



Cunha Intermediate School Parent Teacher Organization
600 Church Street, Half Moon Bay, CA 94019

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Cunha PTO Board Meeting

MINUTES

March 16, 2021 at 5:30PM via Zoom

<https://us02web.zoom.us/j/81675126213?pwd=TVhzRUIlQWdBYlgzNDVYdUE4QWRyUT09>

Meeting ID: 816 7512 6213

Passcode: 830101

I. Call to Order 5:33pm

Meeting was called to order at 5:33pm

II. Attendance

Lisa Zanette, Elizabeth Weatherly, James Barnes, Ruth Wolk, Stephanie Izzarelli, Ben Bartel, Martha Shwartz, Diane Angst, Ramon Macias, Nicole Higaki

III. Meeting Minutes

1. Review and approve February

Elizabeth motioned to approve January minutes, James seconded, and all were in favor.
Minutes approved.

IV. Voice of the Community

1. Staff

1. Ruth Wolk, math department head, needs more math tool kits for each student at \$2.50 each, and would like 2 years worth for \$3,000. Lisa recommended asking the district for funding- DO to pay for textbooks. Mrs. Wolk will report back.
2. Ramon Macias- stopped in to be present as a staff person.

3. Diane Angst- checked in and is happy with new school opening plan. Stated will need supplies and getting students acclimated. Need to support teachers who have had a hard time.
 4. Nicole Higaki - checked in
2. Community Members
 1. None

V. Administration Report – James Barnes

1. Reviewed Cunha reopening plan. Plan submitted to county today and likely to be approved quickly. Plan has been modified per parent and teacher feedback.
2. Reviewed Phase 3 AM/PM option and safety protocols.
3. Cunha to contact students who want to stay home and work out a learning schedule, potentially like independent study.
4. Cunha to make presentation and orientation videos to help parents and teachers. Return to school 101 videos.
5. PTO to organize welcome back decorations. James to speak with Boys and Girls club to support students before and after school.

VI. General Business

1. New volunteer for board member position - Kate Haisch. Voted in by Stephanie and seconded by Elizabeth, all were in favor.
2. Coastside Gives - Voluntary donations have been flat. Goal for CSG upped to \$15,000. Lisa trying to get matching dollars. Alliance meeting tomorrow to discuss CSG.
3. Reminder of Staff appreciation in May. Lisa will coordinate with ELAC. Unsure what event will look like as of now.
4. Campus readiness -
 1. Lisa researching balloons and fun decoration (banners). To make ingress and egress markers. Color coded for different buildings?
 2. Electronic bulletin board needs to be replaced.
 3. Bring in construction roadside signs to direct people.
 4. Ensure teachers have supplies. District to possibly pay for supplies so kids aren't sharing. Teachers need composition books, notebooks, pencils, color pencils/markers, pencil sharpeners, scissors, erasers, although it depends on the department. James to ask department chairs for what specifically they will need. Parent supply drive?
5. Open board positions - Communications, President, Vice President, bilingual rep. Martha available to help translate Cunha communications.
6. Budget discussion -

1. District paying for School Loop next year and James to look into new learning systems for 2022/2023 school year.
2. If PTO can't raise funds then next year's budget will be lower. Budget not rolled over but money moves to next year. Does not need to be spent this year unless needed. Ask district to pay what they should be accountable for.
7. Return to school handout- Lisa and Kate working on 1 pager for parents and students. Will give to James and counselors for approval.

VII. Financial Report – Stephanie Izzarelli

1. Financial Update - reviewed balance sheet
2. Tax Update- Tax consultants filed extension and taxes now completed.

VIII. Bilingual Representative- Martha Schwartz

1. Update- none

X. Adjournment

Meeting was adjourned at 6:52

Next meeting to be held April 20th at 5:30PM via Zoom

Remaining 2020-21 PTO Meeting Calendar

April 20, 2021 at 5:30PM

May 18, 2021 at 5:30PM (General Member voting)

June 15, 2021 at 5:30PM (Wrap up and transition)

Upcoming Dates & Events

March 29-April 2 Spring Break

March 26 End of 3rd Quarter

April 5th Presumed 1st Day in person

April 6th Health and Wellness

April 7th Picture Day

April 13 Boosters Meeting

April 19 Site Council

April 19-23 SBAC Testing

