



Organization

Cunha Intermediate School Parent Teacher

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Tax ID #71-0909516

## Cunha PTO General Membership Meeting

### Agenda

September 21, 2021 @ 5:30 pm via zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/84205219753?pwd=QjZMSnZ0SjhpZ2ZJWFRLV1A3azlOZz09>

Meeting ID: 842 0521 9753

Passcode: 036620

#### I. Call to Order - 5:34 pm

II. Attendance Amber Stariha, Katie Ashero, Jennie Book, Stephanie Izarelli, James Barnes, Ben Bartel, Elizabeth Weatherly, Kelly Hoffman-Davis

#### III. Meeting Minutes

1. Review and approve Aug minutes

#### IV. Voice of the Community

1. Staff
2. Community Members

#### V. Administration Report – James Barnes

Upcoming school activities Historical Figures Week for 8th graders, Cunha Dance October 1st to be held outside, Outdoor Ed for 6th Graders working on arranging PCR COVID testing on Friday before departure to satisfy the county requirement. As a result of the Devious Licks challenge C bathrooms are open possibly not at lunch or break depending on staff supervision coverage, D bathrooms are under repair as a result of damage. Question for Jennie Book re: Anti Bullying measures. Assemblies about expected conduct and behavior expectations are in the works as a starting point.

## VI. General Business

1. Open Board Positions- (secretary & communications needed)  
Still in need of both board positions, recruitment should continue especially for Secretary
2. Annual Giving- Update  
Switch from Donut Reward for high levels of class participation to Donuts for All when our \$45,000 goal is met. Continue to encourage donations via check/cash and online. Donation deadline extended to 10/8.
3. Health & Wellness/ Site Council Updates - Latino Outreach  
Site Council recruitment to begin soon. Health and Wellness to move to quarterly format possibly with Bullying topic as one of the subjects covered.
4. Outdoor Ed Future Sustainability  
CUSD covering the cost of Outdoor Ed for families this year although donation requests are still being made. CUSD is unlikely to be able to foot the bill of this cost approx \$60k in the future so some work will need to be done around how to make the program offering be equitable and sustainable in the future. Possible "Pay it Forward" campaign for families who didnt have to pay this year or event specific fundraiser opportunity. Continued discussion around this topic will need to happen as the PTO itself is not in a position to take on that level of fundraising for a single event.
5. Fall & Spring Staff Appreciation - Identify Target Dates  
Past events have included lunches in conjunction with ELAC, small gifts like plants, gift cards etc. Targeted dates can be set by the PTO in conjunction with Admin. Possible exploration of staff swag i.e. school jacket or shirt for Spring.
6. October Dance  
Dance to be held outside, recruiting for 30 parent volunteers. In order to keep things simple this time around Katie will purchase food/snacks from Costco and deliver to the leadership class for setup. Food will be prepackaged grab and go and consumed outside to best follow Covid safety guidelines.

## VII. Financial Report – Stephanie Izzarelli

1. Financial Update
  - a. Elective Funds Reallocation Discussion  
Unanimous Board Vote: revisiti the reallocation of funds for electives, departments or other budget items after Annual Giving totals are in. Adjustments might be necessary based on unreached fundraising goals, wait and see what the landscape looks like after the close of the current fundraising campaign. Some new Electives for this year at Wellness, Cubs Connect (8th Grade), Lit Lab & Math Plus.

## **VIII. Bilingual Representative- Martha Schwartz**

1. Update - Absent no update

## **X. Adjournment - 6:47**

### **2021-22 PTO Meeting Calendar**

September 21

October 19

November 16

December 7 (modified for holiday)

January 18

February 15 (modified for holiday)

March 15

April 19

May 17 (General Membership and new board vote)

June 21