



Attendance Policy

Habitual Beginnings Child Care is happy to have your hero here with us. As a state licensed daycare facility, we must adhere to certain child to staff ratios. We must also maintain certain attendance levels to be a successful center. That means we need enrolled heroes to be present every day they can be present.

Habitual Beginnings has a waiting list due to OKDHS staff to child ratios. Regardless of payment method, if your hero is enrolled full or part time, their spot is reserved for the days they are enrolled to be here. That means we turn away other heroes because that spot is filled.

If your hero is unable to attend on any day, please contact the center via phone and/or email ASAP.

- If a hero is absent for more than a week with no prior notification, they will be unenrolled.
- If your hero is absent more than 5 days a month for two months in a row, they will be unenrolled.
- If your hero is perpetually absent without notice, they will be unenrolled.

Parent Acknowledgement

I understand the attendance policy. I have been given a copy of the Attendance Policy form.

Parent/Guardian Signature _____ Date _____

We encourage questions and can be reached anytime at 918.551-7239 or via email, contact@herochildcare.com.