**APPLICATION TO RENT OR LEASE**

**APPLICANTS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of Primary Occupant | Social Security  | Driver’s License #  | Date of Birth  | Home Phone  | Business Phone  |
| Automobile Make  | Model  | Year  | License Number  | Other Vehicles?  | Reason for Moving  |
| Do you have pets? Kind? Number?  | Horses? How many?  | Liquid-filled Furniture? Insured?  |
| Additional Occupant Name  | Age  | Relationship to Applicant  | Occupation  |
| Additional Occupant Name  | Age  | Relationship to Applicant  | Occupation  |

**RESIDENTIAL INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Present Address (street, city, state) | Dates of Occupation  | Owner’s / Landlord’s name  | Phone  |
| Prior Address (street, city, state) | Dates of Occupation  | Owner’s / Landlords’s name  | Phone  |

|  |  |  |  |
| --- | --- | --- | --- |
| Employer  | Current Occupation  | Previous Occupation  | Prior Occupation  |
| Phone  |  |  |  |
| Address |  |  |  |
| Job Title |  |  |  |
| Supervisor Name |  |  |  |
| Monthly Income |  |  |  |
| Employment Dates |  |  |  |

**EMPLOYMENT**

**CREDIT INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Name  | Branch Address  | Savings Account Number  | Checking Account Number  |
| Name of Credit Reference  | Account Number  | Address / City  | Phone  | Monthly Payment  |

**PERSONAL REFERENCES / EMERGENCY**

|  |  |  |  |
| --- | --- | --- | --- |
| Emergency Contact  | Address  | Phone  | Relationship  |
| Emergency Contact  | Address  | Phone  | Relationship  |
| Personal Reference  | Address  | Phone  | Occupation  |
| Personal Reference  | Address  | Phone  | Occupation  |

Applicant represents that all above statements are true and correct and hereby authorizes verification of all references and facts including, but not limited to, credit reports, unlawful detainer checks, and telecredit checks. Applicant agrees to provide additional credit information or references if requested. Applicant agrees to pay for said verification through a check made payable to RCB Properties. Applicant releases from liability and waives any claim coming from any person providing additional requested information or verification. Applicant agrees to hold harmless RCB Properties,LLC. and any future or previous owners or managers from any liability for giving oral or written information about the quality of tenancy. Applicant has read and understood the application information on the reverse / second page of this application.

Undersigned is applying to rent/lease \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for $\_\_\_\_\_\_\_ per month and upon the owner’s approval agrees to enter rental and/or lease agreement and pay all security deposits and rent required before occupancy.

Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

APPLICATION INFORMATION

Each adult who will reside at the property must complete an application and pay a nonrefundable application fee of $25. Application fee may be paid by checks made payable to RCB Properties, LLC .

In general, RCB Properties, LLC. seeks qualified applicants who have a legal and verifiable income of approximately three times the monthly rent, two recent years of positive rent references or ownership, and two lines of good credit established by a creditor reporting to the RCA. Some properties will allow a co-signer in lieu of a lack of references or established credit.

Most agreements are for a 1 year lease. If pets are allowed, an additional deposit will be required for each pet.

Each application is generally processed within 2 business days.

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

APPLICANT DISCLOSURE FORM

**APPLICANT INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Name  | Social Security Number  | Driver’s License Number / State  | Date of Birth  |
| Current Address (Street)  | City  | State  | Zip  |

I give full authorization to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to investigate any personal information relevant to evaluating my quality as an applicant and to research and acquire my consumer credit report and public records from the Accurate Credit Bureau.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

 Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print