance

Lisa Zanette, James Barnes, Elizabeth Weatherly, Stephanie Izzarelli, Martha Schwartz

## III. Meeting Minutes

1. Review and approve January

Elizabeth motioned to approve January minutes, James seconded, and all were in favor. Minutes approved.

## IV. Voice of the Community

1. Staff
2. Community Members

## V. Administration Report – James Barnes

1. Site is revisiting the previously proposed bell schedule. Looking at a 7 period day, two days per week A/B cohorts with split lunch periods. Can PTO help do a welcome back? Yes, absolutely.
2. Mr. Barnes would like to see in person classes focus on student engagement, not computer style work. Saving the less engaging material for asynchronous time.
3. 5<sup>th</sup> grade course sign ups are in progress. Using email, text, robocall to reach families. Communication is a challenge. Using PTO Alliance to reach incoming students. Also, the district robocall shows as an anonymous number. Many parents are likely ignoring these calls that don't come with the proper caller ID.

## VI. General Business

1. Coastsides Gives status, and approval of admin cost. \$300

Coastside Gives administrative costs are \$300. Elizabeth motioned to approve \$300 for Coastside Gives entry, James seconded, and all were in favor.

2. Reminder of Staff appreciation in May. Need to coordinate with ELAC. Lisa will need to coordinate with ELAC group for staff appreciation. Event will depend on our Covid climate in late April.
3. Campus readiness. How can we help? Site will need help "training" kids on the protocols when returning. Volunteers cannot be on site, but can help around the exteriors with traffic flow, etc. Provide a fun atmosphere, food, drink?
4. On-site learning. PTO Communication with teachers and staff? James suggests PTO will communicate with teachers as we get closer to a return. Offer budget information, ask for class needs, etc.
5. Open board positions. Martha would like to see Lizet Cortes take her place next year. She would be a great fit with the knowledge she has at district level and the connection to Latino community. Could also reach out to Pati Ramirez for suggestions. Will continue to do outreach via PTO Alliance and other channels.

#### **VII. Financial Report – Stephanie Izzarelli**

##### **1. Financial Update**

**PTO received \$1264- annual giving donations. Expenses included \$40 in admin cost, and we received an invoice for Pat Olson @ \$1900. Asset Balance= \$96239.52**

##### **2. Tax Update**

#### **VIII. Bilingual Representative- Martha Schwartz**

##### **1. Update**

#### **X. Adjournment**

**Meeting was adjourned at 6:30**

Next meeting to be held March 16th at 5:30PM via Zoom

#### **Remaining 2020-21 PTO Meeting Calendar**

April 20, 2021 at 5:30PM

May 18, 2021 at 5:30PM (General Member voting)

June 15, 2021 at 5:30PM (Wrap up and transition)

#### **Upcoming Dates & Events**

February 22 Site Council Meeting

February 24 Onsite Covid Testing

February 25 Q 3 Progress Reports

March 2 Health and Wellness Meeting

March 2 Super Tuesday

March 9 Cunha Boosters Meeting

March 15 Site Council Meeting