Logo, company name

Description automatically generated **Cunha Intermediate School Parent-Teacher Organization**

600 Church Street, Half Moon Bay, CA 94019

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CunhaPTO@gmail.com

cunhapto.org

Tax ID #71-0909516

**Cunha PTO General Membership Meeting**

**Agenda**

Tuesday, April 22, 2025 - Room D1 6pm

**I. Call to Order**

**II. Attendance**

**III. Meeting Minutes**

1. Approve March Meeting Minutes

**IV. Voice of the Community**

1. Staff
2. Community Members

**V. Administration Report –** Jeff Clinton

1. State testing
2. Outdoor Ed
3. End of year activities

**VI. General Business**

1. Coastside Gives - Prize and advertising push
2. Staff Appreciation Plans - Week of May 5th -
   1. Confirm Date for Tres Lunch (Brenda to finalize booking)
   2. Confirm Date Breakfast Burritos & Coffee Spanglers/Peets (Megan finalize booking)
   3. Fish Wife Sweets (need to know the other two dates before booking)
3. Board Roles for 25/26 -
   1. Recruitment Posts in May
   2. Select a Morning to Host Coffee for rising 5th-grade parents either in the Cunha Library or off-campus.
4. Enter $650 Mental Health Awareness spending offline approval into the record

**VII. Financial Report –** Megan W

1. Financial Updates

**VIII. Bilingual Representative -** Brenda C

1. Update

**X. Adjournment**

Proposed PTO Meeting Schedule - 3rd Tuesday of the Month 6 pm (unless noted below)

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

January 21, 2025

February 11, 2025 (adjusted for Presidents Week)

March 18, 2025

April 8, 2025 *(adjusted for Spring Break)*

May 20, 2025

June 3, 2025 *(If needed)*